



Village of Maine Board of Trustees

Monday, May 10, 2021

Village of Maine Board Meeting

Maine Municipal Center

6111 N. 44th Avenue

Wausau, WI 54401

OFFICIAL NOTICE AND AGENDA

The Board of Trustees of the Village of Maine held a regular monthly meeting at the Maine Municipal Center on Monday, May 10, 2021, at 6:00 p.m. Accounts Payable was reviewed at 6:30 p.m. p.m. General Business commenced at 7:00 p.m. ***** NOTE - we are continuing to take COVID-19 precautionary measures.**

AGENDA

1. Call the meeting to order at 6:00 p.m. – Betty Hoenisch, Village President
2. Discussion regarding animal issues and possible solutions
3. Discussion and possible action on future Village building project(s) and location.
4. Review bills - motion to approve the payment of time slips, invoices, and statements.
5. 7:00 p.m. - General Business
6. Pledge of Allegiance to the Flag
7. Motion to dispense of the reading and approval of the minutes from the April 12, 2021, Board Meeting and the April 26th and May 6th, 2021, Special Board Meetings
8. President's Report
9. Administrator's Report
10. Clerk's Report
11. Treasurer's Report
12. Fire Department Report
13. Marathon County Supervisors Report by Jonathan Fisher

14. Comments from the audience on Other Business items A - F below
15. Other Business:
 - A. Discussion on possible action on Logan Sackmann's Eagle Scout project
 - B. Discussion and possible action to approve a bike station on Maine's municipal property.
 - C. Discussion and possible action to appoint officials for the Tuesday, May 25, 2020, Board of Review
 - D. Discussion and possible action to approve 2021 Road Project Loan
 - E. Discussion and possible action on road vacation(s) for un-built roads
 - F. Discussion and possible action on proposed extension of Cloverdale Drive
16. Report from audience on culverts, road issues and/or requests to have an item placed on the next Village Board Meeting agenda
17. The next Board of Trustees Meeting will be Monday, June 14, 2021
18. Adjournment

I certify that this agenda was posted at the Brokaw Post Office, Brokaw Village Hall, Red Granite Bar & Grill, Richard's Restaurant & Bar, Schmidt's Bar, and the Maine Municipal Center, 6111 N. 44th Avenue, Wausau, WI on May 8, 2021. (Please note - the Bars and Restaurants that are posting locations may not hold regular hours due to COVID-19.) Agenda was also posted on Maine's website.

Betty Hoenisch, Village President

1. Call the meeting to order at 6:00 p.m. –

President Betty Hoenisch called the meeting to order at 6:05 p.m.

Present at the meeting: President Betty Hoenisch, Trustee Jon Graveen, Trustee Tom Mullaley, Trustee Wes Schoepke, Trustee Tad Schult, Clerk Cindy Bailey, Treasurer Patti Neumann, Administrator Keith Rusch and Office Assistant Merriebeth Russ

2. Discussion regarding animal issues and possible solutions

President Hoenisch explained that she had received text messages and video beginning Saturday May 8, 2021, from Mr. Feck regarding the problem dog issue. She received 29 videos and 7 text messages regarding the Kuklinski property at 6055 Naugart Drive. Mr. Woods was not available, so President Hoenisch contacted the resident, Ben Kuklinski, directly. Mr. Kuklinski was invited to and present at the meeting to discuss the issue.

Since informing Mrs. Landrath that the Village of Maine has an Animal Officer who will be issuing citations, recent text messages and videos from Mr. Feck show that the issue has improved, with the dogs mostly whimpering and whining.

President Hoenisch explained that when Mr. Feck's messages her, she also contacts the Hahn's who are directly north of Landrath's to determine if Mr. Wood, the animal officer should be contacted to make an on-site visit.

Trustee Schoepke questioned Mr. Kuklinski regarding his dogs and he provided significant information about his experience with his rescue dogs. Mr. Kuklinski also explained his interactions with Mr. Feck when his dogs bark or when his grandchildren visit and are playing in the yard. Mr. Kuklinski stated that his dogs are not left outside without supervision, except in rare instances and for only short periods of time. Additionally, Lynn Juleson, another nearby resident, also defended Mr. Kuklinski position.

A lengthy discussion followed. President Hoenisch explained the on-going dog barking complaints, especially with hunting type dogs because their bark is irritating to many people. She also explained the Outdoor Dog policy that the Village Board recently adopted. President Hoenisch encouraged Mr. Kuklinski to purchase the citronella dog barking collars or the Pet Safe outdoor unit that emits a sound that discourages dogs from barking.

President Hoenisch explained that Attorney Frokjer's researched the state animal regulations and Mr. Woods will not be able to issue citations until he is a Certified Humane Officer. The next training session is planned for Fall 2021.

3. Discussion and possible action on future Village building project(s) and location.

Trustees agreed that the land on County Road K, south of the school forest, that was proposed by Lee Van Der Geest and Jason Mells would not work as a new location for a new Fire Department and/or Public Works building and Yard Waste site. The Village Board members decided that further research is needed.

No action was taken on this item.

4. Review bills –

Trustee Schult made a motion to approve the payment of time slips, invoices, and statements. Trustee Schoepke seconded the motion. Motion carried.

5. 7:00 p.m. - General Business

6. Pledge of Allegiance to the Flag

7. Motion to dispense of the reading and approval of the minutes from the April 12, 2021, Board Meeting and the April 26th and May 6th, 2021, Special Board Meetings

Trustee Graveen made a motion to approve the minutes from the April 12, 2021, Board of Trustees Meeting, the April 26, 2021, Special Board Meeting, and the May 6, 2021, Special Board Meeting. Trustee Mullaley seconded the motion. Motion carried.

8. President's Report

Saturday, April 24, 2021, President Hoenisch and Skip Hoenisch had an opportunity to work with Matthew Monnot's boy scout group. Matthew organized a great group of scouts and their parents to work on the planter project for his Eagle Scout project.

Public works did a great job on the front landscaping. They pulled out the old shrubs, removed rocks, hand shoveled six inches of old soil, so it was prepared for the Scouts to begin their project.

Monnot's hosted the building of the planters at their home. The planters were moved to the municipal center where the scouts cut and laid the fabric. Skip Hoenisch ran the tractor and helped with the placement of the new landscaping rocks. Planters were placed and leveled, completing the project.

At the end of April, President Hoenisch submitted the DNR 2020 Recycling Grant Actual Costs. The costs associated with Maine's yard waste site was substantially higher due to more people doing yard work with the COVID19 restrictions and people from Wausau utilizing the yard waste site because it is open 24/7.

The Treasury Department released additional information regarding the American Rescue Plan Act funding on May 10, 2021. Maine and Marathon County will be reviewing the new information which will hopefully provide detail on how the funding may be used. There may be more leeway to use money in areas where needed.

Supervisor Jonathan Fisher is pushing for more money to go for broadband and to bring that issue to the front burner. With so many residents working from home, President Hoenisch has received multiple calls and emails about the need for better internet service in Maine. She is hoping that Marathon County will use part of the American Rescue Plan Act funding to move the Broadband program forward quickly.

President Hoenisch has been meeting and working with new property owners on addresses, building/zoning questions, culverts, and garbage/recycling setup.

Clerk Bailey and President Hoenisch have fielded many calls and emails from people looking for land or a home in Maine. They met one new resident that purchased a home in Maine on County Road U. They are moving back to Wisconsin from Colorado and decided on Maine, specifically mentioning the warm welcome and information from the staff.

9. Administrator's Report

May 10th, 2021

- **Well project:** Peterson Construction completed ditch work (seeding and mulching) last week. They were also able to abandon the 3 remaining test wells on the well site at a reduced cost from the original contractor, which is good news. With the wells in service most questions from customers were in reference to cloudy/milky water when coming out of the tap. This is due to dissolved oxygen, meaning air is getting into the system. If you add water in these conditions to a clear glass it will clear up in a minute or so. The water is safe to use and consume. We have worked with the pump company (Municipal Well and Pump) and believe we have resolved the issue. We will keep an eye on the situation to verify it has been corrected. Clayton continues to adjust the system, as expected, to fine tune the components to supply the best quality of water possible. I will begin to focus on the Meter Upgrade project next.

- **PSC rate case:** Last week responses to the PSC Data Request were submitted. This is the next step in their review. We expect that more questions will be coming prior to sending the application up to the next level for review and, hopefully, approval.
- **DNR reporting/assessments:** Efforts from Clayton and I will also be centered on providing information for required DNR reviews/reports. Every 3 years we are required to complete a Sanitary Survey for the water utility. This is an on-site review of conditions and records and is currently scheduled for May 27th. Our Compliance Maintenance Annual Report (CMAR-for Sewer utility) and Consumer Confidence Report (CCR- Water utility) are coming due soon and will also consume our time in preparing for submittals.
- **Brokaw Boat Landing:** Melvin Companies has completed their work for the road construction. I have been in contact with Mathy construction regarding the completion of that work as well as for placement of a gate along their private road. I will be working with them verifying the proper location for that gate to allow for access to well 4.

Respectfully submitted: Keith Rusch, Administrator

Administrator Rusch also explained that some of the cloudy/milky water residents may have experienced is due to absorbed oxygen in the water. Well No. 8 is the issue and adjustment have been made. He has been working on DNR reports and the Meter Reading Project is the next focus.

The seeding and mulch are complete at the Brokaw Boat Landing. They do want to put up a gate. Administrator Rusch will be meeting with Mathy to further discuss the location. The gate will be placed after Well No. 4 so that people can't go around it, but the Village will still have access to the well.

10. Clerk's Report

Clerk Bailey reported that the Assessor will be at Maine on Saturday May 15, 2021, from 10 a.m. to noon for Open Book. The 2021 Board of Review will be held on Tuesday May 25, 2021 from 7:00 p.m. to 9:00 p.m.

Scott Breneman said that the Department of Revenue stated that Maine is undervalued and asked if there is a plan to address this. Clerk Bailey said that 2022 is the Department of Revenue's deadline for Maine to do a revaluation to correct the issue. The Village has a contract with the Assessor who will be doing a walk through reassessment in 2022.

11. Treasurer's Report

**For the Month of April 2021
Village of Maine General Accounts**

Checking Account

Beginning Balance as of: 3/31/2021		\$15,338.61
Deposits and Interest	\$ 162,088.35	
Disbursements	\$ (158,481.85)	
Balance as of: 4/30/2021		<u><u>\$18,945.11</u></u>

Municipal Savings Account

Beginning Balance on: 3/31/2021		\$491,836.44
Deposits and Interest:	\$ 96,033.65	
Disbursements:	\$ (115,417.12)	
Balance as of: 4/30/2021		<u><u>\$472,452.97</u></u>

Municipal Savings Account (Shared Revenue)

Beginning Balance on: 3/31/2021		\$647,576.08
Deposits and Interest:	\$ 79.84	
Disbursements:	\$ -	
Balance as of: 4/30/2021		<u><u>\$647,655.92</u></u>

Village of Maine Fire Department Accounts

Checking Account

Balance as of: 3/31/2021		\$227.83
Deposits and Interest	\$ 0.01	
Disbursements	\$ -	
Balance as of 4/30/2021	.	<u><u>\$227.84</u></u>

Memorial & Donations Money Market Account

Balance as of: 3/31/2021		\$36,901.33
Deposits and Interest	\$ 1.52	
Disbursements	\$ -	
Balance as of : 4/30/2021		<u><u>\$36,902.85</u></u>

Equipment Outlay Account

Balance as of: 3/31/2021			\$5,709.10
Deposits and Interest	\$	-	
Disbursements	\$	-	
Balance as of: 4/30/2021			<u><u>\$5,709.10</u></u>

Respectfully Submitted

Patricia Neumann

Trustee Schult made a motion to approve the May 2021 Treasurer's Report. Trustee Mullaley seconded the motion. Motion carried.

12. Fire Department Report

No report from the Fire Department.

13. Marathon County Supervisors Report by Jonathan Fisher

No report from County Supervisor Jonathan Fisher due to a prior commitment.

14. Comments from the audience on Other Business items A - F below

Scott Brenaman asked how the Maine Fire Department knows which house is his if he would call 911. President Hoenisch explained that there is an I am responding app on the fire department members phones. It is similar to a Garmin/GPS and it directs them to the property.

15. Other Business:

A. Discussion on possible action on Logan Sackmann's Eagle Scout project

Administrator Rusch has been working with Logan Sackmann on his Eagle Scout project plans. He stated that Heritage Waterway Project approves of Logan's plan to build a bench for the Brokaw boat landing and feels it will work well with their plans for their boat landing promotion project.

Logan Sackmann distributed a drawing of the bench he is proposing to build. The Trustees review the drawing and asked questions regarding materials for the bench. The Trustees discussed options for composite materials with input that the composite boards aren't strong enough to span the length of the bench. They also suggested arm rests for the bench.

Trustee Schoepke made a motion to approve Logan Sackmann's Eagle Scout Project bench design for the Brokaw Boat Landing site. Trustee Mullaley seconded the motion. Motion carried.

- B. Discussion and possible action to approve a bike station on Maine's municipal property.

Administrator Rusch said that there are several bike stations and bike paths around Marathon County sponsored by Ironbull. The bike stations provide parking, access to water, and bathroom facilities, and an air/repair station. As part of the Big Poniatowski Trail, Ironbull would like to have a bike station at the Maine Municipal Center. If the Village agrees to this, there is funding available for the installation of signs and air/repair station, and they would like to know the costs.

Trustee Schoepke made a motion to approve a bike station on Maine's municipal property. Trustee Graveen seconded the motion. Motion carried.

- C. Discussion and possible action to appoint officials for the Tuesday, May 25, 2020, Board of Review.

Trustee Schoepke made a motion to appoint the Village Board members, President Hoenisch, Trustee Schoepke, Trustee Mullaley, Trustee Graveen, Clerk Bailey, and Treasurer Neumann as the officials for the Tuesday, May 25, 2021 Board of Review.

- D. Discussion and possible action to approve 2021 Road Project Loan

As part of the 2021 Budget process and the Levy Limit problems we inherited when Maine attached the Village of Brokaw, the Board is forced to take out a Road Construction Loan because it cannot raise its levy to do the necessary projects. The amount that was placed in the budget was payments for a two-year, \$300,000 loan. With the Board's approval, President Hoenisch will be authorized to start the loan process with Attorney Frokjer and Merrill Community Bank.

Trustee Mullaley made a motion to approve the 2021 Road Project Loan. Trustee Schoepke seconded the motion. Motion carried.

- E. Discussion and possible action on road vacation(s) for un-built roads.

President Hoenisch explained that there are un-built roads in the Village of Maine. These roads were placed on the map by former Town Boards, however the roads were never built. After a period of 5 years, the un-built road is considered to be statutorily vacated.

President Hoenisch explained the maps and provided information on each of the un-built roads to the Board members and audience.

- N. 36th Avenue - small section north of County Road U - it appears that at one time this was a driveway to a farm. Family that owns the farm is receptive to vacating the un-built road.
- Cloverdale Drive - south and west of the current termination - a land division that was never platted properly. All of the remaining area that is showing on the County's GIS map is in wetland.
- Naugart Circle - a land owner submitted a preliminary subdivision plat, however it was never completed. A former public works employee had told President Hoenisch that what is showing on the County's GIS map was a driveway to a Christmas tree plantation. The public works plowed the road so people could access the Christmas trees.
- Belmont, Burlington and Beecher - all un-built roads in the North Hills subdivision that developers Mr. Holub and Mr. Bowen did not build even though it was on the approved subdivision plat.

President Hoenisch explained that the North Hills subdivision un-built roads are currently used as walking trail because it is too dangerous to walk on N. 4th Avenue due to 3M traffic. She stated she would like to contact the neighbors to get their opinion on vacating those road or having it designated as a walking path. She stated she also would need to contact the Department of Transportation to determine if a un-built road could become a walking path.

President Hoenisch asked the Trustees to drive to and view the un-built road areas so they are prepared to discuss it at a future meeting.

No action taken on this item.

F. Discussion and possible action on proposed extension of Cloverdale Drive

President Hoenisch referred to the Cloverdale Drive map and explained that Public Works employees suggested obtaining a strip of land to continue Cloverdale Drive to Merrill Avenue instead of creating a cul-de-sac.

No action taken on this item.

16. Report from audience on culverts, road issues and/or requests to have an item placed on the next Village Board Meeting agenda

None heard.

17. The next Board of Trustees Meeting will be Monday, June 14, 2021

18. Adjournment

Trustee Mullaley made a motion to adjourn the meeting at 8:18 p.m. Trustee Graveen seconded the motion. Motion carried.

Respectfully submitted by

Merriebeth Russ, Office Assistant

Approved June 14, 2021