



Village of Maine Minutes

Monday, January 10, 2022
Village of Maine Board Meeting

Maine Municipal Center
6111 N. 44th Avenue
Wausau, WI 54401

OFFICIAL NOTICE AND AGENDA

The Board of Trustees of the Village of Maine will hold a regular monthly meeting at the Maine Municipal Center on Monday, January 10, 2022, at 5:30 p.m. There will be a Closed Session at 5:30 p.m., Accounts Payable will be reviewed at 6:30 p.m. and General Business will commence at 7:00 p.m. *** PLEASE NOTE - we are continuing to take COVID-19 precautionary measures.

AGENDA

1. Call the meeting to order at 5:30 p.m. – Betty Hoenisch, Village President
2. President will entertain a motion to convene into Closed Session pursuant to Section 19.85 of the Wisconsin Statutes
 - A. Discussion regarding 19.85(1)(g) of the Wisconsin Statutes for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to be involved regarding possible municipal agreements with Marathon County and the City of Wausau.
 - B. Discussion regarding 19.85(1)(g) of the Wisconsin Statutes for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to be involved regarding the TerX Developer's Agreement and the DNR role in cleanup in the former Village of Brokaw
3. Adjourn the Closed Session and reconvene the Board Meeting
4. Discussion and possible action on matters discussed in item 2A and 2B above
5. Review bills - motion to approve the payment of time slips, invoices and statements
6. **7:00 p.m. - General Business**
7. Pledge of Allegiance to the Flag
8. Motion to dispense of the reading and approval of the minutes from the December 13, 2021, Board of Trustees Meeting and the December 17, 2021, and the December 29, 2021, Special Board Meetings.
9. President's Report

10. Administrator's Report
11. Clerk's Report
12. Treasurer's Report
13. Fire Department Report
14. Marathon County Supervisors Report by Jonathan Fisher
15. Comments from the audience on Other Business items A - D below
16. Other Business:
 - A. Discussion and possible action on Maine Fire Department Standard Operating Procedures (SOP's)
 - B. Discussion and possible action on a propose Public Road outlot becoming a Private Way outlot
 - C. Discussion and possible action on Private Way Agreement for Burnell Utecht, Todd Roberts and Paula Hintz
 - D. Discussion and possible action on Board of Appeals and Plan Commission meeting per diems
 - E. Discussion and possible action on ATV, UTV, Walking trail from N. 44th Avenue to Hillcrest Drive
17. Report from audience on culverts, road issues and/or requests to have an item placed on the next Village Board Meeting agenda
18. The next Board of Trustees Meeting will be Monday, February 14, 2022
19. Adjournment

I certify that this agenda was posted at the Brokaw Post Office, Brokaw Village Hall, Red Granite Bar & Grill, Richard's Restaurant & Bar, Schmidt's Bar and the Maine Municipal Center, 6111 N. 44th Avenue, Wausau, WI January 8, 2022. (Please note - the Bars and Restaurants that are posting locations may not hold regular hours due to COVID-19.) Agenda was also posted on Maine's website.

Betty Hoenisch,
Village President

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Call the meeting to order

President Hoenisch called the meeting to order at 5:30 p.m.

Present at the meeting:

President Betty Hoenisch, Clerk Cindy Bailey, Treasurer Patti Neumann, Trustee Wes Schoepke, Trustee Tom Mullaley, Trustee, Jon Graveen, Trustee Merriebeth Russ, Administrator Keith Rusch and Attorney Randy Frokjer.

President will entertain a motion to convene into Closed Session pursuant to Section 19.85 of the Wisconsin Statutes

A. Discussion regarding 19.85(1)(g) of the Wisconsin Statutes for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to be involved regarding possible municipal agreements with Marathon County and the City of Wausau.

B. Discussion regarding 19.85(1)(g) of the Wisconsin Statutes for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to be involved regarding the TerX Developer's Agreement and the DNR role in cleanup in the former Village of Brokaw

President Hoenisch asked for a motion to go into closed session and invite Administrator Rusch, Clerk Bailey and Treasurer Neumann.

Trustee Mullaley made a motion to go into closed session at 5:50 p.m. and invited Administrator Rusch, Clerk Bailey and Treasurer Neumann. Trustee Russ seconded the motion, and the motion was carried by a roll call vote of five in favor and zero opposed.

Adjourn the Closed Session and reconvene the Board Meeting

President Hoenisch asked for a motion to adjourn the closed session and reconvene the Board of Trustees meeting.

Trustee Mullaley made a motion to adjourn the closed session and reconvene the Board of Trustees meeting at 6:57 p.m. Trustee Schoepke seconded the motion. Motion carried.

Discussion and possible action on matters discussed in item 2A and 2B above

There was no action on items 2A and 2B above.

Review bills - motion to approve the payment of time slips, invoices, and statements

Trustee Mullaley made a motion to approve the bills and time sheets as presented. Trustee Russ seconded the motion. Motion carried.

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Pledge of Allegiance to the Flag

Motion to dispense of the reading and approval of the minutes from the December 13, 2021, Board of Trustees Meeting and the December 17, 2021, and the December 29, 2021, Special Board Meetings.

President Hoenisch asked for a motion to approve the minutes.

Trustee Graveen made a motion to approve the December 13, 2021, Board of Trustees Meeting and the December 17, 2021, and the December 29, 2021, Special Board Meetings. Trustee Mullaley seconded the motion. Motion carried.

President's Report

President Hoenisch stated that she and Administrator Grefe had placed a plasticade with attached stop sign and 60-pound bags of sand at the intersection of North 28th and Merrill Avenue after a semi knocked down the original stop sign. The temporary stop sign was stolen after 4 days. She noted that stealing stop signs can have dangerous consequences.

President Hoenisch also stated that she ordered 500 tons of sand on December 30th since the Public Works stockpile was running low. Since the first snowfall of the season, the Public Works Department has already used 494 tons of sand and 79.2 tons of salt. Since they will likely use the additional sand she ordered, that will bring the sand usage for the season to approximately 1,000 tons.

Administrator's Report

- Since the last meeting I completed and submitted several required reports to the DNR as well as the PSC:
 - DNR sewer-Per our new permit we are required to file a Phosphorous discharge report annually. It is basically a report confirming monthly testing results and how we are improving and moving towards new Phosphorous requirements. I was able to submit the report prior to the December 31st deadline. I have confirmation of receipt of that report from our DNR rep. Given no follow up questions to date I am assuming it met their requirements.
 - DNR water-We were required to submit final information for an Emergency Response Plan and Emergency Chlorination plan by December 31st. If you recall I had submitted sample plans of these documents previously but some of the information changed due to Chemical Feed Pump equipment changes as well as chemical concentration adjustments. Updated plans including the new information was submitted and acknowledged prior to the deadline.
 - PSC- There are several quarterly reports still required from the water source change approval. These reports have been submitted prior to their deadlines. I have been working with our Auditor (Kerber Rose) to complete some reports due from the final decision of the rate case, one of which is the 2020 water utility audit. I expect the Audit questions to be answered and submitted to PSC staff for review this week.
- New Year's weekend had some significant issues popped up:
 - A transfer switch timer went out affecting movement of material flow within the plant. Clayton was able to re-wire the switch to get it to work. This was caused by corrosion to the wiring.

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- A transfer pump that moves material from one chamber to another failed as well. The lifting mechanism was also corroded and failed. Clayton was able to remove the failed pump, rebuild (seals) a spare and get the system back up and functioning. We do need a redundant system and the failed pump has been rebuilt multiple times already, a new pump has been ordered (\$1,700).
- Water tower temperatures hovered around 32.5 degrees that weekend so additional monitoring was required.
- The SCADA computer was intermittently not working, effecting Clayton's ability to remotely monitor and control the system. I ran a computer diagnostic which revealed a memory card error. The repair was scheduled and completed last week; all costs are covered under warrantee.
- Tower water temperatures continue to be a concern, several steps have been taken to address the situation:
 - We confirmed function of the recirculating pump, this may not have been working as expected but we believe it is now. I contracted Lane Tank (tank inspection/maintenance company) to climb the tower to inspect the recirculating pipe location. We didn't have solid information of its elevation after the ball was raised. During that inspection we discovered that the calibration of the tower was off, we had much more water in the ball than the SCADA system was reporting. L.W. Allen came up to recalibrate the SCADA system to match the measurements from the tank inspection.
 - The rep from Lane Tank recommended adjusting our tower filling schedule to allow for more water exchange during a pump run. Previously it had been recommended to pump at shorter intervals, which we had been using but weren't seeing results. The pumping schedule has been changed to run less frequently but at more gallons per run, thereby getting more ground temperature water in the tower. This seems to be making a difference. We will continue to track the temperatures. Currently system temperatures in the older Village are running around 42-43 degrees, so our concern right now is keeping the tower from freezing.
- There is an upcoming WRWA basic water system class opportunity for Tim to attend. I believe it will be beneficial for his training. I will register him for the class this week if approved.
- I received a packet of information from the group looking to brand water access points and recreational opportunities in our area. It was previously named "Voyageur Heritage Waterway" but has been revised to the "Great Pinery Heritage Waterway". Branding initiatives will be funded through sources outside of municipality budgets, they are looking for input on signage, narratives, and letters of support to attract additional funding. As in the past I will work with the group to supply the information they need to move this forward.

Clerk's Report

Clerk Bailey stated that there would be no election in February for the Village of Maine, therefore, the first election of the year would be the Spring election on April 5, 2022.

Fire Department Report

President Hoenisch stated that the Trustees could see the yearend Fire Department report presented by Chief Bozinski in their packet. She asked that Trustee Russ place the report on the Village of Maine website.

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Treasurer's Report

For the Month of December 2021 Village of Maine General Accounts

Checking Account

Beginning Balance as of:11/30/2021		\$33,415.69
Deposits and Interest	\$ 244,235.23	
Disbursements	\$ (252,698.82)	
Balance as of: 12/31/2021		<u><u>\$24,952.10</u></u>

Municipal Savings Account

Beginning Balance on: 11/30/2021		\$303,531.96
Deposits and Interest:	\$ 1,355,652.62	
Disbursements:	\$ (244,233.06)	
Balance as of: 12/31/2021		<u><u>\$1,414,951.52</u></u>

Municipal Savings Account (Shared Revenue)

Beginning Balance on: 11/30/2021		\$1,231,753.18
Deposits and Interest:	\$ 209.25	
Disbursements:	\$ -	
Balance as of: 12/31/2021		<u><u>\$1,231,962.43</u></u>

Village of Maine Fire Department Accounts

Checking Account

Balance as of: 11/30/2021		\$227.91
Deposits and Interest	\$ 0.01	
Disbursements	\$ -	
Balance as of 12/31/2021	.	<u><u>\$227.92</u></u>

Memorial & Donations Money Market Account

Balance as of: 11/30/2021		\$42,176.55
Deposits and Interest	\$ 1.79	
Disbursements		
Balance as of : 12/31/2021		<u><u>\$42,178.34</u></u>

Equipment Outlay Account

Balance as of: 11/30/2021		\$5,709.10
Deposits and Interest	\$ -	
Disbursements	\$ -	
Balance as of: 12/31/2021		<u><u>\$5,709.10</u></u>

Respectfully Submitted

Patricia Neumann

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Marathon County Supervisors Report by Jonathan Fisher

County Board Supervisor Fisher reported:

- Mr. Fisher is in favor of taking the deed of properties in arrears in taxes, selling the parcels and getting them back on the tax roll.
- COVID-19 Update
- ARPA Funds update
- Update on Burek Avenue

Comments from the audience on Other Business items A - D below

Other Business:

Discussion and possible action on Maine Fire Department Standard Operating Procedures (SOP's)

The Board discussed this item, but no action was taken.

Discussion and possible action on a proposed public road out lot becoming a private way out lot

President Hoenisch explained that Attorney Frokjer had previously prepared a quit claim deed to transfer the out lot that Mr. Utecht had donated to the Village of Maine for a public road. It needs to be transferred to Paula Hintz (Trust), Burnell and Jeanette Utecht (BJU Trust) and Todd Roberts so that it becomes a private way. To accomplish this, Resolution 2022-01 needs to be approved.

President Hoenisch asked for a motion approving Resolution 2022-01.

Trustee Mullaley made a motion to approve Resolution 2022-01 which clarifies ownership in the case of a proposed public road out lot becoming a private way, out lot. Trustee Graveen seconded the motion. Motion carried.

Discussion and possible action on Private Way Agreement for Burnell Utecht, Todd Roberts and Paula Hintz

This item was tabled until the next Board meeting.

Discussion and possible action on Board of Appeals and Plan Commission meeting per diems

President Hoenisch stated that the numbers that Clerk Bailey listed to be approved at the last Board meeting were actually the current per diems for the Plan Commission and Board of Appeals. The numbers initially approved were \$25.00 for members and \$75.00 for the secretary. The per diems should be approved at \$30.00 for Plan Commission and Board of Appeals members and \$80.00 for the Plan Commission and Board of Appeals secretary.

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Trustee Mullaley made a motion and amended the December 13, 2021, motion. He made a new motion to approve the Plan Commission and Board of Appeals member per diem at \$30.00 and the secretary per diem at \$80.00. Trustee Russ seconded the motion. Motion carried.

Discussion and possible action on ATV, UTV, Walking trail from N. 44th Avenue to Hillcrest Drive

The Board discussed this item at length. Trustee Graveen expressed concern regarding Maine's liability due to the fact that this would be on Marathon County Road right-of-way.

Trustee Schoepke made a motion to let the County know that if they would like a walking trail on their road right-of-way from North 44th Avenue to Hillcrest Drive that the County should put the walking trail in and maintain it. Trustee Mullaley seconded the motion. Motion carried.

Report from audience on culverts, road issues and/or requests to have an item placed on the next Village Board Meeting agenda

No comments from the audience on this item.

The next Board of Trustees Meeting will be Monday, February 14, 2022.

Adjournment

President Hoenisch asked for a motion to adjourn the meeting.

Trustee Schoepke made a motion to adjourn at 7:45 p.m. Trustee Mullaley seconded the motion. Motion carried.

Respectfully Submitted and approved February 14, 2022.

Cindy Bailey
Village Clerk