



Village of Maine Minutes

Monday, January 11, 2016

Village Board Meeting

Maine Municipal Center

6111 N. 44th Avenue

Wausau, WI 54401

The Board of Trustees of the Village of Maine held a regular monthly meeting at the Maine Municipal Center on Monday, January 11, 2016. Accounts Payable were reviewed at 6:30 p.m. with General Business at 7:30 p.m.

Agenda

1. Call meeting to order at 6:30 p.m. – Betty Hoenisch, Village President
2. Review Bills Payable
3. 7:30 p.m. – General Business
4. Pledge of Allegiance to the Flag
5. Motion to Approve Bills Payable
6. Clerk's Report
 - A. Motion to dispense of the reading of the minutes from the December 14, 2015 Board Meeting, the December 16, 2015 Special Board Meeting, the December 21, 2015 Special Board Meeting / Closed Session, and the December 22, 2015 Special Board Meeting and approval of those minutes.
7. President's Report
8. Trustee's Report
9. Treasurer's Report
10. Zoning Administrator's Report
11. Fire Department Report
12. Comments from the audience on Other Business items below
13. Other Business:
 - A. Discussion & possible action to approve William Shanks' Operator's License
 - B. Discussion & possible action to approve Richard and Arlen Henke as election inspectors for the 2016-2017 term
 - C. Discussion & possible action to approve Tom Mullaley as election inspector for the 2016-2017 term
 - D. Discussion & possible action to retain Quarles and Brady on the Peoples State Bank loan relating to claims against the Village of Maine
14. Report from audience on culverts, road issues, or requests to have an item placed on the next Village Board Meeting agenda
15. President updates Board members on complaints, road projects, and other village issues
16. The next Village Board Meeting will be February 8, 2016.
17. Adjournment

Notice & agenda of this meeting was posted at the Red Granite Bar & Grill, Richard's Restaurant & Bar, Schmidt's Bar & the Maine Municipal Center, 6111 N. 44th Avenue, Wausau, WI on January 8, 2016.

Tina M. Meverden, Village of Maine Clerk

Monday, January 11, 2016 Village Board Meeting

The Board of Trustees of the Village of Maine held a regular monthly meeting at the Maine Municipal Center on Monday, January 11, 2016 at 6:30 p.m.

President Hoenisch called the meeting to order at 6:30 p.m.

Review Accounts Payable

Present were President Betty Hoenisch, Trustee Tad Schult, Clerk Tina Meverden, Treasurer Cindy Bailey, Zoning Administrator / Building Inspector Rich Grefe, and community members. Trustee Keith Rusch arrived late due to a family commitment. Village Attorney Randy Frokjer was not in attendance.

Pledge of Allegiance to the Flag

Motion to approve accounts payable bills

President Hoenisch explained that the accounts payable bills will be approved later in the meeting, as Trustee Rusch was not able to review the bills earlier in the evening due to his attendance at his daughter's high school orientation.

Minutes Approval

President Hoenisch called for a motion to dispense of the reading of the minutes from the December 14, 2015 Board Meeting, the December 16, 2015 Special Board Meeting, the December 21, 2015 Special Board Meeting / Closed Session, and the December 22, 2015 Special Board Meeting and approval of those minutes.

Motion by Supervisor Schult to dispense of the reading and approve the meeting minutes as submitted from the December 14, 2015 Board Meeting, the December 16, 2015 Special Board Meeting, the December 21, 2015 Special Board Meeting / Closed Session, and the December 22, 2015 Special Board Meeting, seconded by President Hoenisch. Motion carried.

Clerk's Report

Clerk Meverden reported that she has made numerous trips back and forth to the Marathon County Courthouse for reasons all pertaining to elections. She stated that she has had to drop off election paperwork, drop off and pick up election equipment to be serviced, as well as attend election training seminars.

Clerk Meverden commented that the SVRS (Statewide Voter Registration System) is now a thing of the past. She explained that it has been replaced with WisVote which has gone live today. Clerk Meverden added that she is not familiar with the new state voter system but will take the time needed before the February 16th election to watch a training webinar as well as read a 200 page manual.

Clerk Meverden stated that the past month has been comprised of a lot of election work. She noted that she has been busy closing out the December 8th Referendum Election as well as preparing for both the February 16th Primary and the April 5th Spring Election.

Clerk Meverden reported that nomination papers have been submitted for the April Election. She explained that there has been a good turnout of candidates who wish to serve on the Village Board. She named the positions up for election in April – Village President, six Village Trustee positions, Village Clerk, Village Treasurer, and Village Constable.

Monday, January 11, 2016 Village Board Meeting

President's Report:

President Hoenisch reported that she and Town of Texas Chairman Matt Bootz met with Keith Baars, Peter Kramer, and Patrick Heier from Peoples State Bank on December 16, 2015 to work on a resolution for Brokaw's loan and debt issues. She continued by stating that Peoples Bank offered a proposal encompassing a timeline and interest rate for the Brokaw loan. The proposal was unsatisfactory and thus President Hoenisch and Chair Bootz asked Peoples Bank to resubmit another proposal – to which they agreed.

President Hoenisch explained that Attorney Frokjer, Attorney VanderWaal, and Attorney Dietrich held a meeting on January 8, 2016 regarding the Cooperative Boundary Agreement between Texas, Maine, and Brokaw. She added that the attorneys will again meet tomorrow, January 12, 2016 to continue finalizing the agreement.

President Hoenisch commented that she finalized and submitted the D.O.T. PASER chart on December 15, 2015. She added that she has received notification from the Department of Transportation that Maine has met all of its requirements and is in compliance – meaning the Village of Maine will receive approximately \$164,000 in road aids.

President Hoenisch reported that she and Chief Bozinski have been providing information to Lisa Schneider, the individual writing the grant to receive aid for a new fire engine. She noted that the grant's deadline for submittal is this Friday, January 15, 2016.

President Hoenisch explained that she, Trustee Schult, and Trustee Rusch attended a meeting on December 22, 2015 with the Marathon County Highway Commissioner, County Staff, and AECOM (the County's engineering firm). The meeting with held by the County and open to the public. President Hoensich commented that the meeting was well attended and good comments were provided regarding safety concerns on County Road K from Decator Drive north to the Marathon County line.

President Hoenisch noted that the Village of Maine submitted a comment form to the County at the December 22nd meeting asking for turn lanes and a possible bike lane on County Road K. Trustee Schult added that Plan Commission members were asked to attend the meeting and express their comments.

President Hoenisch reported that she attended the memorial service for Wayne Utecht, the former clerk for the Village of Brokaw, on January 2, 2016 on behalf of the Village of Maine and the Town of Texas. She added that Mr. Utecht passed away just before Christmas and had served as Brokaw's clerk for thirty-nine years.

President Hoenisch shared that Clerk Meverden received the Village of Maine's Incorporation Certificate. She then displayed the certificate for all to see.

President Hoenisch ended by explaining that Maine received a letter from the Department of Administration providing their opinion on the petitions for annexation to the City of Wausau. The DOA states in their opinion letter that they are in support of the Village of Maine on the matter.

Village Trustees Reports:

Trustee Schult's Report

Trustee Schult reported that he met with Public Works to discuss the list of projects prepared for them. He also noted that a heater in the southwest corner of the Fire station is no longer operational and needs to be replaced.

Monday, January 11, 2016 Village Board Meeting

Trustee Schult explained that water was running out onto the street on Merrill Avenue south of Overlook Drive creating icy conditions on the road. He noted that he placed barriers in the area on the evening of Sunday, January 3, 2016. Public Works then cleaned up the area the following day and salted it to correct the potential danger. In addition, Trustee Schult stated that the situation with water running onto Naugart Drive has been remedied as well.

Trustee Rusch's Report

Trustee Rusch had not yet arrived to the meeting to provide a report.

When President Hoenisch asked if there were any questions, Duane Calmes asked when the Town of Maine officially became a Village. Trustee Schult answered by stating it became a village at 8:05 p.m. on December 8, 2015.

Treasurer's Report – December 2015

Treasurer Bailey reported that she has been diligently working on property taxes. She stated that she hopes to have all of December's work completed by this upcoming weekend so that she can begin January's tax work.

Village of Maine General Accounts:

Checking Account..... Beginning Balance on 11/30/2015	- \$ 1,240.41
Deposits	-\$173,456.77
Disbursements	-\$129,720.43
Balance on 12/31/2015	- \$ 44,976.75
Garbage/Recycling CD..... Balance on 12/31/2015	- \$ 2,500.00
Money Market Account... Beginning Balance on 11/30/2015	-\$284,270.13
Deposits and Interest	- \$ 31,283.16
Disbursements	-\$173,456.77
Balance on 12/31/2015	-\$142,096.52

Village of Maine Fire Department Accounts:

Checking Account..... Balance on 12/31/2015	- \$ 186.08
Memorial & Donations Money Market Account... Balance on 12/31/2015	- \$ 26,107.48
Equipment Outlay Account... Balance on 12/31/2015	- \$ 59,019.90

Chair Hoenisch called for a motion to approve the Treasurer's report. Trustee Schult made a motion to approve Treasurer's report, seconded by President Hoenisch. Motion carried.

Monday, January 11, 2016 Village Board Meeting

President Hoenisch shared that the old laptop computer used by the treasurer to complete property tax work was infected by multiple viruses. As this computer needed to be replaced and the prior information thereon could not be transferred, Treasurer Bailey has had to hand input all dog licensing information into the new computer software. Treasurer Bailey stated that once she does the work of inputting all the dog data into the software, it will never be lost again as it can be remotely backed up.

Zoning Administrator's Report – December 2015

Zoning Administrator / Building inspector Rich Grefe reported that he issued two permits for the month of December – one to build a new home and one to tear down an existing home. He added that he completed one on-site zoning inspection and five on-site building inspections for the month. The building inspections were comprised of two rough in inspections, one foundation inspection, one inspection of insulation, and one final inspection.

Mr. Grefe commented that Marathon County usually sends out a letter asking for the number of permits issued for the previous year. He stated that the inquiry from the county has not yet come, but he wanted to share some of the statistics for 2015. They are as follows:

- Forty permits were issued in 2015. For comparison, forty-eight permits were issued for the year 2014.
- The permits for 2015 were comprised of two new homes, one addition, four minor alterations, one major alteration, six decks, eleven garages / storage buildings, one commercial building, three sheds under 150 square feet, three fence permits, three service upgrades, three signs, and two wrecking permits.

Fire Department Report:

Clerk Meverden read a report submitted by Chief Joe Bozinski concerning the status of Maine Fire Department for December 2015. To view the report as read by Clerk Meverden, see the concluding pages of these minutes.

Comments from audience on Other Business Items

President Hoenisch welcomed comments from the audience on agenda items A through D. Lori Zernicke asked for further explanation on agenda item D – *Discussion and possible action to retain Quarles and Brady on the Peoples State Bank loan relating to claims against the Village of Maine*. President Hoenisch explained that Peoples State Bank holds all the debt for the Village of Brokaw. She further explained that because both our attorney and the Town of Texas Attorney cannot represent Maine with negotiations on both the balance and interest rate of the loan that Maine will inherit from Brokaw, it desires to retain the law firm Quarles and Brady to represent Maine if acceptable and agreeable terms for the loan cannot be made.

Trustee Schult noted that Quarles and Brady are one of the best bond attorneys in the state of Wisconsin.

President Hoenisch reported that the first proposal provided by Peoples Bank for terms of the loan was not in the best interest of the Village of Maine.

Monday, January 11, 2016 Village Board Meeting

Duane Calmes asked when the information regarding the loan with Peoples State Bank was known, specifically the part where the Town of Maine may not have to accept all of the debt on Brokaw's loan. He wondered if this information was discovered within the last month or before the informational meetings. President Hoenisch replied by stating most of the information was discovered within the last month. She added that nothing regarding the loan is definitive as of yet; the Village of Maine is still looking at Brokaw's paperwork and investigating its options.

Lori Zernicke asked if the possibility of grants are still available. President Hoenisch stated that Vierbicher Consultants are researching the grant options as we speak. She added that until the Village of Maine completes the Cooperative Boundary Agreement with Brokaw and Texas however, it cannot apply for grants on behalf of the Village of Brokaw.

Vicki Bartelt asked if the Village of Maine and the Town of Texas are still giving money to the Village of Brokaw. Trustee Schult explained that the agreement was for Maine and Texas to supply \$62,000 (\$31,000 from each municipality) to the Village of Brokaw so that they could "stay afloat" until the end of 2015. He explained that Brokaw may need additional funds in 2016.

Duane Calmes referenced a question he asked at the Public Informational Meeting – *How long would the property taxes sustain Brokaw?* He continued by referencing Attorney Frokjer's response – *Brokaw's property taxes will probably sustain Brokaw until October of 2016.* President Hoenisch stated that Attorney Frokjer was giving the information based on what was provided by Brokaw. She added that the Town Board at that time did not know with certainty any numbers. Trustee Schult explained briefly the manner in which Brokaw's clerk kept the Village books.

Duane Calmes asked the timeline for when the Village of Brokaw would become under the jurisdiction of Maine. President Hoenisch stated that that will be determined by the cooperative boundary agreement, the outcome of the loan situation, and what can be done with the TIF / TID.

Trustee Rusch added that obtaining grants for infrastructure and other work in the Village of Brokaw are components as well to when Maine would take over Brokaw. He continued by stating that the takeover is dependent on all the mentioned factors, and that it may take a couple of years or more for the process to be complete.

Trustee Rusch went on to explain how the Village of Maine is able to apply for grants for work to be done in the Village of Brokaw.

President Hoenisch discussed the cooperative boundary agreement and its ability to protect the Village of Maine.

Vickie Bartelt asked at what stage of negotiations is the boundary agreement in – Are we nearing completion of it? Trustee Rusch stated that the Attorneys are "really hammering out the details of it right now." President Hoenisch added that by tomorrow evening the attorneys will "have a very good feel of where they are at" with the cooperative boundary agreement.

President Hoenisch reported that all of the residents of Maine, Texas, and Brokaw will be notified via the newspaper regarding a Public Hearing regarding the cooperative boundary agreement between the three municipalities. Trustee Schult added that a public hearing may be held within a month.

Discussion was had on...1) Where the public hearing will be held so that it can accommodate residents of all three municipalities, and 2) Posting the public hearing on the website and digital sign.

Monday, January 11, 2016 Village Board Meeting

Other Business:

A. Discussion and possible action to approve William Shanks Operator's License.

(Mr. Shanks has applied for an Operator's License to bartend for the Rib Mountain Bowman Club.)

President Hoenisch stated that Mr. Shanks is present for tonight's discussion. She directed the Board of Trustees to Mr. Shank's application for Operator's License provided by Clerk Meverden.

President Hoenisch reported that both she and Clerk Meverden contacted the Wisconsin Towns Association and spoke with Attorney Stadelman. He advised that the Village Board make the final decision to approve or not approve Mr. Shanks Operator's License due to the dated felonies on his background check. She added that two additional people were contacted regarding the matter: 1) Mr. Tom Bartz of the Rib Mountain Bowman Club, and 2) Attorney Frokjer. Although Mr. Bartz did not respond in a timely manner with an opinion on the subject, Attorney Frokjer advised that if the Village Board desired to approve Mr. Shanks' license, they should do so contingent upon a letter of endorsement by the Rib Mountain Bowman Club.

Mr. Shanks stated that he spoke with Josh Calmes, the current president of the Bowman Club, about the matter. Mr. Calmes told Mr. Shanks that he did not think the old felony would be "an issue".

President Hoenisch noted that the Rib Mountain Bowman Club could simply send a message via email stating that they are fine with Mr. Shanks receiving his Operator's License to bartend for the club. She said this message would be placed in Mr. Shanks' file to show that the Village Board did their due diligence.

Mr. Shanks stated that he will be happy to do whatever the Board desires. He added that he is not looking to become a bartender but rather as an avid outdoorsman he wants to contribute to the club.

Trustee Rusch made a motion to approve William Shanks Operator's License pending written support for such action from the Rib Mountain Bowman Club, seconded by Trustee Schult. Motion carried.

B. Discussion and possible action to approve Richard and Arlene Henke as election inspectors for the 2016-2017 term.

President Hoenisch stated that while obtaining signatures for his Village Trustee nomination papers, Trustee Schult spoke with Mr. and Mrs. Henke. Mr. and Mrs. Henke told Trustee Schult that they would like to serve as election inspectors.

Trustee Schult made the motion to approve Richard and Arlene Henke as election inspectors for the 2016 – 2017 term, seconded by Trustee Rusch. Motion carried.

C. Discussion and possible action to approve Tom Mullaley as election inspector for the 2016 – 2017 term.

President Hoenisch reported that Mr. Mullaley submitted paperwork to Clerk Meverden to be placed on the ballot to become a village trustee. She added that he also expressed his interest in becoming an election inspector.

Trustee Schult made a motion to approve Tom Mullaley as election inspector for the 2016 – 2017 term, seconded by Trustee Rusch. Motion carried.

Monday, January 11, 2016 Village Board Meeting

D. Discussion and possible action to retain Quarles and Brady on the People State Bank loan relating to claims against the Village of Maine.

President Hoenisch reported that Quarles and Brady has been working as a consultant for the Village of Maine, but Maine will officially hire them dependent upon its needs after a second proposal is received from Peoples State Bank.

Trustee Rusch made a motion to retain Quarles and Brady on the People State Bank loan relating to claims against the Village of Maine, seconded by Trustee Schult. Motion carried.

Report from audience on culverts, road issues, or requests to have an item placed on the next Village Board Meeting agenda.

President Hoenisch asked Gary and Lori Zernicke to stay after the meeting to discuss snow being pushed into the road on Kern Drive.

Tim Bartelt asked if the County Road K project will take all summer to complete. President Hoenisch responded by saying that the project will not begin this year but rather it will not start until 2017.

Vickie Bartelt asked what is the regulation for people plowing their snow over the roadway. President Hoenisch stated that there is a Marathon County ordinance that states one cannot push their snow across the road. She added that the Village of Maine does not usually “go after” people who do such if the snow is pushed completely off the roadway so that the snowplows do not hit it and windrows are not left on the road.

Discussion continued on the damaging effects of windrows left on the road from snow being pushed across a roadway.

Schedule next monthly Board of Supervisor Meeting for Monday, February 8 , 2016 with bill approval at 6:30 p.m. and general business at 7:30 p.m.

Motion to approve accounts payable bills

After Trustee Rusch had an opportunity to review the monthly accounts payable bills, President Hoenisch called for a motion to approve them. Trustee Schult made a motion to approve the accounts payable bills, seconded by Trustee Rusch. Motion carried.

Adjournment.

President Hoenisch called for a motion to adjourn. Trustee Schult made a motion to adjourn at 9:00 p.m., seconded by Trustee Rusch. Motion carried.

Respectfully submitted and approved on February 8, 2016.

Tina M. Meverden

Village of Maine Clerk