



Village of Maine Minutes

Monday, January 14, 2019

Village of Maine Board Meeting

Maine Municipal Center

6111 N. 44th Avenue

Wausau, WI 54401

The Board of Trustees of the Village of Maine will hold a regular monthly meeting at the Maine Municipal Center on Monday, January 14, 2019 at 5:00 p.m. Accounts Payable will be reviewed at 6:30 p.m. and General Business will commence at 7:00 p.m.

AGENDA

1. Call the meeting to order at 5:00 p.m. – Betty Hoenisch, Village President
2. Presentation on Economic Development Study by consultant Gary Becker
3. Presentation of proposed Wastewater System Improvement Plan by Vierbicher
4. Review bills - motion to approve the payment of timeslips, invoices and statements
5. Pledge of Allegiance to the Flag
6. Motion to dispense of the reading and approval of the minutes from the December 10, 2018 Board Meeting, the December 10, 2018 Budget Workshop and the December 19, 2019 Special Board Meeting.
7. President's and Administrator's Report
8. Treasurer's Report
9. Comments from the audience on Other Business items A - G below
10. Other Business:
 - A.** Discussion and possible action to approve Engineering and Grant Writing Services for the Wastewater System Improvement Project
 - B.** Discussion and possible action on Jan Spangler's building plans and permit
 - C.** Discussion and possible action on 2019 Fire Inspection Agreement with First In Safety
 - D.** Discussion and possible action on 2019 Assessment Services Agreement with Action Appraisers

- E. Discussion and possible action on Resolutions required by the USDA Rural Development for the well grant/loan funding
 - F. Discussion and possible action on Fluoride treatment to the water utility system
 - G. Discussion and possible action on Marie Skic's request for an amendment to the garbage/recycling curbside service policy
11. Report from audience on culverts, road issues and/or requests to have an item placed on the next Village Board Meeting agenda
 12. The next Board of Trustees Meeting will be Monday, February 11, 2019
 13. Adjournment

I certify that this agenda was posted at the Brokaw Post Office, Brokaw Village Hall, Red Granite Bar & Grill, Richard's Restaurant & Bar, Schmidt's Bar and the Maine Municipal Center, 6111 N. 44th Avenue, Wausau, WI, on January 12, 2019.

Betty Hoenisch,

Village of Maine President

Village of Maine Board of Trustees Meeting Minutes - Monday, January 14, 2019

The Board of Trustees of the Village of Maine held a regular monthly meeting at the Maine Municipal Center on Monday, January 14 at 5:00 p.m.

Call meeting to order

President Hoenisch called the meeting to order at 5:00 p.m.

Present at the meeting:

President, Betty Hoenisch, Clerk, Cindy Bailey, Treasurer, Patti Behrendt, Administrator, Keith Rusch, Trustee, Tad Schult, Trustee, Wes Schoepke, Trustee, Tom Mullaley, Trustee, Jon Graveen and Attorney, Randy Frokjer.

Presentation on Economic Development Study by consultant Gary Becker

Gary Becker gave a presentation on the Economic Development Study and gave the Board the opportunity to ask questions.

Village of Maine Board of Trustees Meeting Minutes - Monday, January 14, 2019

Presentation of proposed Wastewater System Improvement Plan by Vierbicher

Darrin Pope and Gary Blaszek from Vierbicher Associates gave a presentation on the proposed Wastewater System Improvement Plan. The plan covers solutions to upgrade the current system that is in need of repair and very outdated.

Review bills payable and approve

Clerk Bailey distributed the bills and timesheets to the Trustees and asked that they review and approve them.

President Hoenisch asked for a motion to approve the bills and time sheets as presented.

Trustee Schult made a motion to approve the bills and time sheets. Trustee Mullaley seconded the motion. Motion carried.

Pledge of Allegiance to the Flag

Motion to dispense of the reading and approval of the minutes from the December 10, 2018 Board Meeting, the December 10, 2018 Budget Workshop and the December 19, 2019 Special Board Meeting.

President Hoenisch asked the Board if they had received and read their copies of the minutes. She then asked if there were any correction's they would like the Clerk to make and if not, a motion would be in order.

Trustee Mullaley made a motion to approve the minutes from the December 10, 2018 Board Meeting, the December 10, 2018 Budget Workshop and the December 19, 2019 Special Board Meeting. Trustee Graveen seconded the motion. Motion carried.

Village of Maine Board of Trustees Meeting Minutes - Monday, January 14, 2019

President's Report

President Hoenisch stated that the N. 20th Avenue project is almost complete, and the contractor's invoice was approved tonight during bill approval. She stated that there were 3 sets of old structures that needed to be removed to provide a solid base for the new plastic culverts. She concluded by stating the Public Works employees have a few things to finish in spring however, it is another big project off the Maine "to do" list.

President Hoenisch also stated that she has been meeting with various residents and Josh Prentice from REI regarding cul-de-sac mapping and surveying for next summer.

President Hoenisch said that the change over to Harter's Disposal has been going fairly well. There have been a few hiccups however, Andy Gayhart and Nick Johnson have worked very hard to correct the issues.

President Hoenisch finished her report by stating that there have been several residents that have made positive comments about the unexpected decrease in their property taxes. She stated that she always explains that the decrease is in part because of Senator Petrowski and the Expenditure Restraint Funding that he was able to procure for Maine from the State.

Administrator's Report

Items of note:

- Today we received confirmation from the DNR that we received conditional approval of the adjusted preliminary engineering report for the new water utility. We had received approval of the original option (Goetsch site) but given the change in location, the amended report (identifying the Rakow site) and its subsequent design alterations required DNR approval of the change. USDA Rural Development, where our federal funding comes from, has already approved the change in location and design adjustments which have been projected to save us \$564,300 in construction costs. The savings will allow us to target additional upgrades (water tower maintenance, additional water lines in the lower village, etc...). The lone condition from the DNR approval is that we must submit final plans and specifications prior to construction.

Village of Maine Board of Trustees Meeting Minutes - Monday, January 14, 2019

- This Thursday Clayton and I will be spending time with a company called Infrastructure Alternatives, Inc. (IAI). We had previously reached out to several contractors who manage utilities for municipalities to see if there were options to help us out for additional weekend and emergency coverage. IAI currently runs the City of Antigo facilities and recommended a short-term relationship to specifically determine the scope of work they could provide, if any. Once they have received some training from Clayton, they will provide us with an official proposal that is specific to our needs. This Thursday is meant to do a more detailed facility operations review and to determine the training schedule.
- Included in with your Administrators report is a Utility report from Clayton. Please let me know if we should include this as a normal agenda item or if I should include it in my Administrators report as I am tonight. We should be getting either a monthly or quarterly report from Clayton. He is available to present this personally, as he had with Brokaw, or we can handle it as we will tonight. The style and frequency of report is up to the Board.
- Garbage and recycling schedules have been assigned. Harter's collection days for the entire Village of Maine will be Tuesday's (1st collection day is Wednesday Jan. 2nd due to holiday) with weekly garbage collection and every other week recycling collection. Fliers explaining implementation of the new Harter's plan and the Waste Management (WM) container collection plan will be attached to new carts, which are expected to be delivered the week of December 17th. WM will collect old containers between December 26-28. The last collection days will be Wednesday (December 26th) and Thursday (December 27th) on the day after your normal collection day due to the holiday. Residents should put containers out the night before the last collection day or prior to 6:00 a.m. the day of collection. WM containers should be left out until they are picked up by WM. WM will not service Harter's containers.
- Fleet cards from Riiser for fuel and gas for Public Works and the Fire Department have arrived. Maine now has accounts set-up with the WW Mobile station as well as at Riiser stations. State plans and applications required to move the existing fuel tank are on my "to do" list and will be worked on as time allows.

Village of Maine Board of Trustees Meeting Minutes - Monday, January 14, 2019

Treasurer's Report

The Treasurer was absent at the December Board of Trustees Meeting so, she read both the November and December reports. The December report is as follows:

Village of Maine Checking Account

Beginning balance – 11/30/18 - \$36,821.11
Deposits and Interest - \$335,394.37
Disbursements - \$329,437.07
Balance as of 12/31/18 - \$42,778.41

Maine Municipal Savings Account

Beginning balance on 11/30/18 - \$417,017.89
Deposits and Interest - \$730,791.20
Disbursements - \$335,345.60
Balance as of 12/31/18 - \$812,463.49

Maine Municipal Savings Account (Shared Revenue)

Beginning balance on 11/30/18 - \$231,811.14
Deposits and Interest - \$206.81
Disbursements - \$0.00
Balance as of 12/31/18 - \$232,017.95

Village of Maine Fire Department Accounts:

Checking Account

Balance as of 12/31/18 - \$355.35

Memorials & Special Donations Account

Balance as of 12/31/18 - \$44,076.87

Equipment Outlay Account

Balance as of 12/31/18 - \$5,709.10

President Hoenisch asked for a motion to approve the Treasurer's Report.

Trustee Schoepke made a motion to accept the Treasurer's Report as submitted. Trustee Mullaley seconded the motion. Motion carried.

Village of Maine Board of Trustees Meeting Minutes - Monday, January 14, 2019

Comments from the audience on Other Business Items A - G below

There were no comments from the audience.

Other Business

A. Discussion and possible action to approve the Engineering and Grant Writing Services for the Wastewater System Improvement Project

President Hoenisch asked the Board if they had any questions regarding the Engineering and Grant Writing Services for the Wastewater System Improvement Project. The Board briefly discussed the upcoming project.

Trustee Mullaley made a motion to approve Vierbicher's Agreement for services and authorize President Hoenisch to sign the document. Trustee Schult seconded the motion. Motion carried.

B. Discussion and possible action on Jan Spangler's building plans and permit

Ms. Spangler was at the meeting and she stated that she was confused why she was requested to attend.

Building Administrator Rich Grefe stated that it was necessary for her to clarify the changes that were made to her building plans after the submission of the rough sketch on November 21, 2018. He also questioned why there were additional changes on the latest plans that he had received in December 2018.

Attorney Frokjer stated that he and the Board had some questions for her regarding the building plans.

Discussion followed on the sink that wasn't in the rough sketch, the entry openings that had changed and the enlargement of the craft room that is still labeled "garage". Ms. Spangler clarified the reasons for these changes.

The Board discussed the changes further and questioned the motives for the continuing changes on the plans. The Board questioned Attorney Frokjer regarding their options to approve these plans.

Village of Maine Board of Trustees Meeting Minutes - Monday, January 14, 2019

Attorney Frokjer suggested approval of the building plans with the stipulations of receipt of a clean set of blueprints and a deed restriction filed with Marathon County to enable the Board to require a new permit application for any modifications to this building. He then asked Ms. Spangler if she would agree to a deed restriction and she stated that she would and had in fact offered to write a letter such as that, in a previous meeting. Attorney Frokjer stated that he wanted to be clear that if modifications were to be made to the building, an application must be submitted and that an application always has the potential to be denied. There are no guarantees of approval.

Ms. Spangler stated that she understood the stipulations.

Trustee Schoepke stated that he felt that the home would become a duplex as soon as it was finished, however he would make the motion to approve the building plans with the stipulations of receiving a clean set of blue prints and a deed restriction to be filed with Marathon County. Trustee Schult seconded the motion. Motion carried.

C. Discussion and possible action on 2019 Fire Inspection Agreement with First In Safety

The Board tabled this item.

D. Discussion and possible action on 2019 Assessment Services Agreement with Action Appraisers

The Board briefly discussed the 2019 Assessment Services Agreement with Action Appraisers.

Trustee Schult made a motion to approve the 2019 Assessment Services Agreement in the amount of \$14,000.00 with Action Appraisers. The motion was seconded by Trustee Mullaley. Motion carried.

E. Discussion and possible action on Resolutions required by the USDA Rural Development for the well grant/loan funding

The Board discussed Resolution 2019-01 which is needed by USDA Rural Development for the well grant/loan funding package. President Hoenisch stated that if Attorney Frokjer had answered their questions, a motion would be in order.

Village of Maine Board of Trustees Meeting Minutes - Monday, January 14, 2019

Trustee Mullaley made a motion to approve Resolution 2019-01 and authorized President and Hoenisch and Clerk Bailey to sign the document. Trustee Graveen seconded the motion. Motion carried.

F. Discussion and possible action on Fluoride treatment to the water utility system

Administrator Rusch discussed the merits or disadvantages of adding fluoride to the water from the new water system.

Trustee Schoepke made a motion to approve NOT adding fluoride to the water from the new water system. Trustee Schult seconded the motion. Motion carried.

G. Discussion and possible action on Marie Skic's request for an amendment to the garbage/recycling curbside service policy

The Board discussed Marie Skic's request to be allowed not to have garbage and recycling service. Mrs. Skic gave several reasons why she did not want the service including her fixed income and small amount of garbage accumulation.

Trustee Schoepke made a motion not to make exceptions regarding residential garbage service participation. Trustee Mullaley seconded the motion. Motion carried.

Report from audience on culverts, road issues and/or requests to have an item placed on the next Village Board Meeting agenda

There were no reports on culverts or road issues.

The next Board of Trustees Meeting will be Monday, February 11, 2019

Adjournment

President Hoenisch asked for a motion to adjourn.

Trustee Mullaley made a motion to adjourn at 8:26 p.m., seconded by Trustee Schoepke and Trustee Graveen. Motion carried.

Respectfully submitted and approved February 11, 2019

Cindy Bailey

Village of Maine Clerk