



Village of Maine Minutes

Monday, October 14, 2019
Village of Maine Board Meeting

Maine Municipal Center
6111 N. 44th Avenue
Wausau, WI 54401

OFFICIAL NOTICE AND AGENDA

The Board of Trustees of the Village of Maine will hold a regular monthly meeting at the Maine Municipal Center on Monday, October 14, 2019 at 6:00 p.m. Accounts Payable will be reviewed at 6:30 p.m. and General Business will commence immediately following the adjournment of the Plan Commission Meeting.

AGENDA

1. Call meeting to order at 6:00 p.m. – Betty Hoenisch, Village President
2. Employment review of Public Works employee
3. Review bills - motion to approve the payment of timeslips, invoices and statements
4. Adjourn Board Meeting for Plan Commission Meeting and Public Hearing
5. Reconvene the Board Meeting
6. Pledge of Allegiance to the Flag
7. Motion to dispense of the reading and approval of the minutes from the September 9, 2019 Board Meeting, the September 16, 2019 and September 30, 2019 Special Board Meetings
8. President's Report
9. Administrator's Report
10. Treasurer's Report
11. Comments from the audience on Other Business items A - C below
12. Other Business:
 - A. Discussion and possible action on Dennis and Peggy Griffin's Petition to Amend their current Conditional Use Permit to allow them to relocate the Berlin School and Town Hall

building to Willow Springs Gardens at 2480 Hillcrest Drive and 6905 N. 60th Avenue in the Village of Maine

B. Discussion and possible action on Town of Texas request for partial payment from State Expenditure Restraint Funding payment

C. Discussion and possible action on Election Security Subgrant Program

13. Report from audience on culverts, road issues and/or requests to have an item placed on the next Village Board Meeting agenda

14. The next Board of Trustees Meeting will be Monday, November 11, 2019

15. Adjournment

I certify that this agenda was posted at the Brokaw Post Office, Brokaw Village Hall, Red Granite Bar & Grill, Richard's Restaurant & Bar, Schmidt's Bar and the Maine Municipal Center, 6111 N. 44th Avenue, Wausau, WI, on October 11, 2019.

Betty Hoenisch,

Village of Maine President

Village of Maine Board of Trustees Meeting Minutes – Monday, October 14, 2019

The Board of Trustees of the Village of Maine held a regular monthly meeting at the Maine Municipal Center on Monday, October 14, 2019 at 6:00 p.m.

Call meeting to order

President Hoenisch called the meeting to order at 6:00 p.m.

Present at the meeting:

President Betty Hoenisch, Clerk Cindy Bailey, Treasurer Patti Neumann, Trustee Wes Schoepke, Trustee Tom Mullaley, Trustee Tad Schult and Trustee Jon Graveen.

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Employment review of Public Works employee

The Board completed the Public Works employee review.

Review bills payable and approve

Clerk Bailey distributed the bills and timesheets to the Trustees.

President Hoenisch asked for a motion to approve the bills and time sheets as presented.

Trustee Schult made a motion to approve the bills and time sheets as submitted. Trustee Graveen seconded the motion. Motion carried.

Adjourn Board Meeting for Plan Commission Meeting and Public Hearing

President Hoenisch adjourned the Board of Trustees meeting at 7:02 p.m.

Reconvene the Board Meeting

President Hoenisch reconvened the Board of Trustees meeting at 8:48 p.m.

Pledge of Allegiance to the Flag

Motion to dispense of the reading and approval of the minutes from the September 9, 2019 Board Meeting, the September 16, 2019 and September 30, 2019 Special Board Meetings

President Hoenisch asked if there were any additions or corrections to the minutes. There were none reported. President Hoenisch asked for a motion.

Trustee Mullaley made a motion to approve the minutes from the September 9, 2019 Board Meetings, the September 16, 2019 and September 30, 2019 Special Board Meetings. Trustee Graveen seconded the motion. Motion carried.

President's Report

- President Hoenisch stated that we had great news. The Public Service Commission approved Maine's Water System Improvement permit!
- President Hoenisch also stated that road work is continuing. Chip seal and Crack Filling has been completed. Pulverizing will begin this week and paving will follow.

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Administrator's Report

- Clayton is seeing fluctuations in water usage; he is tracking those variations as well as wastewater treatment plant issues due to excessive rain and potentially changing temperatures.
- I posted the Fire Truck we were taking out of service on Craigslist on the afternoon of October 3rd and had it sold by 10:30 a.m. on Friday October 4th. I had 2 other offers, sight unseen, prior to taking the listing offline from the site. The truck left the Maine Fire Department for the last time on Wednesday October 9th. The Gentleman was also interested in our sweeper. I told him to prepare an offer that I can take to the Board, I expect to see that proposal sometime this week.
- I was at a County MPO meeting last Thursday and it was mentioned that the Highway K upgrade may be delayed a bit. The County has looked at funding to replace 2 bridges along K and they would like to complete the bridge upgrades prior to doing the highway work. No specific timeline was offered.
- I signed up for several classes through the Wisconsin Rural Water Association (WRWA) to participate in training sessions on Wastewater Treatment facilities/systems as well as water system specifics. These courses are available for those taking certification tests and to meet ongoing education requirements to keep existing certifications up to date. I contacted WRWA to be sure it was something appropriate for me to attend and was assured that it would be a beneficial to get a better understanding of the wastewater treatment and water system processes. While Clayton has taught me quite a bit about these systems this should help me better understand how they function, and the requirements needed to stay compliant. I will be attending a Wastewater & Collection Systems class on October 22nd, a Water System Regulations & Groundwater Resources class on October 28th and a Water System Wells, Pumps and Water Treatment class on October 29th. All classes are held in Plover and are day long opportunities.
- River Country CO-OP has recently partnered with Heartland CO-OP and are undertaking some changes to the facility. As harvest season approaches, I wanted to stop by the grain mill for a review of the CUP requirements as well as the work being done on site. So far, they have improved drainage around the facility and plan to make some equipment upgrades in the near future. We discussed the requirements of the CUP so the new management is aware of what can and can't be done. Once the soil dries out a bit (next spring?) they will complete some groundwork so they can mow the property better than what had previously been done. They reiterated that they want to be good neighbors so if you have any comments you can contact them directly or reach out to me and I can relay any questions.

Treasurer's Report

President Hoenisch asked Treasurer Neumann to present the Treasurer's Report.

Treasurer's Report

The Treasurer's Report is as follows:

Village of Maine Checking Account

Beginning balance – 8/31/19 - \$6,421.30

Deposits and Interest - \$230,837.14

Disbursements - \$211,020.56

Balance as of 9/30/19 - \$26,237.88

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Maine Municipal Savings Account

Beginning balance on 8/31/19 - \$857,796.48

Deposits and Interest - \$47,806.38

Disbursements - \$230,811.31

Balance as of 9/30/19 - \$674,791.55

Maine Municipal Savings Account (Shared Revenue)

Beginning balance on 8/31/19 - \$214,344.60

Deposits and Interest - \$167.43

Disbursements - \$0.00

Balance as of 9/30/19 - \$214,512.03

Village of Maine Fire Department Accounts:

Checking Account

Balance as of 9/30/19 - \$242.21

Memorials & Special Donations Account

Balance as of 9/30/19 - \$28,157.00

Equipment Outlay Account

Balance as of 9/30/19 - \$5,709.10

Trustee Graveen made a motion to approve the Treasurer's Report as submitted. Trustee Mullaley seconded the motion. Motion carried.

Comments from the audience on Other Business items A - C below

There were no comments.

Other Business:

- A. Discussion and possible action on Dennis and Peggy Griffin's Petition to Amend their current Conditional Use Permit to allow them to relocate the Berlin School and Town Hall building to Willow Springs Gardens at 2480 Hillcrest Drive and 6905 N. 60th Avenue in the Village of Maine**

The Board discussed the Plan Commission recommendations.

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Trustee Schoepke made a motion to approve the Plan Commission recommendation to approve Griffin's amendment to their Conditional Use Permit to move the former Town of Berlin Hall building with the conditions that the Griffin's will not allow a subwoofer for music and will only have downward lighting that will not cause light pollution. Trustee Graveen seconded the motion. Motion carried.

B. Discussion and possible action on Town of Texas request for partial payment from State Expenditure Restraint Funds

This item was tabled.

C. Discussion and possible action on Election Security Subgrant Program

Clerk Bailey discussed with the Board the Election Security Subgrant Program that she had received information from the Wisconsin Election Commission. She stated that it is a necessity to be compliant with the WEC security guidelines and that that security measures are ramping up for the 2020 Election Year. She stated that she would like the Board to authorize her to apply for a grant which would enable her to purchase a computer that would be used exclusively for election matters.

Trustee Schoepke made a motion to authorize Clerk Bailey to apply for a grant through the Wisconsin Election Commission. Trustee Graveen seconded the motion. Motion carried.

The next Board of Trustees Meeting will be Monday, November 11, 2019

Adjournment

President Hoenisch asked for a motion to adjourn.

Trustee Graveen made a motion to adjourn at 9:12 p.m. Trustee Schoepke seconded the motion. Motion carried.

Respectfully submitted and approved November 11, 2019.

Cindy Bailey

Village of Maine Clerk