



Village of Maine Minutes

Monday, November 13, 2017

Village Board Meeting

Maine Municipal Center

6111 N. 44th Avenue

Wausau, WI 54401

The Board of Trustees of the Village of Maine will hold a regular monthly meeting at the Maine Municipal Center on Monday, October 9, 2017. Accounts Payable will be reviewed at 5:30 p.m.

AGENDA

1. Call meeting to order at 6:00 p.m. – Betty Hoenisch, Village President
2. Review bills payable
3. Presentation by Judy Pitek and Jan Mueller regarding the Village of Maine becoming a Chamber member
4. Adjourn the Board Meeting to attend the December Plan Commission Meeting
5. Reconvene the Board Meeting immediately following the adjournment of the Plan Commission Meeting
6. Pledge of Allegiance to the Flag
7. Motion to approve bills payable
8. Motion to dispense of the reading and approval of the minutes from the October 9, 2017 Board Meeting, the October 25, 2017 Special Board Meeting/Closed Session and the October 30, 2017 Special Board Meeting and Budget Workshop
9. Administrator's Report
10. Treasurer's Report
11. Comments from the audience on Other Business items A - below
12. Other Business:
 - A. Discussion and possible action to approve the amendment to Willow Spring Gardens Conditional Use Permit to allow the addition of a restroom, dressing room and terrace facility
 - B. Discussion and possible action regarding a Mag-base drill loaned to Town of Maine in early 2000's
 - C. Discussion and possible action regarding fire department employment

Agenda continued on page 2

Agenda – page 2

- D. Discussion and possible action on 2018 Road Maintenance Agreement for Falcon Drive and N. 32nd Avenue in the Village of Brokaw
 - E. Discussion and possible action on 2018 Emergency Services Agreement with the Village of Brokaw
 - F. Discussion and possible action on 2018 Emergency Services Agreement with the Town of Berlin
 - G. Discussion and possible action on 2018 Emergency Services Agreement with the Town of Stettin
 - H. Discussion and possible action to approve Resolution approving a loan with the USDA Rural Development
 - I. Discussion and possible action to authorize OSC Chair and Village of Maine President Betty Hoenisch to sign USDA Rural Development documents for Grant and Loan required forms/paperwork
- 13. Report from audience on culverts, road issues and/or requests to have an item placed on the next Village Board Meeting agenda
 - 14. The next Board of Trustees Meeting will be Monday, December 11, 2017
 - 15. Adjournment

I certify this agenda was posted at the Red Granite Bar & Grill, Richard's Restaurant & Bar, Schmidt's Bar and the Maine Municipal Center, 6111 N. 44th Avenue, Wausau, WI on or before November 11, 2017.

Cindy Bailey,

Village of Maine Clerk

Monday, November 13, 2017 Village Board Meeting Minutes

The Board of Trustees of the Village of Maine held a regular monthly meeting at the Maine Municipal Center on Monday, November 13, 2017 at 6:00 p.m.

Monday, November 13, 2017 Village Board Meeting Minutes

President Hoenisch called the meeting to order at 6:00 p.m.

In attendance were President Hoenisch, Trustee Schult, Trustee Schoepke, Trustee Graveen, Trustee Mullaley, Treasurer Behrendt, Clerk Bailey, Administrator Rusch, Attorney Frokjer and several residents.

Review bills payable

Clerk Bailey gave the month's bills payable to the Trustees for their review and approval.

Presentation by Judy Pitek and Jan Mueller regarding the Village of Maine becoming a Chamber member

Judy Pitek and Jan Mueller gave a presentation on the advantages of the Village of Maine becoming a member of the Wausau area Chamber of Commerce. They asked that the Board give membership some consideration.

Board Meeting adjourned at 6:38 to attend the November Plan Commission Meeting.

The Board Meeting reconvened at 7:29 p.m., immediately following the adjournment of the Plan Commission Meeting.

Pledge of Allegiance to the Flag

Motion to approve bills payable

President Hoenisch asked for a motion to approve the bills payable as submitted to the Trustees, unless there were questions.

Trustee Schoepke made a motion to approve the bills payable as submitted. Trustee Mullaley seconded the motion. Motion carried.

Motion to dispense of the reading and approval of the minutes from the October 9, 2017 Board Meeting, the October 25, 2017 Special Board Meeting/Closed Session and the October 30, 2017 Special Board Meeting and Budget Workshop

President Hoenisch asked for a motion to approve the minutes from the October 9, 2017 Board Meeting, the October 25, 2017 Special Board Meeting/Closed Session and the October 30, 2017 Special Board Meeting and Budget Workshop as submitted if there were no corrections needed.

Trustee Mullaley made a motion to approve the minutes from the October 9, 2017 Board Meeting, the October 25, 2017 Special Board Meeting/Closed Session and the October 30, 2017 Special Board Meeting and Budget Workshop as submitted. Trustee Graveen seconded the motion. Motion carried.

Monday, November 13, 2017 Village Board Meeting Minutes

Administrator's Report

“Recently Clerk Bailey received an e-mail request from former Fire Chief John Ohrmundt to have Northway Communications remove the radio from the older truck he had used while serving as Chief. He also claimed it had no value because radio systems had changed, and his radio was old technology. He mentioned that he had not had it removed at the time he retired but had an opportunity to sell the vehicle now and wanted it out. He wanted it removed professionally so that no damage was done to the vehicle’s computer system. He also requested that we schedule Northway to come to where the vehicle was sitting because it was not registered any longer and couldn’t be driven on the road.”

“While it should have been removed at the time of his retirement, as it had been requested that he return all Fire Department equipment at that time, I did contact Northway Communications for an estimate. Given the \$50.00 estimate it was determined that it would make the most sense to schedule the work. Currently Police departments use a digital system which would not be compatible, but Fire Services continue to use an analog system (which this radio is) so it does have value.”

“Work was scheduled and completed on November 3rd and I delivered the radio and related equipment to the Fire station that day.”

Treasurer’s Report

President Hoenisch asked that Treasurer Behrendt give her report. It is as follows:

Village of Maine General Accounts:

Checking Account:

Beginning Balance: \$27,267.82
Deposits and Interest: \$108,161.79
Disbursements: \$97,319.78
Balance on 10/31/17: \$38,109.83

Municipal Savings Account:

Beginning Balance: \$622,057.76
Deposits and Interest: \$79,588.78
Disbursements: \$108,139.78
Balance on 10/31/17: \$593,506.76

Monday, November 13, 2017 Village Board Meeting Minutes

Village of Maine Fire Department Accounts:

Checking Account - Balance on 10/31/17: \$283.88

Memorial & Donations Account – Balance on 10/31/17: \$36,904.46

Equipment Outlay Account - Balance on 10/31/17: \$47,777.06

President Hoenisch asked for a motion to approve the Treasurer's report as submitted.

Trustee Schult made a motion to approve the Treasurer's report as submitted. Trustee Mullaley seconded the motion. Motion carried.

Comments from the audience on Other Business Items A - C below

There were no comments.

Other Business:

A. Discussion and possible action to approve the amendment to Willow Spring Gardens Conditional Use Permit to allow the addition of a restroom, dressing room and terrace facility

President Hoenisch stated that the Trustee had all attended the Plan Commission Meeting and were part of the discussion on this item. She asked the Trustees if there were any additional questions on this matter, and if not, she would entertain a motion.

Trustee Schoepke made a motion to approve the amendment to Willow Spring Gardens Conditional Use Permit to allow the addition of a restroom, dressing room and terrace facility. Trustee Graveen seconded the motion. Motion carried.

B. Discussion and possible action regarding a Mag-base drill loaned to Town of Maine in early 2000's

Administrator Rusch submitted the following Report on this item:

During the process of removing the Fire Department Radio from Former Chief Ohrmundt's truck he mentioned that he had borrowed a Mag Based Drill to the then Town of Maine public works department. He claimed that it had been stolen from the public works shop and that he should be reimbursed for its value. I asked him who would have known about it and he said that Marty Zernicke, John Marquardt and Betty Hoenisch knew about it and that Betty had been forgetting about taking any action regarding the drill. He claimed that a former public works employee (Todd Bishop) took the drill. This apparently occurred in the early 2000's.

Monday, November 13, 2017 Village Board Meeting Minutes

Based on his comments I did check with Betty, Marty and John Marquardt about the drill as suggested. Both Marty and John confirmed that the drill was used and was eventually removed from the shop.

Marty told me that 3 people in the Town knew about the drill; Todd Bishop, John Marquardt and himself. I asked him twice who would have known about it and he confirmed that they were the only ones. I also asked Marty about any decisions that were made by the Town at the time and he said that Mr. Ohrmundt mentioned to leave it for a bit to see if it turns up, but it never did. He said no decision to reimburse Mr. Ohrmundt for the drill was made at that time. He mentioned that even though it was "many, many years ago" he thought that John should be given something for it, but that he did not think Todd Bishop took it; he said that "Todd is not that kind of person".

John Marquardt recalled using the drill, that Mr. Ohrmundt had borrowed it to them to use and that it sat on their bench for a significant amount of time before it was removed from the shop. At the time it was taken nothing else was missing so they assumed Mr. Ohrmundt or one of his employees removed the drill. As a public works employee John said he did not know anything other than that.

Neither John or Marty had any thoughts on who would have taken it.

Betty did not recall this situation and at the time (over a decade ago) her position would have been as the Clerk. As a Clerk she wouldn't have had a vote or the authority to authorize any compensation and Marty confirmed she would not have known about it.

Per Attorney Frokjer's instructions no action was taken because there is nothing we found on record identifying the incident and/or request for reimbursement.

For the Board to take action on events that occurred over a decade ago Mr. Ohrmundt will have to file a Notice of Claim with the Village that identifies the circumstances, timeframe and a request for a specific amount to reimburse him for the tool. Once that is filed the Board can take action. Keith Rusch will communicate these terms with Mr. Ohrmundt. Attorney Frokjer will investigate the statute of limitations for this case. Longer term members of the Board (Tad Schult and Wes Schoepke) who have worked with the Public Works department have never heard of this event until it was brought to their attention as an agenda item for this meeting.

C. Discussion and possible action regarding fire department employment

There was discussion between Robert Pound and Trustee's Graveen and Schult regarding Mr. Pound's interaction with the Board.

Mr. Pound asked that the discussion cease and then stated that he withdrew his request for employment with the Maine Fire Department.

Monday, November 13, 2017 Village Board Meeting Minutes

D. Discussion and possible action on 2018 Road Maintenance Agreement for Falcon Drive and N. 32nd Avenue in the Village of Brokaw

After a brief discussion President Hoenisch asked for a motion to approve a 2018 Road Maintenance Agreement for Falcon Drive and N. 32nd Avenue in the Village of Brokaw.

Trustee Schoepke made a motion to approve billing the Village of Brokaw \$3,400.00 for the 2018 Road Maintenance Agreement for Falcon Drive and N. 32nd Avenue in the Village of Brokaw. Trustee Mullaley seconded the motion. Motion carried.

E. Discussion and possible action on 2018 Emergency Services Agreement with the Village of Brokaw

The Board discussed the 2018 Emergency Services Agreement with the Village of Brokaw. President Hoenisch asked for a motion, if there were no more questions.

Trustee Schoepke made a motion to approve billing the Village of Brokaw \$12,182.00 for the 2018 Emergency Services Agreement. Trustee Mullaley seconded the motion. Motion carried.

F. Discussion and possible action on 2018 Emergency Services Agreement with the Town of Berlin

The Board discussed the 2018 Emergency Services Agreement with the Town of Berlin. President Hoenisch asked for a motion, if there were no more questions.

Trustee Schoepke made a motion to approve billing the Town of Berlin \$10,272.00 for the 2018 Emergency Services Agreement. Trustee Schult seconded the motion. Motion carried.

G. Discussion and possible action on 2018 Emergency Services Agreement with the Town of Stettin

The Board discussed the 2018 Emergency Services Agreement with the Town of Stettin. President Hoenisch asked for a motion, if there were no more questions.

Trustee Schoepke made a motion to approve billing the Town of Stettin \$10,678.00 for the 2018 Emergency Services Agreement. Trustee Graveen seconded the motion. Motion carried.

H. Discussion and possible action to approve Resolution approving a loan with the USDA Rural Development

The Board discussed the necessity to approve Resolution 2017-08 approving a loan with USDA Rural Development. After the discussion President Hoenisch asked for a motion.

Trustee Schoepke made a motion to approve Resolution 2017-08 approving a loan with USDA Rural Development. Trustee Mullaley seconded the motion. Motion carried.

Monday, November 13, 2017 Village Board Meeting Minutes

I. Discussion and possible action to authorize OSC Chair and Village of Maine President Betty Hoenisch to sign USDA Rural Development documents for Grant and Loan required forms/paperwork

President Hoenisch stated that Attorney Frokjer had advised her that no motion would be necessary on this agenda item since it is included in Resolution 2017-08 and that has been approved. This item has been automatically approved with the previous item.

Report from audience on culverts, road issues and/or requests to have an item placed on the next Village Board Meeting agenda

There was nothing reported on this item.

The next Board of Trustees Meeting will be Monday, December 11, 2017

Adjournment

President Hoenisch asked for a motion to adjourn the meeting.

Trustee Schoepke made a motion to adjourn at 8:56 p.m. Trustee Graveen seconded the motion. Motion carried.

Respectfully submitted and approved December 11, 2017

Cindy S. Bailey

Village of Maine Clerk