



Village of Maine Minutes

**Monday, February 12, 2018
Village of Maine Board Meeting**

**Maine Municipal Center
6111 N. 44th Avenue
Wausau, WI 54401**

OFFICIAL NOTICE AND AGENDA

The Board of Trustees of the Village of Maine will hold a regular monthly meeting at the Maine Municipal Center on Monday, February 12, 2018. Accounts Payable will be reviewed at 6:30 p.m. and General Business will commence at 7:00 p.m.

AGENDA

1. Call meeting to order at 6:30 p.m. – Betty Hoenisch, Village President
2. Review bills payable
3. Pledge of Allegiance to the Flag
4. Motion to approve bills payable
5. Motion to dispense of the reading and approval of the minutes from the January 15, 2018 Board Meeting and the January 30, 2018 Special Board Meeting
6. Administrator's Report
7. Treasurer's Report
8. Comments from the audience on Other Business items A - J below
9. Other Business:
 - A. Presentation of ACT 68 - Assessor Troy Zacharias
 - B. Discussion and possible action on Waste Management's Assignment of Contract
 - C. Discussion and possible to approve Mathy Construction Company's donation of boat landing land to Maine

- D. Discussion and possible action to approve the Jordy Drive Road Development Agreement for Dale Janisch
- E. Discussion and possible action to approve Ryan Springer for employment with Maine Fire Department
- F. Discussion and possible action on Zoning Ordinance Amendments in regards to signs and adding Residential Businesses to the R1 - Single Family Residential District
 - Amendment to Maine's Zoning Ordinance Chapter 17.11-3 (7) regarding Farm Identification Sign setbacks, sign height and number of signs allowed
 - Amendment to Maine's Zoning Ordinance Chapter 17.11-4 (2) regarding the approval authority to issue permits for signs
 - Amendment to Maine's Zoning Ordinance Chapter 17.11-4 (3)(c) regarding Ground Sign setbacks and number of signs allowed
 - Amendment to Maine's Zoning Ordinance Chapter 17.13-7 regarding the addition of Residential Businesses as a Conditional Use to the R1-Single Family Residential District
- G. Discussion and possible action on Conditional Use Permit for Kyle Osmitz to operate Autoskins, LLC at 5003 N. 32nd Avenue
- H. Discussion and possible action on Comprehensive Plan Participation Resolution
- I. Discussion and possible action on Resolution Authorizing the Issuance and Sale of \$1,473,000 General Obligation Promissory Note, Series 2018A
- J. Discussion and possible action on Resolution Authorizing the Issuance and Sale of Not to Exceed \$1,997,213.07 General Obligation Promissory Note, Series 2018B
- 10. Report from audience on culverts, road issues and/or requests to have an item placed on the next Village Board Meeting agenda
- 11. The next Board of Trustees Meeting will be Monday, March 12, 2018

12. Adjournment

I certify this agenda was posted at the Red Granite Bar & Grill, Richard's Restaurant & Bar, Schmidt's Bar and the Maine Municipal Center, 6111 N. 44th Avenue, Wausau, WI on or before February 10, 2018.

Betty Hoenisch

Village of Maine President

Village of Maine Board of Trustees Meeting Minutes - Monday, February 12, 2018

The Board of Trustees of the Village of Maine will hold a regular monthly meeting at the Maine Municipal Center on Monday, February 12, 2018. Accounts Payable will be reviewed at 6:30 p.m. and General Business will commence at 7:00 p.m.

Call meeting to order.

The monthly meeting of the Village of Maine Board of Trustees was called to order by President Betty Hoenisch at 6:30 p.m.

Present at the meeting:

President Betty Hoenisch, Clerk Cindy Bailey, Treasurer Patti Behrendt, Administrator Keith Rusch, Trustee Tad Schult, Trustee Wes Schoepke, Trustee Tom Mullaley and Trustee Jon Graveen.

Review bills payable

Clerk Bailey distributed the bills and timesheets to the Trustees and asked that they review and approve them.

General Business

President Hoenisch welcomed the community members attending the meeting. She explained that the Board of Trustees Meeting had been called to order at 6:30 p.m., at which time the Board of Trustees reviewed the accounts payable bills.

Pledge of Allegiance to the Flag

Motion to approve bills payable

Village of Maine Board of Trustees Meeting Minutes - Monday, February 12, 2018

President Hoenisch called for a motion to approve the bills payable.

Trustee Mullaley made a motion to approve the invoices and time sheets presented. Trustee Schoepke seconded that motion. Motion carried.

Motion to dispense of the reading and approval of the minutes from the January 15, 2018 Board Meeting and the January 30, 2018 Special Board Meeting

President Hoenisch asked the Village Board members if there were any additions or revisions to minutes they were provided.

No changes or revisions were requested. President Hoenisch asked for a motion to approve the minutes as submitted.

Trustee Mullaley made a motion to approve of the minutes from the January 15, 2018 Board Meeting and the January 30, 2018 Special Board Meeting. Trustee Graveen seconded the motion. Motion carried.

Administrator's Report

Items of note:

- PSC officials, Vierbicher, Johnson Block, Betty, Cindy, Randy (via phone) and I met in Madison this past Friday, 2/9/18. Given some turnover in staff at the agency Vierbicher felt it would be beneficial to meet in person. We reviewed the alternatives analysis specs and how some of the information was arrived at regarding auditing costs. Bill Moilien from Johnson Block fielded questions and will make some adjustments per PSC suggestions to some of his cost sheets and calculations. We briefly discussed attachment and the Attorneys will work through how that process may work. Given the content and past experiences with Brokaw we felt as though this was a beneficial meeting and will get the PSC moving regarding preliminary engineering plan approval, something Vierbicher has been waiting for.
- Brenda and Margie have worked through the boxes in the Brokaw office and are at the point of labeling them to identify their content. Once complete, we will move the boxes we do not need access to regularly downstairs and the remaining ones will be organized in the office. We will also discuss the schedule and the need to continue with their review of documents that are in the basement of the Village Hall.
- Senator Baldwin visited Brokaw last Saturday to shoot some video. Thank you to Clayton for assisting in getting snow moved on locations they requested. I have not heard much about the event since I could not attend, but my assumption is that everything went well. While some of this may seem repetitive we may still have opportunities to get additional Federal assistance so keeping them engaged in our situation can only be beneficial.

Village of Maine Board of Trustees Meeting Minutes - Monday, February 12, 2018

- Well site research was intended to continue last week, but the colder temperatures put that on hold. Generally, they prefer temperatures above 20 degrees for equipment operation and handling of water. Hopefully temperatures start to cooperate, we are tentatively schedules to resume that work this Wednesday.

Respectfully submitted:

Keith Rusch, OSC Administrator

Treasurer's Report

President Hoenisch asked Treasurer Behrendt to present the February 2018 Treasurer's Report. The report given follows:

Village of Maine Checking Account

Beginning balance 12/31/17 - \$123,105.30
Deposits and Interest - \$1,761,043.45
Disbursements - \$-1,809,338.89
Balance as of 1/31/18 - \$74,809.86

Maine Municipal Savings Account

Beginning balance on 12/31/17 - \$819,809.36
Deposits and Interest - \$2,673,251.82
Disbursements - \$-1,760,931.35
Balance on 1/31/18 - \$1,732,129.83

Village of Maine Fire Department Accounts:

Checking Account

Balance on 1/31/18 - \$224.22

Memorials & Special Donations Account

Balance on 1/31/18 - \$24,998.56

Equipment Outlay Account

Balance on 1/31/18 - \$47,861.43

President Hoenisch called for a motion to approve the Treasurer's report as submitted.

Trustee Schoepke made a motion to approve the Treasurer's report as submitted. Trustee Schult seconded that motion. Motion carried.

Village of Maine Board of Trustees Meeting Minutes - Monday, February 12, 2018

Comments from the audience on Other Business Items 8 A-J of the agenda

President Hoenisch asked for comments from the audience on the Other Business items 8 A-J of the agenda.

There were no comments from the audience.

A. Presentation of ACT 68 - Assessor Troy Zacharias

Assessor Zacharias gave a brief presentation summarizing the effects that ACT 68 will have on municipalities. The presentation was followed by questions from the Trustees regarding possible solutions to issues that will arise from ACT 68.

B. Discussion and possible action on Waste Management's Assignment of Contract

President Hoenisch stated that she had met with both IROW's owner and Waste Management's Public Sector Representative. She stated that it would be necessary for the Board to approve the assignment of the contract due to the fact that IROW had been purchased by Waste Management and the Village of Maine contract would be held with them until its expiration on December 31, 2018. The Board would revisit the garbage and recycling contract before that time.

President Hoenisch asked for a motion to approve the assignment of contract.

Trustee Schoepke made a motion to approve the assignment of the contract with IROW Waste Services, LLC to Waste Management of Wisconsin, Inc. Trustee Graveen seconded the motion. Motion carried.

C. Discussion and possible to approve Mathy Construction Company's donation of boat landing land to Maine

President Hoenisch stated that she would have Administrator Rusch explain the information he had received from Mathy Construction Attorney Silcox regarding the boat landing located in the Village of Brokaw.

Administrator Rusch went over the DNR testing and donation information regarding the boat landing.

President Hoenisch asked for a motion to approve Mathy Construction Company's donation of boat landing land to the Village of Maine.

Village of Maine Board of Trustees Meeting Minutes - Monday, February 12, 2018

Trustee Schoepke made a motion to approve Mathy Construction donating the boat landing land located in the Village of Brokaw to the Village of Maine pending approval by our attorney after he reviews the real estate agreement. Trustee Mullaley seconded the motion. Motion carried.

- D. Discussion and possible action to approve the Jordy Drive Road Development Agreement for Dale Janisch

President Hoenisch stated that it has been a long and difficult journey to get to the point of approval of the Jordy Drive Road Development Agreement, but everything is now in place and the CSM and Road Agreement will be recorded together. She stated that she would entertain a motion to approve the agreement.

Trustee Mullaley made a motion to approve the Jordy Drive Road Development Agreement for Dale Janisch. Trustee Schult seconded the motion. Motion carried.

- E. Discussion and possible action to approve Ryan Springer for employment with Maine Fire Department

President Hoenisch stated that Mr. Springer had previously been on the Fire Department. He had resigned some time ago and is now requesting to be reinstated. He is a trained Fire Fighter 1. He now lives in the Town of Berlin however, he works at his father's business located in the Village of Maine, therefore, he will be able to be a daytime responder. She asked for a motion.

Trustee Schult made a motion to approve Ryan Springer for employment with Maine Fire Department. Trustee Mullaley seconded the motion. Motion carried.

- F. Discussion and possible action on Zoning Ordinance Amendments in regards to signs and adding Residential Businesses to the R1 - Single Family Residential District

President Hoenisch asked for a motion to amend the Village of Maine Zoning Ordinance Chapter 17.11-3 (7) regarding Farm Identification Sign setbacks, sign height and number of signs allowed.

Trustee Schult made a motion to amend the Village of Maine Zoning Ordinance to read: "Signs that are thirty-two (32) square feet in area or less and a height maximum of eight feet (8') or less shall be permitted as farm identification signs. These signs shall include the farm name and/or surname of the farm operator. Farm identification signs shall have a setback of five feet (5') from the right of way or that distance equal to the sign height, whichever is greater. One (1) farm identification sign is allowed per farm". Trustee Mullaley seconded the motion. Motion carried.

Village of Maine Board of Trustees Meeting Minutes - Monday, February 12, 2018

President Hoenisch asked for a motion to amend the Village of Maine Zoning Ordinance Chapter 17.11-4 (2) regarding the approval authority to issue permits for signs

Trustee Mullaley made a motion to amend the Village of Maine Zoning Ordinance to read: "Permitted signs by right, subject to approval by the Zoning Administrator and/or the Village Plan Commission. Trustee Graveen seconded the motion. Motion carried.

President Hoenisch asked for a motion to amend the Village of Maine Zoning Ordinance Chapter 17.11-4 (3)(c) regarding Ground Sign setbacks and number of signs allowed.

Trustee Schult made a motion to amend the Village of Maine Zoning Ordinance to read: "Ground signs shall meet all yard requirements for the district in which they are located, shall not exceed two hundred (200) square feet on a side and shall not exceed twenty-five feet (25') in height above the building grade. Ground signs shall be setback a minimum of five feet (5') from the right of way or that distance equal to the sign height, whichever is greater. One ground sign is allowed per parcel". Trustee Mullaley seconded the motion. Motion carried.

President Hoenisch asked for a motion to amend the Village of Maine Zoning Ordinance Chapter Chapter 17.13-7 regarding the addition of Residential Businesses as a Conditional Use to the R1-Single Family Residential District.

Trustee Schoepke made a motion to amend the Village of Maine Ordinance by adding 17.13-7(2)(e) Residential Businesses to the R1-Single Family Residential Zoning District Conditional Uses. Trustee Graveen seconded the motion. Motion carried.

- G.** Discussion and possible action on Conditional Use Permit for Kyle Osmitz to operate Autoskins, LLC at 5003 N. 32nd Avenue

President Hoenisch asked the Board members if they had any questions regarding the recommendation by the Plan Commission to approve the Conditional Use Permit. The Board members stated that they felt comfortable approving the CUP since they had all attended the Public Hearing and were satisfied with the parameters laid out by the Plan Commission regarding this permit. President Hoenisch said that if there were no further questions she would entertain a motion.

Trustee Schoepke made a motion to approve the Conditional Use Permit for Kyle Osmitz to operate Autoskins, LLC at 5003 N. 32nd Avenue. Trustee Graveen seconded the motion. Motion carried.

- H.** Discussion and possible action on Comprehensive Plan Participation Resolution

Village of Maine Board of Trustees Meeting Minutes - Monday, February 12, 2018

President Hoensich discussed with the Board the necessity to approve participation in the Marathon County Comprehensive Plan which is mandated by the State of Wisconsin. She stated that she would entertain a motion to approve the Resolution to participate.

Trustee Schoepke stated that he would like it to be on record that he is opposed to the mandating of this plan.

Trustee Mullaley made a motion to approve the Resolution to participate in the Marathon County Comprehensive Plan. Trustee Schult seconded the motion. Motion carried.

I. Discussion and possible action on Resolution Authorizing the Issuance and Sale of \$1,473,000 General Obligation Promissory Note, Series 2018A

President Hoenisch explained the necessity to approve the Resolution in an effort to refinance the Village of Brokaw TID debt.

Trustee Mullaley made a motion to approve Resolution 2018-03 Authorizing the Issuance and Sale of \$1,473,000 General Obligation Promissory Note, Series 2018A. Trustee Schult seconded the motion. Motion carried.

J. Discussion and possible action on Resolution Authorizing the Issuance and Sale of Not to Exceed \$1,997,213.07 General Obligation Promissory Note, Series 2018B

President Hoenisch stated that this Resolution is necessary for the same reason as stated in the previous item (I) of this agenda.

Trustee Mullaley made a motion to approve Resolution 2018-04 authorizing the Issuance and Sale of Not to Exceed \$1,997,213.07 General Obligation Promissory Note, Series 2018B. Trustee Graveen seconded the motion. Motion carried.

Report from audience on culverts, road issues or requests to have an item placed on the next Village Board Meeting agenda

None heard

The next Board of Trustees Meeting will be March 12, 2018

President Hoenisch stated that the next Board of Trustees Meeting will be Monday, March 12, 2018.

Adjournment

President Hoenisch called for a motion to adjourn the Board of Trustees Meeting.

Trustee Schoepke made a motion to adjourn at 8:33 p.m., seconded by Trustee Mullaley. Motion carried.

Respectfully submitted and approved March 12, 2018.

Cindy Bailey, Village of Maine Clerk