



Village of Maine Minutes

Monday, March 11, 2019

Village of Maine Board Meeting

Maine Municipal Center

6111 N. 44th Avenue

Wausau, WI 54401

OFFICIAL NOTICE AND AGENDA

The Board of Trustees of the Village of Maine will hold a regular monthly meeting at the Maine Municipal Center on Monday, March 11, 2019 at 6:00 p.m. Accounts Payable will be reviewed at 6:00 p.m. and General Business will commence at 6:30 p.m.

AGENDA

1. Call meeting to order at 6:00 p.m. – Betty Hoenisch, Village President
2. Review bills - motion to approve the payment of timeslips, invoices and statements
3. Pledge of Allegiance to the Flag
4. Motion to dispense of the reading and approval of the minutes from the February 11, 2019 Board Meeting and the January 30, 2019 and the February 27, 2019 Special Board Meeting minutes.
5. President's Report
6. Administrator's Report
7. Treasurer's Report
8. Comments from the audience on Other Business items 9 A - J below
9. Other Business:
 - A. Discussion and possible action on an amended Agreement between the Village of Maine Public Water Utility and the City of Wausau Water Works
 - B. Discussion and possible action on the Schnelle family's request to detach their Merrill Avenue/County Road K land to the City of Wausau
 - C. Discussion and possible action on road plowing services, additional public works manpower, equipment and storage of the equipment
 - D. Discussion and possible action on mailbox replacement policy

- E. Discussion and possible action on First In Safety Fire 2019 Inspection Agreement
 - F. Discussion and possible action on salt order with Marathon County Highway Department for the 2019/2020 winter season
 - G. Discussion and possible action on Resolution Authorizing a Water Utility Infrastructure Loan with USDA Rural Development
 - H. Discussion and possible action on Resolution Authorizing Use of Streets and Alleys for the Water Utility Infrastructure
 - I. Discussion and possible action on Right-of-Way Certification and opinion of Legal Counsel relative to Road Right of Way for the Water Utility Infrastructure
 - J. Discussion and possible action on opinion of Legal Counsel relative to compliance with Zoning Laws relative to Water Utility Well Project and Infrastructure
- 10. Report from audience on culverts, road issues and/or requests to have an item placed on the next Village Board Meeting agenda
 - 11. The next Board of Trustees Meeting will be Monday, April 8, 2019
 - 12. Adjournment

I certify that this agenda was posted at the Brokaw Post Office, Brokaw Village Hall, Red Granite Bar & Grill, Richard's Restaurant & Bar, Schmidt's Bar and the Maine Municipal Center, 6111 N. 44th Avenue, Wausau, WI on March 8, 2019.

Betty Hoenisch, Village of Maine President

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The Board of Trustees of the Village of Maine held a regular monthly meeting at the Maine Municipal Center on Monday, March 11, 2019 at 6:00 p.m. Accounts Payable were reviewed at 6:00 p.m. and General Business commenced at 6:30 p.m.

Call meeting to order

President Hoenisch called the meeting to order at 6:00 p.m.

Present at the meeting:

President, Betty Hoenisch, Clerk, Cindy Bailey, Treasurer, Patti Behrendt, Administrator, Keith Rusch, Trustee, Tad Schult, Trustee, Wes Schoepke, Trustee, Tom Mullaley, Trustee, Jon Graveen and Attorney, Randy Frokjer.

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Review bills payable and approve

Clerk Bailey distributed the bills and timesheets to the Trustees and asked that they review and approve them.

President Hoenisch called for a motion to approve the bills and time sheets as presented.

Trustee Schult made a motion to approve the bills and time sheets. Trustee Graveen seconded the motion. Motion carried.

Pledge of Allegiance to the Flag

Motion to dispense of the reading and approval of the minutes from the February 11, 2019 Board Meeting, the January 30, 2019 and February 27, 2019 Special Board Meeting minutes.

President Hoenisch asked if there were any correction's they would like noted and if not, a motion would be in order to approve the minutes.

Administrator Rusch explained that a correction was needed to the February 27, 2019 Special Board Meeting motion approving the Maine/Texas Economic Development Adjustment Plan. The minutes should state "*Trustee Mullaley made a motion to approve the Economic Development Adjustment Plan as substantially complete.*"

President Hoenisch stated she would make that correction. She then called for a motion to approve the minutes as amended.

Trustee Mullaley made a motion to approve the February 11, 2019 Board Meeting minutes, the January 30, 2019 Special Board Meeting minutes and the amended February 27, 2019 Special Board Meeting minutes. Trustee Graveen seconded the motion. Motion carried.

President's Report

- An extremely difficult month for public works due to extreme snow storms. We received as much snow in one month as we would normally receive throughout an entire winter.
- First time in 20+ years that the V-plow was attached to the front of the grader so the workers could use it to push through the six to nine-foot-high snow drifts.
- Public works used a record amount of sand and salt in one month. So far this year they have placed 1,300 yards of sand and granules on Maine roads, which equates to approximately 260 truckloads that will need to be swept up in spring.
- Administrator Rusch, Attorney Frokjer, Clerk Bailey, our engineer Kurt Muchow and I met with Julie Giese from USDA Rural Development on Wednesday, March 6, 2019.

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- Maine's well project is a bit behind due to the Federal shut down.
- The well drilling project is tentatively planned to go out for bid in spring or early summer with the actual well drilling project slated to take place this fall.
- The great news is that the second well site option has provided a surplus of funds which Maine's Board is committed to use for infrastructure upgrades. Our hope is that when the well project has been completed, every component of the system will be new or upgraded.
- I have started meeting with residents to obtain land for cul de sacs at the end of dead-end roads. This is something that Maine's insurance company started requiring to limit Maine exposure by eliminating our plow trucks turning around on private property.
- We currently have owner approval on two cul de sacs so the surveyor can now finalize the certified survey maps. These projects will keep public works busy this summer.

Administrator's Report

Items of note:

- This morning we received a call informing us that the TerX scale office did not have water. I contacted Portable Welding, the company that has helped clear frozen line before, to assist in thawing the lateral. Clayton had attempted to use the tool from Rural Water in previous years to do this in house but was unsuccessful. Prior to Portable Welding arriving on site we received a call from the Post Office notifying us that they did not have any water as well. Portable Welding arrived and was able to unthaw the lateral to TerX but his welding unit went out prior to clearing the line. Clayton and I will attempt to clear the line with the Rural Water tool tomorrow morning.
- Clayton wishes to convey his thanks to the Board for allowing the purchase of the Steamer (purchased last year) that saves time un-thawing valve boxes and the new metal detector (just purchased). Both tools greatly enhance his productivity, the metal detector has probably paid for itself already.
- When I arrived at the hall this morning, I noticed several stained tiles, one of them drooping significantly from water damage. There are several leaks in the roof, I have removed tiles and placed buckets under the leaks for now. When the weather improves, we will review the roof condition.
- Vierbicher contacted me this morning with an additional requirement for the CBDG funding application. We were told originally that last year's LMI numbers would be acceptable for our submittal. The DOA informed Kurt Muchow that we will have to use updated LMI requirements, which means we will have to complete an income survey for water and sewer utility users. Documents are at the DOA for review and the surveys can hopefully be mailed out this Thursday.

Respectfully submitted:

Keith Rusch, Administrator

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Treasurer's Report

The Treasurer's Report is as follows:

Village of Maine Checking Account

Beginning balance – 1/31/2019 - \$127,052.08
Deposits and Interest - \$2,353,047.30
Disbursements - \$2,404,290.20
Balance as of 2/28/2019 - \$75,809.18

Maine Municipal Savings Account

Beginning balance on 1/31/2019 - \$2,344,598.39
Deposits and Interest - \$409,561.62
Disbursements - \$2,352,889.23
Balance as of 2/28/2019 - \$401,270.78

Maine Municipal Savings Account (Shared Revenue)

Beginning balance on 1/31/2019 - \$232,224.95
Deposits and Interest - \$187.13207.00
Disbursements - \$0.00
Balance as of 2/28/2019 - \$232,412.08

Village of Maine Fire Department Accounts:

Checking Account

Balance as of 2/28/2019 - \$355.81

Memorials & Special Donations Account

Balance as of 2/28/19 - \$44,110.57

Equipment Outlay Account

Balance as of 2/28/2019 - \$5,709.10

President Hoenisch asked for a motion to approve the Treasurer's Report.

Trustee Mullaley made a motion to approve the Treasurer's Report as submitted. Trustee Graveen seconded the motion. Motion carried.

Comments from the audience on Other Business Items A - J below

There were no comments from the audience.

Other Business

A. Discussion and possible action on an amended Agreement between the Village of Maine Public Water Utility and the City of Wausau Water Works

President Hoenisch explained that the City of Wausau council approved the amended Agreement between the Village of Maine Public Water Utility and the City of Wausau Water Works that Attorney Frokjer had created in July 2018 and has now been amended to reflect the current date.

Trustee Schoepke made a motion to approve the amended Agreement between the Village of Maine Public Water Utility and the City of Wausau Water Works. Trustee Mullaley seconded the motion. Motion carried.

B. Discussion and possible action on the Schnelle family's request to detach their Merrill Avenue/County Road K land to the City of Wausau

President Hoenisch explained that Dale Schnelle sent a certified letter requesting that the Village of Maine detach their land along Merrill Avenue and County Road K to the City of Wausau because they would like to develop their land.

A lengthy discussion continued regarding price per acre for commercial land and the work that Maine's engineers are doing to assist Maine in providing water and sewer services to the southern part of the municipality where the officials feel there is potential for development.

Discussion followed on the Board's desire to meet with Schnelle's real estate agent to explain options for services to that parcel of land because detachment is not an option the Board will consider.

Attorney Frokjer explained that per State Statutes 66.0227 sub 2 no action was needed.

C. Discussion and possible action on road plowing services, additional public works manpower, equipment and storage of the equipment

President Hoenisch explained some of the calls she had received during the winter snow and freezing rain storms. Due to those calls she had delivered twenty-two invitations to residents that live in the Country View sub division and in the vicinity of N. 60th Avenue. The purpose of the invite was to encourage residents to attend tonight's meeting to discuss equipment and services with the Village Board.

A lengthy discussion followed with Peter Meyer, the only Country View resident that attended the Board Meeting.

Mr. Meyer explained that he had an issue with the fact that the plows are not clearing his roads quickly enough during snow storms. President Hoenisch explained that commuter roads must be plowed first so that people are able to get to their jobs. Mr. Meyer admitted that he is retired and doesn't need to get to work however, it would be more convenient for his family to have their roads cleared earlier.

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Mr. Meyer also expressed concern related to a handicapped son and the possibility of an emergency. Public Works employees reassured Mr. Meyer that should an emergency arise at his house they would provide an escort for emergency vehicles in the event that it happened during a storm.

No action was needed.

D. Discussion and possible action on mailbox replacement policy

President Hoenisch explained that due to the extreme winter conditions several residential mailboxes have been damaged. The property owners have called requesting that the Village replace their mailbox. Most of the calls were in response to mailboxes that were buried deep in the snow banks, therefore the workers do not have any idea where they are located.

Peter Wolfe a resident that lives on County Road U explained that the snow coming off the County's plow had damaged his mailbox four times this winter and they do not replace them.

Trustee Schoepke made a motion stating that the Village of Maine is not responsible for any mailboxes, signs or fences that are damaged when snow is being removed or banks are being pushed back. Trustee Mullaley seconded the motion. Motion carried.

E. Discussion and possible action on the First In Safety 2019 Fire Inspection Agreement

President Hoenisch explained that Mr. Pollard stopped at the office and he agreed to use an updated version of the contract created by Attorney Frokjer and used for prior contracts.

Trustee Schoepke made a motion to approve the First In Safety Fire 2019 Inspection Agreement. Trustee Mullaley seconded the motion. Motion carried.

F. Discussion and possible action on salt order with Marathon County Highway Department for the 2019/2020 winter season

President Hoenisch explained that the Village Board has historically authorized the purchase of 200 tons of salt per year from Marathon County Highway Department.

Public works employees, Michael Henaman and Nathan Fitzke were in attendance and a discussion followed regarding the salt shed that is needed, so extra salt can be mixed into the sand.

Trustee Schult made a motion to approve the ordering of 200 tons of salt from Marathon County for the 2019/2020 winter season. Trustee Graveen seconded the motion. Motion carried.

G. Discussion and possible action on Resolution Authorizing a Water Utility Infrastructure Loan with USDA Rural Development

President Hoenisch explained that Resolution No. 2019-04 was a requirement for Maine's USDA Rural Development funding package.

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Trustee Schoepke made a motion to approve Resolution No. 2019-04 Authorizing a Water Utility Infrastructure Loan with USDA Rural Development. Trustee Mullaley seconded the motion. Motion carried.

H. Discussion and possible action on Resolution Authorizing Use of Streets and Alleys for the Water Utility Infrastructure

President Hoenisch explained that Resolution No. 2019-05 was another requirement for Maine's USDA Rural Development funding package.

Trustee Schoepke made a motion to approve Resolution No. 2019-05 Authorizing Use of Streets and Alleys for the Water Utility Infrastructure. Trustee Mullaley seconded the motion. Motion carried.

I. Discussion and possible action on Right-of-Way Certification and opinion of Legal Counsel relative to Road Right of Way for the Water Utility Infrastructure

Attorney Frokjer explained that this was another requirement for Maine's USDA funding package. The USDA needs a Certification from Maine's legal counsel relative to the Road Right of Way and Water Utility Infrastructure that will be used for the new wells.

Trustee Mullaley made a motion authorizing Attorney Frokjer to work with REI and Runkel Title and Abstract on this matter. Trustee Graveen seconded the motion. Motion carried.

J. Discussion and possible action on opinion of Legal Counsel relative to compliance with Zoning Laws relative to Water Utility Well Project and Infrastructure

Attorney Frokjer explained that this was another requirement for Maine's USDA Funding package. The USDA needs an opinion letter from Maine's legal counsel relative to compliance with Zoning Laws as it relates to the Water Utility Well Project and Infrastructure.

Attorney Frokjer stated that the Rakow well site and the Voelker well access parcels will need to be rezoned to Public Utility Lands District to meet USDA requirements. Brokaw does not have a Public Utility Lands District in their ordinance so currently none of their utility parcels are zoned properly. This will make the certification more difficult, he stated.

President Hoenisch suggested separating Brokaw's utility parcels from their current zoning district, rezoning those parcels and merging them into Maine Public Utility Lands District. She stated it would be best to rezone the Water Tower, Waste Water Treatment Plant, Well House 1B, the Rakow well and the Voelker well access parcels at one time.

Attorney Frokjer stated that due to the Brokaw attachment and grant work, Maine's ordinance revision project was currently on hold. The suggestion to rezone and merge Brokaw's Utility parcels into Maine's Public Utility Lands District would be an efficient way to expedite the process and meet the USDA Rural Development requirements in a timely manner. Attorney Frokjer stated that no action was needed on this agenda item.

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Report from audience on culverts, road issues and/or requests to have an item placed on the next Village Board Meeting agenda

There were no reports on culverts or road issues.

The next Board of Trustees Meeting will be Monday, April 8, 2019

Adjournment

President Hoenisch asked for a motion to adjourn.

Trustee Schoepke made a motion to adjourn at 8:20 p.m. Trustee Mullaley seconded the motion. Motion carried.

Respectfully submitted and approved April 8, 2019.

Cindy Bailey

Village of Maine Clerk