



Village of Maine Minutes

**Monday, March 12, 2018
Village of Maine Board Meeting**

**Maine Municipal Center
6111 N. 44th Avenue
Wausau, WI 54401**

OFFICIAL NOTICE AND AGENDA

The Board of Trustees of the Village of Maine will hold a regular monthly meeting at the Maine Municipal Center on Monday, March 12, 2018. Accounts Payable will be reviewed at 6:30 p.m. and General Business will commence at 7:00 p.m.

AGENDA

1. Call meeting to order at 6:30 p.m. – Betty Hoenisch, Village President
2. Review bills payable
3. Pledge of Allegiance to the Flag
4. Motion to approve bills payable
5. Motion to dispense of the reading of and approval of the minutes from the Feb. 12, 2018 Board Meeting and the Feb. 27, 2018 Special Board Meeting.
6. Administrator's Report
7. Treasurer's Report
8. Comments from the audience on Other Business items A - D below
9. Other Business:
 - A. Discussion and possible action on a petition by Jay Nieuwenhuis owner of Back Forty Properties, LLC to rezone a 6.65 acre vacant parcel located on N. 14th Avenue from R-1 Single Family Residential to B-2 General Commercial

B. Discussion and possible action on an amendment to the Building Permit Fee Schedule 14.13 and proposed addition of a Early Start Permit for Construction with a fee of \$50.00

C. Discussion and possible action on an amendment to the Building Permit Fee Schedule 14.13 and the proposed addition of a building permit category list and associated fees

D. Discussion and possible action on rental fees for municipal center

10. Report from audience on culverts, road issues and/or requests to have an item placed on the next Village Board Meeting agenda
11. The next Board of Trustees Meeting will be Monday, April 9, 2018
12. Adjournment

I certify this agenda was posted at the Red Granite Bar & Grill, Richard's Restaurant & Bar, Schmidt's Bar and the Maine Municipal Center, 6111 N. 44th Avenue, Wausau, WI on or before March 9, 2018.

Cindy Bailey

Village of Maine Clerk

Village of Maine Board of Trustees Meeting Minutes - Monday, March 12, 2018

The Board of Trustees of the Village of Maine held a regular monthly meeting at the Maine Municipal Center on Monday, March 12, 2018. Accounts Payable were reviewed at 6:30 p.m. and General Business commenced at 7:00 p.m.

Call meeting to order.

The monthly meeting of the Village of Maine Board of Trustees was called to order by President Betty Hoenisch at 6:30 p.m.

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Present at the meeting:

President Betty Hoenisch, Administrator Keith Rusch, Clerk Cindy Bailey, Treasurer Patti Behrendt, Trustee Tad Schult, Trustee Wes Schoepke, Trustee Tom Mullaley and Trustee Jon Graveen.

Review bills payable

Clerk Bailey distributed the bills and timesheets to the Trustees and asked that they review and approve them.

General Business

President Hoenisch welcomed the community members attending the meeting. She explained that the Board of Trustees Meeting had been called to order at 6:30 p.m., at which time the Board of Trustees reviewed the accounts payable bills.

Pledge of Allegiance to the Flag

Motion to approve bills payable

President Hoenisch called for a motion to approve the bills payable.

Trustee Schoepke made a motion to approve the invoices and time sheets presented. Trustee Mullaley seconded that motion. Motion carried.

Motion to dispense of the reading of and approval of the minutes from the Feb. 12, 2018 Board Meeting and the Feb. 27, 2018 Special Board Meeting.

President Hoenisch asked the Village Board members if there were any additions or revisions to minutes they were provided.

Trustee Mullaley made a motion to approve the minutes as submitted. Trustee Schult seconded the motion. Motion carried.

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Administrator's Report

Items of note:

- Reminder that Maine closed on the construction bridge loan (1.473 million) for the USDA funding and a loan (1.885 million) to assist in paying off the Peoples State bank debt. Betty and I delivered a \$2,008,697.04 check to Peoples Bank at 4:10 pm on March 1st to close out the remaining debt with them. This puts us in a better position to handle the Brokaw debt, given the much better terms of the new loans through Tomahawk Community Bank (Merrill Federal).
- The PSC has all the information they requested to review the Preliminary Engineering Report (PER). Our impression was that we would hear positive news after the latest submittal, but the response did not move us any closer to resolution on their approval. We will be reaching out the PSC directly to hopefully get some momentum regarding moving this process along. Approval of the PER is important for moving forward. We will be discussing attachment as it relates to this approval as well. We hope to be able to get some answers soon from the PSC and I will distribute information as we get it.
- Pumping the test borings was completed Saturday March 3rd. Samples were drawn for quality assessment and measurement were taken for capacity and recovery. It will take about 3 weeks to get the results, but the preliminary indication is that the water quality on the selected borings is good. The Engineer was reluctant to give me any solid information, but it appears we may have 2 decent well sites on our preferred location. Hopefully the engineering results prove that initial assessment. If confirmed, we can begin actual well testing to verify the sites are good for a Municipal well. The test borings are much less expensive than actual test wells and are needed to identify potential sites so that we waste less time, resources and money.
- I recently reached out to NCWRPC (per Jon Graveen's recommendation) to determine if we have any potential funding assistance to construct the new access road to the boat ramp. They have identified 3 potential opportunities (DNR, Stewardship-Urban Rivers program, and USDA) to receive grants or a grant/loan cost share. Applications are due by May or June (depending on the source) and will require construction costs as part of the submittal. I can do the applications but would like direction from the Board on how/if they would like me to proceed and if there are recommendations on who to contact for construction costs. I have been in contact with Mathy representatives regarding closing this project out. We have received the title and settlement documents, closing on the land transfer is scheduled for Friday March 16th.

Respectfully submitted:

Keith Rusch, OSC Administrator

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Treasurer's Report

President Hoenisch asked Treasurer Behrendt to present the Treasurer's Report. The report given follows:

Village of Maine Checking Account

Beginning balance 1-31-18 - \$74,809.86

Deposits and Interest - \$1,237,580.35

Disbursements - \$-1,277,174.06

Balance as of 2/28/18 - \$35,216.15

Maine Municipal Savings Account

Beginning balance on 1/31/18 - \$1,732,129.83

Deposits and Interest - \$299,119.64

Disbursements - \$-1,237,565.20

Balance on 2/28/18 - \$793,684.27

Village of Maine Fire Department Accounts:

Checking Account

Balance on 2/28/18 - \$224.32

Memorials & Special Donations Account

Balance on 2/28/18 - \$25,011.99

Equipment Outlay Account

Balance on 2/28/18 - \$47,887.14

President Hoenisch called for a motion to approve the Treasurer's report as submitted.

Trustee Schult made a motion to approve the Treasurer's report as submitted. Trustee Mullaley seconded that motion. Motion carried.

Comments from the audience on Other Business Items 9 A-D of the agenda

President Hoenisch asked for comments from the audience on the Other Business items 9 A-D of the agenda.

There were no comments from the audience.

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A. Discussion and possible action on a petition by Jay Nieuwenhuis, owner of Back Forty Properties, LLC to rezone a 6.65 acre vacant parcel located on N. 14th Avenue from R-1 Single Family Residential to B-2 General Commercial

President Hoenisch stated that since all the Trustees had attended the Plan Commission Meeting, they had heard the recommendation made. She asked if there were any additional questions regarding this matter. There were no questions. President Hoenisch asked for a motion.

Trustee Schult made a motion to rezone the 6.65 acre vacant parcel of land on North 14th Avenue to B-2 General Commercial, from R-1 Single Family Residential. Trustee Mullaley seconded the motion. Motion carried.

B. Discussion and possible action on an amendment to the Building Permit Fee Schedule 14.13 and proposed addition of an Early Start Permit for Construction with a fee of \$50.00

President Hoenisch stated that as with the above item, all Trustees were in attendance at the Plan Commission Meeting and had heard the recommendation. She asked if there were additional questions and if there were none she would entertain a motion. There were no questions.

Trustee Schult made a motion to amend the Building Permit Fee Schedule 14.13 and proposed addition of an Early Start Permit for Construction with a fee of \$50.00. Trustee Mullaley seconded the motion. Motion carried.

C. Discussion and possible action on an amendment to the Building Permit Fee Schedule 14.13 and the proposed addition of a building permit category list and associated fees

President Hoenisch stated that this item was also presented at the Plan Commission. She stated that she would entertain a motion on this agenda item.

Trustee Schult made a motion to amend the Building Permit Fee Schedule 14.13 and the proposed addition of a building permit category list and associated fees. Trustee Mullaley seconded the motion. Motion carried.

D. Discussion and possible action on rental fees for municipal center.

President Hoenisch stated that she felt that a couple of items on hall rentals needed to be clarified. Trustee Schult stated that he would like the hall rental policy to state that it is required for a resident to "host" the function, not simply be in attendance at the function. President Hoenisch clarified that the Trustees agreed that a meeting fee of \$180.00 would be in effect immediately. President Hoenisch asked for a motion on these 2 items of clarification.

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Trustee Schoepke made a motion to approve adding the word “host” to the rental policy in the area of who is allowed to rent the hall and add a fee of \$180.00 for all future meeting rentals. Trustee Mullaley seconded the motion. Motion carried.

Report from audience on culverts, road issues or requests to have an item placed on the next Village Board Meeting agenda

None heard

The next Board of Trustees Meeting will be April 9, 2018

President Hoenisch stated that the next Board of Trustees Meeting will be Monday, April 9, 2018.

Adjournment

President Hoenisch called for a motion to adjourn the Board of Trustees Meeting.

Trustee Mullaley made a motion to adjourn at 7:46 p.m., seconded by Trustee Schult. Motion carried.

Respectfully submitted and approved on April 9, 2018.

Cindy Bailey, Village of Maine Clerk