



Village of Maine Minutes

Monday, March 14, 2022

Village of Maine Board Meeting

Maine Municipal Center

6111 N. 44th Avenue

Wausau, WI 54401

OFFICIAL NOTICE AND AGENDA

The Board of Trustees of the Village of Maine will hold a regular monthly meeting at the Maine Municipal Center on Monday, March 14, 2022, at 4:00 p.m. Accounts Payable will be reviewed at 6:15 p.m. General Business will commence at 6:30 p.m. *** NOTE - we are continuing to take COVID-19 precautionary measures.

AGENDA

1. Call the meeting to order – Betty Hoenisch, Village President
2. President will entertain a motion to convene into Closed Session pursuant to Section 19.85 of the Wisconsin Statutes
 - A. Discussion regarding 19.85(1)(c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance data of any public employee or subcontractor(s) over which the governmental body has jurisdiction or exercises responsibility in connection with Maine's Administration, Fire Department, Utility and Public Works Departments.
 - B. Discussion regarding 19.85(1)(e) of the Wisconsin Statutes for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session in connection with land purchase, shared services agreements and/or wastewater treatment system upgrade.
3. Adjourn the Closed Session and reconvene the Board Meeting
4. Discussion and possible action on matters discussed in item 2A and 2B
5. Review bills - motion to approve the payment of time slips, invoices, and statements
6. **6:30 p.m. - General Business**

7. Pledge of Allegiance to the Flag
8. Motion to dispense of the reading and approval of the minutes from the February 14, 2022, Board of Trustees Meeting.
9. President's Report
10. Administrator's Report
11. Clerk's Report
12. Treasurer's Report
13. Fire Department Report
14. Marathon County Supervisors Report by Jonathan Fisher
15. Comments from the audience on Other Business items A - G below
16. Other Business:
 - A. Discussion and possible action on the DNR PFAS Drinking Water Sampling Program
 - B. Discussion and possible action on Marathon County's Addressing Agreement with the Village of Maine
 - C. Discussion and possible action on the 2022 - 2023 Salt Order with Marathon County Highway Department
 - D. Discussion and possible action regarding Foley's Crane Service request for an Oversize/Overweight Road Permit
 - E. Discussion and possible action on Schuster's Certified Survey Map
 - F. Discussion and possible action on vacant lots in the former Village of Brokaw
 - G. Discussion and possible action on road maintenance procedures during ice storms with regards to functions that are held in the Village of Maine
17. Report from audience on culverts, road issues and/or requests to have an item placed on the next Village Board Meeting agenda
18. The next Board of Trustees Meeting will be Monday, April 11, 2022
19. Adjournment

Betty Hoenisch,

Village President

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Call the meeting to order

President Hoenisch called the meeting to order at 4:00 p.m.

Present at the meeting:

President, Betty Hoenisch, Clerk, Cindy Bailey, Treasurer, Patti Neumann, Trustee, Tom Mullaley, Trustee, Jon Graveen, Trustee, Merriebeth Russ, Administrator, Keith Rusch and Attorney, Randy Frokjer.

President will entertain a motion to convene into Closed Session pursuant to Section 19.85 of the Wisconsin Statutes

A. Discussion regarding 19.85(1)(c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance data of a public employee or subcontractor over which the governmental body has jurisdiction or exercises responsibility in connection with Maine's Administration, Utility and Public Works Departments.

B. Discussion regarding 19.85(1)(e) of the Wisconsin Statutes for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session in the connection with land purchase(s), shared services agreements, and wastewater treatment contracts.

President Hoenisch asked for a motion to go into closed session.

Trustee Mullaley made a motion to go into closed session at 4:05 p.m. Trustee Graveen seconded the motion, and the motion was carried by a roll call vote of four in favor and zero opposed. Motion carried.

Adjourn the Closed Session and reconvene the Board Meeting

President Hoenisch asked for a motion to adjourn the closed session and reconvene the Board of Trustees meeting.

Trustee Mullaley made a motion to adjourn the closed session and reconvene the Board of Trustees meeting at 6:22 p.m. Trustee Russ seconded the motion. Motion carried.

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Discussion and possible action on matters discussed in item 2A and 2B

There was no action taken on the above two items.

Pledge of Allegiance to the Flag

Motion to dispense of the reading and approval of the minutes from the February 14, 2022, Board of Trustees Meeting.

The minutes were tabled until the next Board meeting.

President's Report

President Hoenisch stated that road weight limits will go into effect tomorrow, March 15, 2022. She stated that she already had several requests for waivers, however she will continue to heed Marathon County's request to only give waivers for emergency situations.

President Hoenisch explained that she had begun working with the landowners on Lincoln and Timber Drives with respect to creating cul-de-sacs on those roads.

Administrator's Report

- Yearly reports due to the PSC and DNR (water and sewer) are coming due soon.
 - I expect to receive information from Kerber Rose regarding the Annual PSC audit for the Water Utility soon. I will be working with Clayton collecting data over the next couple of days to hopefully submit the requested information prior to the end of the workday this Wednesday.
 - The DNR released information to allow us to begin the Consumer Confidence Report (water utility) a short time ago. Most of the information comes from collected data over the past year that has been inputted into the DNR database. I will use that data to complete the report, which needs to be posted for user review. I will be working on that document when I return after the 25th.
 - The Compliance Maintenance Annual Report (CMAR) will be coming due soon. I will coordinate data collection with Clayton to score the utility and complete the document.
 - The DNR well waiver report I submitted last month has been officially accepted by the DNR. Currently we are waiting for review and final approval of the Well 5 and 6 abandonment paperwork.

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Today I officially submitted paperwork requesting approval for the new Utility Truck and its plow. There have been multiple exchanges with USDA staff to clarify requirements to meet USDA guidelines to use remaining funds.

- I recently discussed the status of the GIS assistance with RCAP staff. We have been preliminarily approved to be part of the program. This assistance will GIS map utility features (hydrants, valves, lift stations etc.) and provide software support to manage facility maintenance for 1 year at no cost to the Village. Much of the information required for DNR reporting will be managed with this software so it provides benefits beyond physically locating features. After 1 year we have the choice to continue to pay for software assistance or go our own way.
- There have been 3 rounds of requests to replace the “purple” streetlight issues around the Village. WPS has been quick to complete the replacement of the bulbs.
- I received a packet of information from the County Highway Department requesting review and comment of potential cross sections for an updated layout or the County R extension along 28th Ave. This is to adjust the layout from a 4-lane road to a 2-lane road to see the impacts on ROW concerns. The route submitted with the cross sections mirrors the original intent to go around the hill, we had expected that to change to reflect the road following its existing path over the hill.

After the Administrator gave his report, the Board requested that set up a meeting or phone conference with Vierbicher to discuss the wastewater treatment plant.

Clerk's Report

Clerk Bailey stated that due to a court order, absentee ballots would not be allowed to be returned via the drop box outside the Municipal Center for the April 5, 2022, election. She stated that only ballots returned by mail or returned directly to the Clerks office would be allowed. She stated that she would give an update when the Courts final decision is made.

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Treasurer's Report

For the Month of February 2022 Village of Maine General Accounts

Checking Account

Beginning Balance as of:1/31/2022		\$71,793.08
Deposits and Interest	\$ 1,556,405.81	
Disbursements	<u>(\$1,607,465.69)</u>	
Balance as of: 2/28/2022		<u><u>\$20,733.20</u></u>

Municipal Savings Account

Beginning Balance on: 1/31/2022		\$1,769,960.31
Deposits and Interest:	\$ 613,415.27	
Disbursements:	<u>(1,569,959.92)</u>	
Balance as of: 2/28/2022		<u><u>\$813,415.66</u></u>

Municipal Savings Account (Shared Revenue)

Beginning Balance on: 1/31/2022		\$1,232,171.71
Deposits and Interest:	\$ 189.06	
Disbursements:	<u>-</u>	
Balance as of: 2/28/2022		<u><u>\$1,232,360.77</u></u>

Village of Maine Fire Department Accounts

Checking Account

Balance as of: 1/31/2021		\$227.93
Deposits and Interest	\$ 0.01	
Disbursements	<u>-</u>	
Balance as of 2/28/2022		<u><u>\$227.94</u></u>

Memorial & Donations Money Market Account

Balance as of: 1/31/2021		\$42,180.13
Deposits and Interest	\$ 236.62	
Disbursements	<u>-</u>	
Balance as of : 2/28/2022		<u><u>\$42,416.75</u></u>

Equipment Outlay Account

Balance as of: 1/31/2022		\$5,709.10
Deposits and Interest	-	
Disbursements	<u>-</u>	
Balance as of: 2/28/2022		<u><u>\$5,709.10</u></u>

President Hoenisch asked for a motion to approve the Treasurer's Report.

Trustee Mullaley made a motion to approve the Treasurer's Report as submitted. Trustee Graveen seconded the motion. Motion carried.

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Fire Department Report

There was no one attending from the Fire Department.

Marathon County Supervisors Report by Jonathan Fisher

- The Park expansion was passed.
- The window for speed testing is still open and more homeowners testing would be appreciated.
- Marathon County is looking at accepting a 5-million-dollar grant from the State for North Central Health Care expansion and improvements.

Comments from the audience on Other Business items A - G below

There were no comments from the audience.

A. Discussion and possible action on the DNR PFAS Drinking Water Sampling Program

The Board discussed this item and because PFA's have been know about for 60 years, and the DNR will eventually require the tests, the Board feels it will be necessary to do the testing.

Trustee Graveen made a motion to approve applying for the DNR PFA's Drinking Water Testing Program. Trustee Russ seconded the motion. Motion carried.

B. Discussion and possible action on Marathon County's Addressing Agreement with the Village of Maine

President Hoenisch stated that she appreciates the efficiency of the system she has developed in working to address properties in the Village of Maine. She would like to continue to work with the County on addressing. She stated that the \$50.00 charge from Marathon County will be added to the permitting fees of a new home.

Trustee Graveen made a motion to approve the Marathon County Addressing Agreement which includes a \$50.00 charge for each address issued. Trustee Russ seconded the motion. Motion carried.

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C. Discussion and possible action on the 2022 - 2023 Salt Order with Marathon County Highway Department

President Hoenisch stated that the winter of 2019/2020 the Village of Maine ordered 200 Tons of salt and used 186.97 Tons. She stated that in the winter of 2020/2021 the Village of Maine ordered 225 Tons of salt and used 90.5 Tons. She went on to say that the winter of 2021/2022 the Village of Maine ordered 200 Tons of salt and has used 194.8 tons to date. She asked the Trustees for a recommendation for the upcoming winter.

Trustee Graveen made a motion to order 200 Tons of salt from Marathon County for the upcoming 2022/2023 winter. Trustee Russ seconded the motion. Motion carried.

D. Discussion and possible action regarding Foley's Crane Service request for an Oversize/Overweight Road Permit

President Hoenisch read the letter from Foley's Crane Service requesting a waiver for oversize/overweight equipment. Attorney Frokjer stated that he had contacted the Company to confirm exactly what they needed or expected. Attorney Frokjer stated that it was his recommendation for the Board to deny this request.

Trustee Graveen made a motion to deny Foley Crane's Services request for an oversize/overweight road limit waiver. Trustee Russ seconded the motion. Motion carried.

E. Discussion and possible action on Schuster's Certified Survey Map

President Hoenisch discussed the planned changes to Rainbow drive and North 20th Avenue. She stated that she has been working with Julie and Ron Schuster and they have agreed to sell 1.099 acres for \$2,200.00 to extend the road right of way on North 20th Avenue, which is one of the upcoming cul-de-sac paving projects. The 1.099 acres is shown on the Schuster's Certified Survey Map. The Board will need to approve the CSM for the project to go forward.

Trustee Graveen made a motion to approve the Certified Survey Map for Julie and Ronald Schuster's property on North 20th Avenue. Trustee Russ seconded the motion. Motion carried.

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F. Discussion and possible action on vacant lots in the former Village of Brokaw

The Board discussed the possible opportunity to develop the vacant lots owned by the Village of Maine in the former Village of Brokaw.

No action was taken on this item.

G. Discussion and possible action on road maintenance procedures during ice storms with regards to functions that are held in the Village of Maine

President Hoenisch discussed the incident on Saturday, March 5, 2022, that happened with a group that was holding a function at the Rib Mountain Bowmen Club. The incident occurred because there was an ice storm, and the Bowmen didn't notify the Village they were allowing their building to be used for a non-club event. The incident became contentious and due to this, President Hoenisch suggested that a meeting be scheduled with the Bowmen to set up a protocol for their events regarding road conditions.

No action was needed on this item.

Report from audience on culverts, road issues and/or requests to have an item placed on the next Village Board Meeting agenda

There were no comments on this item.

Review bills - motion to approve the payment of time slips, invoices, and statements

Trustee Graveen made a motion to approve the bills and time sheets as submitted. Trustee Russ seconded the motion. Motion carried.

The next Board of Trustees Meeting will be Monday, April 11, 2022

Adjournment

Trustee Graveen made a motion to adjourn at 9:00 p.m. Trustee Russ seconded the motion. Motion carried.

Respectfully submitted,

Cindy Bailey
Village Clerk