



Village of Maine Minutes

Monday, April 11, 2016

Village Board Meeting

Maine Municipal Center

6111 N. 44th Avenue

Wausau, WI 54401

The Board of Trustees of the Village of Maine held a regular monthly meeting at the Maine Municipal Center on Monday, April 11, 2016 at 5:00 p.m. Accounts Payable Bills were reviewed at 5:00 p.m. with General Business at 7:30 p.m.

Agenda

1. Call meeting to order at 5:00 p.m.– Betty Hoenisch, Village President
2. Review bills payable
3. Discussion and possible action to appoint Clerk and Treasurer to fill vacancies
4. Discussion, planning and possible action regarding office furnishings and equipment due to additional tasks and storage needs for Village office
5. 6:00 p.m. - Adjourn Board of Trustee Meeting for Special Plan Commission Meeting
6. 7:30 p.m. Reconvene the Board of Trustee Meeting
7. General Business
8. Pledge of Allegiance to the Flag
9. Motion to approve bills payable
10. Clerk's Report
 - A. Motion to dispense of the reading of the minutes from the April 27, 2015 Special Board Meeting, the March 14, 2016 Board Meeting, the March 16, 2016 Special Board Meeting and approval of those minutes.
11. President's Report
12. Trustee's Report
13. Treasurer's Report
14. Zoning Administrator's Report
15. Fire Department Report
16. Comments from the audience on Other Business items below
17. Other Business:
 - A. Discussion and possible action to approve the Cooperative Plan between the Village of Brokaw, Village of Maine and Town of Texas.
 - B. Discussion and possible action to approve Griffin's Conditional Use Permit amendment for the round barn located on Willow Springs Garden property.
 - C. Discussion and possible action to approve the Village to publish advertisement for sealed road bids for granite, chip seal coating, crack sealing and crushed road base for 2016 road projects.
 - D. Discussion and possible action to approve Larry Daffinson for employment on the Maine Fire Department.
 - E. Discussion and possible action to approve Brad Tischendorf for employment on the Maine Fire Department.

18. Report from audience on culverts, road issues or requests to have an item placed on the next Village Board Meeting agenda.
19. President updates Board members on complaints, road projects, and other town issues.
20. The next Board of Supervisors Meeting will be May 9, 2016.
21. Adjournment.

I certify this agenda was posted at the Red Granite Bar & Grill, Richard's Restaurant & Bar, Schmidt's Bar and the Maine Municipal Center, 6111 N. 44th Avenue, Wausau, WI on April 8, 2016.

Betty J. Hoenisch

Village of Maine President

Monday, April 11, 2016 Village Board Meeting Minutes

The Board of Trustees of the Village of Maine held a regular monthly meeting at the Maine Municipal Center on Monday, April 11, 2016 at 5:00 p.m.

President Hoenisch called the meeting to order at 5:00 p.m.

Review Accounts Payable

Discussion and possible action to appoint Clerk and Treasurer to fill vacancies.

President Hoenisch explained to Trustees Schult and Rusch that due to former Clerk Meverden's resignation the Village Board would need to appoint a Clerk to fill the vacancy. Discussion followed on the need to fill the vacancy immediately in order to be able to complete State Statute required Clerk duties. President Hoenisch recommended that the vacancy be filled by Treasurer Bailey due to her Accounting and Quickbooks experience. This would make the transition of the Clerk's position as smooth as possible. Village resident Patricia Behrendt had previously expressed interest in becoming a Village Treasurer if the opening arose. Ms. Behrendt has a Bachelor's Degree in Accounting and when contacted by President Hoenisch was very excited by the opportunity to fill the Treasurer's position, if she received Board approval.

Trustee Schult made a motion to approve Cindy Bailey to complete the Village Clerk term and Patricia Behrendt to complete the Village Treasurer term, seconded by Trustee Rusch. Motion carried.

Discussion, planning and possible action regarding office furnishings and equipment due to additional tasks and storage needs for Village office.

President Hoenisch stated that at the time the Municipal Center was constructed no money was budgeted or allocated to create adequate work or storage areas. There was also no money budgeted or given for office furnishings. The existing furniture was used and donated to the Town. It has never functioned as needed. The Board discussed the necessity to organize the existing office space at this time in preparation of probable paperwork continually arriving regarding Brokaw. Treasurer Bailey presented to the Board an idea to use lateral file cabinets to both create and define work areas and provide extra storage that is greatly needed at this time. Hopefully this would postpone any need for an office addition in the near future.

Monday, April 11, 2016 Village Board Meeting Minutes

Treasurer Bailey researched office furnishings and found that there is an office furniture warehouse in Stevens Point. Treasurer Bailey also found and printed several examples of workstations offered online at a reasonable cost with free delivery. President Hoenisch explained that Hadley Office Equipment also has new closeout and used office furnishings available.

President Hoenisch also discussed with the Trustees the need to replace the office floorcovering at the time furnishing are purchased.

Trustee Schult made a motion to authorize President Hoenisch to obtain and present a proposal with pricing for office furnishings and flooring. The motion was seconded by Trustee Rusch. Motion carried.

6:00 p.m. - Adjourn Board of Trustee Meeting for Special Plan Commission Meeting

7:30 p.m. Reconvene the Board of Trustee Meeting

Present were President Betty Hoenisch, Trustee Keith Rusch, Trustee Tad Schult, Zoning Administrator / Building Inspector Rich Grefe, Clerk Cindy Bailey, Treasurer Patti Behrendt, Village Attorney Randy Frokjer, and community members.

General Business

Pledge of Allegiance to the Flag

Motion to Approve Accounts Payable Bills

President Hoenisch called for a motion to approve the accounts payable bills. Trustee Schult made a motion to approve the accounts payable bills, seconded by Trustee Rusch. Motion carried.

Minutes Approval

President Hoenisch called for a motion to amend or approve the minutes from the April 27, 2015 Special Board Meeting/Intergovernmental Meeting, the March 14, 2016 Board Meeting and the March 16, 2016 Special Board Meeting /Press Conference.

Trustee Rusch made a motion to approve the three sets of minutes as presented, seconded by Trustee Schult. Motion carried.

Clerk's Report

Clerk Bailey had no Clerk's Report since she had just been sworn into the position at approximately 5:30 p.m. this evening.

President's Report:

President Hoenisch reported that she has had another busy month.

She met with Attorney Frokjer, Attorney VanderWaal and Town of Texas Chairman Matt Bootz to work on the Cooperative Boundary Plan.

Monday, April 11, 2016 Village Board Meeting Minutes

President's Report (cont.):

Attorneys Frokjer, VanderWaal and President Hoenisch met at the Daubert Law Firm with the Witter and Calmes Attorney's regarding their annexation petitions.

President Hoenisch, Attorney Frokjer and Attorney VanderWaal have been extremely busy researching and compiling records requested in reference to the City of Wausau lawsuit.

Today, Attorney Frokjer and President Hoenisch attended a meeting at the Marathon County Conservation, Planning and Zoning Department. They met with Director Rebecca Frisch, Paul Daigle, Gary Hetzer and Dean Johnson regarding a proposed legal agreement with Marathon County for services they will provide.

Village Trustees Reports:

Trustee Schult's Report

Trustee Schult stated that he has a group of men including Trustee Rusch and other part time Public Works Department employees that are meeting on Tuesday, April 12 to cover the salt and sand pile. The Public Works Department has been busy clearing brush in the road right of ways. Trustee Schult will be contacting the DNR because there is an issue in the Village with coyotes. One farmer in Trustee Schult's area has recently lost 5 calves to coyotes.

Trustee Rusch's Report

Trustee Rusch stated that he would forgo his report to ensure that there is enough time to cover the rest of the items on the agenda.

Treasurer's Report – March 2016

Village of Maine General Accounts:

Checking Account:

Beginning Balance on 2/29/2016 - \$712.10
Deposits - \$128,384.11
Disbursements - \$116,392.22
Balance on 3/31/2016 - \$12,703.99

Money Market Account:

Beginning Balance on 2/29/2016 - \$705,636.05
Deposits - \$4,096.57
Interest - \$109.26
Disbursements - \$128,318.11
Balance on 3/31/2016 - \$581,523.77

Village of Maine Fire Department Accounts:

Checking Account - Balance on 3/31/2016 - \$700.08

Memorial & Donations Money Market Account - Balance on 3/31/2016 -\$27,981.91

Equipment Outlay Account - Balance on 3/31/2016 - \$59,049.34

Monday, April 11, 2016 Village Board Meeting Minutes

President Hoenisch called for a motion to approve the Treasurer's report.

Trustee Rusch made a motion to approve the Treasurer's report, seconded by Trustee Schult. Motion carried.

Zoning Administrator's Report – March 2016

Zoning Administrator / Building Inspector Rich Grefe reported that he issued two building permits for the month of March. Permits were issued for a shed and also for a garage.

Mr. Grefe reported that he had completed six on-site inspections.

Mr. Grefe reported that he is working with Dean Johnson at Marathon County Zoning regarding permits and floodplain regulations for the proposed new home on Shoreline Drive to be built by Andrew and Chelsea Block.

Fire Department Report:

Clerk Bailey read a report submitted by Chief Joe Bozinski with the status of Maine Fire Department for March 2016. To view the report as read by Clerk Bailey, see the concluding pages of these minutes.

Comments from the audience on Other Business Items

President Hoenisch asked community members if they had any comments on *Other Business* items 17A through 17E. There were no comments or questions from the audience.

Other Business:

A. Discussion and possible action to approve the Cooperative Plan between the Village of Brokaw, Village of Maine and the Town of Texas.

President Hoenisch asked Attorney Frojker to give a brief explanation on the latest Cooperative Plan.

Attorney Frojker reported that Attorney VanderWaal and Planner Gary Becker held a meeting last week regarding the final draft of the Cooperative Plan. Unfortunately, due to Mr. Becker's vacation last week, Village of Maine Officials did not receive that plan until 4:00 p.m. today so, Attorney Frojker advised to table this item until all parties are able to review the final draft and meet to approve.

Trustee Rusch made a motion to table agenda item 17A, seconded by Trustee Schult. Motion carried.

B. Discussion and possible action to approve Griffin's Conditional Use Permit Amendment for the round barn located at the Willow Springs Garden property.

President Hoenisch stated that there had been a great public hearing earlier. Everyone had heard the recommendation from the Plan Commission. She asked if there would be any additional discussion by the Board. Trustee Rusch explained that he had asked both Mr. Griffin and Mr. Hettinga to stay for the Board meeting because he wanted to make sure that what was covered earlier was acceptable to both parties.

Monday, April 11, 2016 Village Board Meeting Minutes

Trustee Rusch stated that the items to be approved were based on the “old” Town Hall permit conditions and the changes that Mr. Griffin had stated he would make at the public hearing. Trustee Rusch asked that Attorney Frokjer confirm that once the conditions were in place in the Conditional Use Permit any subsequent issues could be brought to the Board at any time. Attorney Frokjer nodded in affirmation. Trustee Rusch then asked Mr. Hettinga and Mr. Griffin if they both were comfortable with the conditions placed in the Conditional Use Permit at the Plan Commission Meeting. He stated that he really wanted to be sure of this before the Board approved the motion on this issue.

A discussion started between Trustee Rusch and Attorney Frokjer regarding the fact that the issue of noise was not something that could be added to the Conditional Use Permit. Attorney Frokjer stated that there is really no language that would address this issue. Attorney Frokjer went on to say that he and the Board would hope that both parties involved in this matter would keep the lines of communication open because that would prevent any future issues arising. He stated that the Board does have the ability to put a noise ordinance in place however, if both parties maintain good ties there wouldn't be a necessity to come to the Board with this in the future.

Trustee Rusch asked again if both parties were comfortable with where the Board was at with the situation before there was a vote and approval of the amendment.

Mr. Hettinga stated that they planned to get together and have a “pow wow”. He stated that there were “layers of neighbors that would address the situation, neighbors in back and to the sides of him. It's not just about the Hettinga's. It's about other neighbors too and it's a team effort here”.

Trustee Rusch stated again that the biggest thing was that both parties were comfortable with what was discussed and what was in the Conditional Use Permit before the Board votes and approves the recommendation from earlier. Trustee Rusch confirmed with Mr. Griffin that he was going to make some effort to make some adjustments and with Mr. Hettinga that he had the opportunity to come in and talk to the Board in the future if things weren't working out alright. Trustee Rusch stated that he hoped both parties would work together. Trustee Rusch then said that he didn't have any other questions as long as both parties were good.

Both Mr. Griffin and Mr. Hettinga stated out loud that they were “good”.

Trustee Schult made the motion to approve the Plan Commission recommendation on the amendment to Griffin's Conditional Use Permit for the round barn and events, seconded by Trustee Rusch. Motion carried.

C. Discussion and possible action to approve the Village to publish an advertisement for sealed road bids for granite, chip seal coating, crack sealing and crushed road base for 2016 road projects.

President Hoenisch called for a motion to approve the Village to advertise for road construction sealed bids.

Trustee Schult made the motion to approve publication of sealed bids for road construction projects, seconded by Trustee Rusch. Motion carried.

D. Discussion and possible action to approve Larry Daffinson for employment on Maine Fire Department.

President Hoenisch explained that she attended Mr. Daffinson's interview. Mr. Daffinson is already EMT Certified and has completed the Firefighter I course. The Fire Department Officers present at the interview recommended him to be hired and added to the Maine Fire Department roster.

Monday, April 11, 2016 Village Board Meeting Minutes

Trustee Rusch made the motion to approve Mr. Daffinson as a Maine Fire Department member, seconded by Trustee Schult. Motion carried.

E. Discussion and possible action to approve Brad Tischendorf for employment on Maine Fire Department.

President Hoenisch stated that the Fire Department Officers interviewed Mr. Tischendorf. The Officers recommended that Mr. Tischendorf be hired and added to the Maine Fire Department roster. Mr. Tischendorf does not have prior training, however that will be taken care of during the 2016 fall semester.

Trustee Schult made the motion to approve Mr. Tischendorf as a Maine Fire Department member, seconded by Trustee Rusch. Motion carried.

Report from audience on culverts, road issues or requests to have an item placed on the next Village Board Meeting agenda.

The audience did not have any issues to report.

President updates Board members on complaints, road projects, and other town issues

President Hoenisch had no updates to provide to Village Trustees.

Schedule next monthly Board of Supervisor Meeting for Monday, May 9, 2016 with bill approval at 6:30 p.m. and general business at 7:30 p.m.

Adjournment.

President Hoenisch called for a motion to adjourn at 8:25 p.m. Trustee Schult made a motion to adjourn, seconded by Trustee Rusch. Motion carried.

Respectfully submitted and approved on May 9,2016,

Cindy S. Bailey

Village of Maine Clerk