



## **Village of Maine Minutes**

**Monday, April 8, 2019**

**Village of Maine Board Meeting**

**Maine Municipal Center**

**6111 N. 44<sup>th</sup> Avenue**

**Wausau, WI 54401**

### **OFFICIAL NOTICE AND AGENDA**

**The Board of Trustees of the Village of Maine will hold a regular monthly meeting at the Maine Municipal Center on Monday, April 8, 2019 at 6:30 p.m. Accounts Payable will be reviewed at 6:30 p.m. and General Business will commence at 7:00 p.m.**

### **AGENDA**

1. Call meeting to order at 6:30 p.m. – Betty Hoenisch, Village President
2. Review bills - motion to approve the payment of timeslips, invoices and statements
3. Pledge of Allegiance to the Flag
4. Public Hearing on Community Development Block (CDBG) Grant Application
5. Motion to dispense of the reading and approval of March 11, 2019 Board Meeting minutes
6. President's Report and Clerk's Report
7. Administrator's Report
8. Trustee Mullaley's Report on the MPO Bicycle Committee
9. Treasurer's Report
10. Comments from the audience on Other Business items A-G below
11. Other Business:
  - A. Discussion and possible action on a Resolution Adopting a Citizen Participation Plan for the Community Development Block Grant (CDBG) Program
  - B. Discussion and possible action on adopting an Ordinance/Resolution pertaining to Fair and Open Housing
  - C. Discussion and possible action on a Resolution to adopt the Policy to Prohibit the Use of Excessive Force and the Barring of Entrances/Exits for Non-Violent Civil Rights

- D. Discussion and possible action on a Resolution Adopting a Residential Anti-Displacement and Relocation Assistance Plan for CBDG Programs
  - E. Review Additional forms and documents needed for the Village's local share of the CBDG Grant
  - F. Discussion and possible action on request from contactor(s) that they be allowed to utilize Maine's yard waste site-Randy Springer
  - G. Discussion and possible action on selling salt and/or sand to residents with private ways or long driveways-Shawn Voigt
- 12. Report from audience on culverts, road issues and/or requests to have an item placed on the next Village Board Meeting agenda
  - 13. The next Board of Trustees Meeting will be Monday, May 13, 2019
  - 14. Adjournment

I certify that this agenda was posted at the Brokaw Post Office, Brokaw Village Hall, Red Granite Bar & Grill, Richard's Restaurant & Bar, Schmidt's Bar and the Maine Municipal Center, 6111 N. 44<sup>th</sup> Avenue, Wausau, WI on April 6, 2019.

*Betty Hoenisch*, Village of Maine President

### **Village of Maine Board of Trustees Meeting Minutes – Monday, April 8, 2019**

**The Board of Trustees of the Village of Maine held a regular monthly meeting at the Maine Municipal Center on Monday, April 8, 2019 at 6:30 p.m.**

#### **Call meeting to order**

President Hoenisch called the meeting to order at 6:30 p.m.

Present at the meeting:

President, Betty Hoenisch, Clerk, Cindy Bailey, Treasurer, Patti Behrendt, Administrator, Keith Rusch, Trustee, Tad Schult, Trustee, Trustee, Tom Mullaley, Trustee, Jon Graveen and Attorney, Randy Frokjer.

#### **Review bills payable and approve**

Clerk Bailey distributed the bills and timesheets to the Trustees and asked that they review and approve them.

President Hoenisch called for a motion to approve the bills and time sheets as presented.

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Trustee Schult made a motion to approve the bills and time sheets. Trustee Mullaley seconded the motion. Motion carried.

### **Pledge of Allegiance to the Flag**

### **Call to order-Public Hearing**

The Public hearing was called to order at 7:00 p.m. by President Hoenisch.

### **Public Hearing on Community Development Block (CDBG) Grant Application**

Kurt Muchow of Vierbicher Associates presented information to everyone regarding the Community Development Block Grant and available funds. Mr. Muchow identified eligible CDBG activities, community development needs, and presented a list of activities proposed for the CDBG application. Mr. Muchow also presented and explained the CDBG application score summary and 2019 Village of Maine Comprehensive Plan draft.

Input was taken from the general public in attendance. Several residents asked questions and made comments.

President Hoenisch asked for a motion to adjourn the Public Hearing.

Trustee Mullaley made a motion to adjourn the Public Hearing at 7:55 p.m. Trustee Graveen seconded the motion. Motion carried by a unanimous 4 to 0 vote.

### **Board of Trustees Meeting was re-convened at 7:56 p.m.**

### **Motion to dispense of the reading and approval of March 11, 2019 Board Meeting minutes**

President Hoenisch asked if there were any changes the Board would like noted and if not, a motion would be in order to approve the minutes.

Trustee Schult made a motion to approve the March 11, 2019 Board of Trustees Meeting Minutes. Trustee Graveen seconded the motion. Motion carried.

### **President's Report**

- President Hoenisch stated that she has spent a lot of time on Public Works related issues including flooding and frozen culverts.
- President Hoenisch explained that she has begun the process of working with Public Works on a plan for summer projects. Mainly this will include much needed road projects which have been on hold for several years due to the Brokaw situation.

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### **Clerk's Report**

The Clerk reported that of the 1,778 registered voters in the Village of Maine, 627 voted in the Spring Election on April 2, 2019. This was above anticipated turnout for our municipality.

### **Administrator's Report**

#### **Recent items of note:**

- Clayton scheduled an energy audit through Wisconsin Rural Water Association (WRWA) for the sewer utility. Chris Groh from WRWA spent some time today onsite and will draft some recommendations. His initial input is that given the size of the facility the payback on certain items it may not make sense to invest in some opportunities. His biggest recommendation was to add a SCADA system to allow for remote operation/observation, which would be costly. The USDA-RD project for the water utility upgrades the existing system. We anticipated this may be an opportunity so upgrade will be expandable, potentially allowing us to implement this suggestion.
- Clayton also scheduled jetting and televising the sewer pipes on the section we discussed needing to be addressed, west of the bridge east to well 1b. Crews will be on site tomorrow to be able to get this complete prior to the WW bridge re-decking project beginning.
- The DOT will be holding an informational meeting regarding that project at the Brokaw Village Hall on April 16<sup>th</sup> @ 5:00 p.m. I was involved in a couple of meetings regarding this project, staging/construction will begin next week. I supplied mailing information for the former Village of Brokaw residents, so they should be receiving information directly from the DOT regarding this project.
- I continued to work on permitting requirements to complete the alternate access road to the Brokaw Boat Landing. As you may remember all permitting must be on place to apply for grant assistance to complete the road. Last Friday I met with DNR representatives to review the stream crossing location. Late Friday I received confirmation from a different branch of the DNR that we have been approved for an exemption to build a road on a historic landfill site. This is a big hurdle to clear, thank you for allowing me to travel to meet face to face with the DNR person reviewing our application. I believe that meeting helped with the application approval and quick review time. I was able to submit road profiles and the exemption to start the official review process for the stream crossing. I have submitted the proper publication notice to the Daily Herald and notified the adjacent landowner (Mathy). I have also supplied acknowledgement to yet a different branch of the DNR that the project meets the Maine Floodplain Ordinance, which mean all required permitting information has now been submitted, approved or under review. As soon as I have confirmation that all permitting is in place, I will complete the application for this year's grant cycle.
- Today I set up a tentative meeting next week with the Marathon County Sheriff's department to review specifics of the water tower project specifically y to discuss how it impacts their antennae's. They will have to set up a temporary signal tower for the week the water tower will be offline. They want to be clear on what equipment needs to be removed to be protected.

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### **Trustee Mullaley's Report on the MPO Bicycle Committee**

Trustee Mullaley reported that the Wisconsin Bike Federation will be having their 2019 Bike Summit on October 4<sup>th</sup> and 5<sup>th</sup>. The Bike Federation expects that 7,500 people will attend.

### **Treasurer's Report**

The Treasurer's Report is as follows:

#### **Village of Maine Checking Account**

Beginning balance – 2/28/19 - \$75,809.18

Deposits and Interest - \$174,104.79

Disbursements - \$231,867.94

Balance as of 3/31/19 - \$18,046.03

#### **Maine Municipal Savings Account**

Beginning balance on 2/28/2019 - \$401,270.78

Deposits and Interest - \$3,984.37

Disbursements - \$174,083.16

Balance as of 3/31/2019 - \$231,171.99

#### **Maine Municipal Savings Account (Shared Revenue)**

Beginning balance on 2/28/19 - \$232,412.08

Deposits and Interest - \$207.35

Disbursements - \$0.00

Balance as of 3/31/2019 - \$232,619.43

### **Village of Maine Fire Department Accounts:**

#### **Checking Account**

Balance as of 3/31/2019 - \$356.05

#### **Memorials & Special Donations Account**

Balance as of 3/31/19 - \$44,675.14

#### **Equipment Outlay Account**

Balance as of 3/31/2019 - \$5,709.10

President Hoenisch asked for a motion to approve the Treasurer's Report.

Trustee Mullaley made a motion to approve the Treasurer's Report as submitted. Trustee Graveen seconded the motion. Motion carried.

## Village of Maine Board of Trustees Meeting Minutes – Monday, April 8, 2019

### Comments from the audience on Other Business Items A - G below

Resident, Glen Hoenisch commented on items F and G and expressed his concerns about the Board approving these items because the cost will be passed on to the taxpayers.

### Other Business

#### **A. Discussion and possible action on a Resolution Adopting a Citizen Participation Plan for the Community Development Block Grant (CDBG) Program**

President Hoenisch stated that it is necessary to adopt and pass this Resolution for the application of CDBG funding.

Trustee Mullaley made a motion to adopt Resolution 2019-06, which is a Resolution adopting a Citizen Participation Plan for Community Development Block Grant (CDBG). Trustee Schult seconded the motion. Motion carried by a unanimous 4 to 0 vote.

#### **B. Discussion and possible action on adopting an Ordinance/Resolution pertaining to Fair and Open Housing**

President Hoenisch stated that this Resolution is also a requirement to apply for the CDBG program. The Board discussed this and President Hoenisch asked for a motion.

Trustee Mullaley made a motion to adopt Resolution 2019-07 which approves Ordinance OR2019-01. Trustee Graveen seconded the motion. Motion carried unanimously by a 4 to 0 vote.

#### **C. Discussion and possible action on a Resolution to adopt the Policy to Prohibit the Use of Excessive Force and the Barring of Entrances/Exits for Non-Violent Civil Rights**

President Hoenisch explained that like the previous two Resolutions, this Resolution is also a requirement of the CDBG program.

Trustee Schult made a motion to adopt Resolution 2019-08 to Prohibit the use of Excessive Force and the Barring of Entrances/Exits for Non-Violent Civil Rights. Trustee Graveen seconded the motion. Motion carried by unanimous 4 to 0 vote.

#### **D. Discussion and possible action on a Resolution Adopting a Residential Anti-Displacement and Relocation Assistance Plan for CDBG Programs**

President Hoenisch stated that this last Resolution this evening was also a requirement of the CDBG program.

Trustee Mullaley made a motion to adopt Resolution 2019-09 which is on a Residential Anti-Displacement and Relocation Plan. Trustee Graveen seconded the motion. Motion carried by unanimous 4 to 0 vote.

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### **E. Review Additional forms and documents needed for the Village’s local share of the CDBG**

Engineer, Kurt Muchow reviewed with the Board the additional documents needed for the application of the CDBG program. They included a resolution approving the Village of Maine match to grant and a Resolution authorizing the application the application submittal to CDBG.

### **F. Discussion and possible action on request from contactor(s) that they be allowed to utilize Maine’s yard waste site-Randy Springer**

Resident Randy Springer, 3300 Falcon Drive, stated to the Board that he would like to dump grass clippings and brush from his landscape business at the Village of Maine yard waste site. Mr. Springer stated that he would be willing to pay whatever fee would be necessary to be able to use the site.

Attorney Frokjer stated that there is a “Public Purpose Doctrine” that falls into place in this situation. Within this doctrine a municipality is not allowed to create revenue for itself by taking the revenue opportunity away from private sector businesses.

The Board discussed the situation briefly. President Hoenisch stated that she would entertain a motion if there were no more questions.

Trustee Schult made a motion not to allow contractors to utilize the Village of Maine yard waste site. Trustee Mullaley seconded the motion. Motion carried.

Mr. Springer thanked the Board for their time.

### **Discussion and possible action on selling salt and/or sand to residents with private ways or long driveways-Shawn Voigt**

There was a brief discussion regarding the sale of sand and/or salt to residents with private ways or long driveways. The Board stated they felt this item brought forth the same issues as the previous item on the agenda.

President Hoenisch asked for a motion.

Trustee Graveen made a motion not to sell salt or sand to residents for driveways or private ways. Trustee Mullaley seconded the motion. Motion carried.

### **Report from audience on culverts, road issues and/or requests to have an item placed on the next Village Board Meeting agenda**

Bob Pound reported that there is a divot by Willow Springs Garden on the east side of 60<sup>th</sup> Avenue that needs to be taken care of.

**Village of Maine Board of Trustees Meeting Minutes – Monday, April 8, 2019**

**The next Board of Trustees Meeting will be Monday, May 13, 2019**

**Adjournment**

President Hoenisch asked for a motion to adjourn.

Trustee Mullaley made a motion to adjourn at 8:55 p.m. Trustee Graveen seconded the motion. Motion carried.

Respectfully submitted and approved May 13, 2019

*Cindy Bailey*

Village of Maine Clerk