



Village of Maine Minutes

Monday, May 14, 2018

Village of Maine Board Meeting

Maine Municipal Center

6111 N. 44th Avenue

Wausau, WI 54401

OFFICIAL NOTICE AND AGENDA

The Board of Trustees of the Village of Maine will hold a regular monthly meeting at the Maine Municipal Center on Monday, May 14, 2018. Accounts Payable will be reviewed at 6:30 p.m. and General Business will commence at 7:00 p.m.

AGENDA

1. Call meeting to order at 6:30 p.m. – Betty Hoenisch, Village President
2. Review bills payable
3. Pledge of Allegiance to the Flag
4. Motion to approve bills payable
5. Motion to dispense of the reading and approval of the April 9, 2018 Board Meeting and the April 23, 2018 Special Board Meeting minutes
6. Administrator's Report
7. Treasurer's Report
8. Comments from the audience on Other Business items A - J below
9. Other Business:
 - A. Discussion and possible action on Jay Nieuwenhuis, owner of Back Forty Properties, LLC Conditional Use permit for mini storage facilities on N. 14th Avenue
 - B. Discussion and possible action on dog barking ordinance and issues regarding dog complaints from Naugart Drive and N. 60th Avenue properties

- C. Discussion and possible action on 180 Day Temporary Permit for Griffin's Willow Springs round barn functions
 - D. Discussion and possible action on Resolution regarding funding payments to the Town of Texas
 - E. Discussion and possible action to approve Board of Review members for the May 24, 2018 Board of Review
 - F. Discussion and possible action to approve Plan Commission member for term ending May 2021
 - G. Discussion and possible action to approve Board of Appeals members for term ending 2021
 - H. Discussion and possible action on Maine School's north side ditch work and west side driveway work
 - I. Discussion and possible action to approve Village of Maine President to publish advertisement for sealed road bids for granite, chip seal coating, crack sealing, crushed road base and centerline stripping for 2018 road projects
 - J. Discussion and possible action regarding a meeting to discuss 2018 Road projects and possible ditch work at 3700 and 3800 Falcon Drive
- 10. Report from audience on culverts, road issues and/or requests to have an item placed on the next Village Board Meeting agenda
 - 11. The next Board of Trustees Meeting will be Monday, June 11, 2018
 - 12. Adjournment

I certify this agenda was posted at the Red Granite Bar & Grill, Richard's Restaurant & Bar, Schmidt's Bar and the Maine Municipal Center, 6111 N. 44th Avenue, Wausau, WI on or before May 12, 2018.

Betty Hoenisch,

Village of Maine President

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Call to Order

President Hoenisch called the meeting to order at 6:30 p.m.

Present at the meeting:

President Betty Hoenisch, Administrator Keith Rusch, Clerk Cindy Bailey, Treasurer Patti Behrendt, Trustee Tad Schult, Trustee Wes Schoepke, Trustee Tom Mullaley and Trustee Jon Graveen.

Review bills payable

Clerk Bailey distributed the bills and timesheets to the Trustees and asked that they review and approve them.

General Business

President Hoenisch welcomed the community members attending the meeting. She explained that the Board of Trustees Meeting had been called to order at 6:30 p.m., at which time the Board of Trustees reviewed the accounts payable bills.

Pledge of Allegiance to the Flag

Motion to approve bills payable

President Hoenisch called for a motion to approve the bills payable.

Trustee Schoepke made a motion to approve the invoices and time sheets as submitted. Trustee Graveen seconded that motion. Motion carried.

Motion to dispense of the reading and approval of the April 9, 2018 Board Meeting and the April 23, 2018 Special Board Meeting minutes

President Hoenisch asked the Village Board members if there were any additions or revisions to minutes they were provided.

Trustee Mullaley made a motion to approve the minutes as submitted. Trustee Graveen seconded the motion. Motion carried.

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Administrator's Report

Items of note:

- The DNR review of the Water Utility (Sanitary Survey Report, done every 3 years) went very well. The DNR representative (Glenn Falkowski) seemed very impressed with changes Clayton has made not only to the facilities but to system operation as well. There were no “significant” deficiencies and 7 items needing to be addressed. All required corrections have timelines associated with getting them.
- completed. Most of the smaller items have been corrected by Clayton. The major items are hold over issues from previous years. Some of those will be addressed when the new water system upgrades are made. One holdover issue that will need to be addressed prior to the end of May will be to cap each end of the broken main. We can utilize Maine Public Works equipment and employees to assist Clayton in the repairs (which will take most of a day) or we can contract it out for approximately \$1,500.00 (which will take less than ½ of a day). Scheduling will need to occur soon to complete this task by the deadline.
- The Compliance Maintenance Annual Report (CMAR) for the sewer utility is due by June 30th. This will require Board approval to submit with the report, so we will complete this task prior to the June Board meeting. Clayton and I will work with Cindy to collect the proper financial information, Clayton will collect the proper utility information and I will complete and submit the report to the State.
- Clayton is getting a proposal to install a simple camera system to monitor liquid levels in the sewer house, his primary concern over weekends. The system will link to a phone and/or computer, which is intended to allow an on-call employee to remotely check the sewer house. When an alarm goes off for the water system a call is generated to Clayton to inform him. By adding a remote viewing feature to the sewer house, we can significantly reduce the amount of time needed to monitor the system. Currently weekend operators must be on site to check levels.
- Next Wednesday Betty, Kurt and Darrin from Vierbicher and I will be meeting with DNR representatives to discuss changes made to the current system and its management as implemented by Clayton. We have some differing assessments from the DNR on the water utility and how a new system should be designed. The intention of this meeting is to get a consensus opinion from the DNR to see if it impacts how we move forward with supplying water to customers.

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- There are ongoing efforts regarding attaching Brokaw and the water utility transfer, two separate issues. Currently the focus is on completing paperwork to finalize both processes. I have all consent forms back except for one, with the hope that we can get answers to satisfy the one hold out. As a reminder, getting approval from all Brokaw water utility customers to agree to be Maine customers significantly reduces the timeline and cost in transferring the utility to Maine. This will happen whether we get all forms in or not, the cost and timing of the process changes based on how we work through the system. We will continue to work to get this done to save taxpayer dollars.

Respectfully submitted,

Keith Rusch, OSC Administrator

Treasurer's Report

President Hoenisch asked Treasurer Behrendt to present the Treasurer's Report. The report given follows:

Village of Maine Checking Account

Beginning balance - 3/31/18 \$20,813.88

Deposits and Interest - \$83,788.32

Disbursements - \$-61,760.05

Balance as of 4/30/18 - \$42,842.15

Maine Municipal Savings Account

Beginning balance on 3/31/18 - \$690,232.05

Deposits and Interest - \$67,791.64

Disbursements - \$-83,772.97

Balance on 4/30/18 - \$674,250.72

Village of Maine Fire Department Accounts:

Checking Account

Balance on 4/30/18 - \$165.48

Memorials & Special Donations Account

Balance on 4/30/18 - \$25,641.32

Equipment Outlay Account

Balance on 4/30/18 - \$47,943.19

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President Hoenisch asked for a motion to approve the Treasurer's report as submitted.

Trustee Schoepke made a motion to approve the Treasurer's report as submitted. Trustee Graveen seconded that motion. Motion carried.

Comments from the audience on Other Business Items 9 A-J of the agenda

President Hoenisch asked for comments from the audience on the Other Business items 9 A-J of the agenda.

There were no comments from the audience.

A. Discussion and possible action on Jay Nieuwenhuis, owner of Back Forty Properties, LLC Conditional Use permit for mini storage facilities on N. 14th Avenue

The Board of Trustees questioned and discussed various aspects of the Conditional Use Permit requested by Jay Nieuwenhuis, owner of Back Forty Properties. The main items discussed included outdoor perimeter pole lighting versus wall pack lights, impact on the surrounding properties and the precedent that may be set for future commercial development. A decision had not been made after over an hour of discussion and President Hoenisch suggested placing the item on a later agenda. She asked that the Trustees look at comparable mini storage facilities in the mean-time.

B. Discussion and possible action on dog barking ordinance and issues regarding dog complaints from Naugart Drive and N. 60th Avenue properties

Trustee Mullaley stated that he had heard from Mr. Feck regarding barking dogs 7 times in 7 days. Mr. Feck had also complained about a neighbor that had a tractor running all day. President Hoenisch stated that the neighbor Mr. Feck is referring to is completing a large landscaping project on his property.

Trustee Mullaley said that after several frustrating discussions with the complainant he felt it necessary to tell him that the Board of Trustees cannot write an Ordinance for barking dogs in a rural area.

Trustee Schoepke made a motion to disregard the request to create and approve an Ordinance for barking dogs. Trustee Mullaley seconded the motion. Motion carried.

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C. Discussion and possible action on 180 Day Temporary Permit for Griffin's Willow Springs round barn functions

President Hoenisch stated that Zoning and Building Administrator Grefe and Fire Chief Bozinski had conducted the annual inspections of the Willow Springs Garden property that are required to issue the permit. No violations were noted.

Trustee Schult made a motion to approve a 180-day Temporary Permit for the Willow Springs Garden round barn functions. Trustee Mullaley seconded the motion. Motion carried.

D. Discussion and possible action on Resolution 2018-05 regarding funding payments to the Town of Texas

President Hoenisch stated that the Town of Texas had requested a meeting to create an outline to determine the time frame for the Town of Texas to be reimbursed for expenses incurred with the Brokaw project. She also stated that she does not feel comfortable with an outline that includes specific dates/payment amounts because there are so many unknown factors related to the Brokaw project. She said that she has made it very clear to Town of Texas Officials that it is necessary for everyone to have a strong level of trust to make this CBA work. During a joint meeting to discuss and resolve this, President Hoenisch suggested that the municipalities meet each year to determine where finances/reimbursements stand. President Hoenisch stated that all parties are comfortable putting this in writing therefore, Resolution 2018-05 was created.

Trustee Schult made a motion to approve Resolution 2018-05 regarding funding for the Brokaw project and reimbursement to the Town of Texas. Trustee Mullaley seconded the motion. Motion carried.

E. Discussion and possible action to approve Board of Review members for the May 24, 2018 Board of Review

President Hoenisch stated that it is necessary as it is each year to approve the Village Board members to the Board of Review. She asked for a motion.

Trustee Schult made a motion to approve President Hoenisch, Trustee Schult, Trustee Schoepke, Trustee Mullaley, Trustee Graveen, Clerk Bailey and Treasurer Behrendt as the members of the Board of Review. Trustee Mullaley seconded the motion. Motion carried.

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F. Discussion and possible action to approve Plan Commission member for term ending May 2021

President Hoenisch stated that Scott Breneman has agreed to another term on the Plan Commission. She asked for a motion.

Trustee Mullaley made a motion to approve Scott Breneman for another term on the Plan Commission. The term will end in 2021. Trustee Schoepke seconded the motion. Motion carried.

G. Discussion and possible action to approve Board of Appeals members for term ending 2021

President Hoenisch stated that Greg Janicek has agreed to serve as a member and Lori Moritzen as a second alternate for the Board of Appeals. Mr. Janicek's last term ended in 2018. Ms. Moritzen had agreed to fulfill the second alternate term in 2017 after Jon Graveen had moved from second alternate to first alternate due to a vacancy. The new term for both members will end in 2021.

Trustee Schult made a motion to approve Greg Janicek as a member and Lori Moritzen as second alternate on the Board of Appeals. The term will end in 2021. Trustee Graveen seconded the motion. Motion carried.

H. Discussion and possible action on Maine School's north side ditch work and west side driveway work

President Hoenisch stated that she and Administrator Rusch had met with Larry Cihlar and Rex Zemke from Maine Elementary School. Because the school is very happy that the new driveway has worked out, the school officials have decided to make it permanent. They have asked for the Village of Maine to help them with this project. After discussion about the project President Hoenisch asked for a motion.

Trustee Schoepke made a motion to allow Village of Maine Public Works employees to complete the north side ditch work and west side driveway work. Maine will contribute labor only and the school will pay for the culvert and materials. Trustee Mullaley seconded the motion. Motion carried.

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I. Discussion and possible action to approve Village of Maine President to publish advertisement for sealed road bids for granite, chip seal coating, crack sealing, crushed road base and centerline stripping for 2018 road projects

President Hoenisch asked for a motion approving the publishing of an advertisement for sealed road bids for granite, chip seal coating, crack sealing, crushed road base and centerline stripping for 2018 road projects.

Trustee Schult made a motion to approve President Hoenisch to place an advertisement for sealed road bids for granite, chip seal coating, crack sealing, crushed road base and centerline stripping for 2018 road projects. Trustee Mullaley seconded the motion. Motion carried.

J. Discussion and possible action regarding a meeting to discuss 2018 Road projects and possible ditch work at 3700 and 3800 Falcon Drive

There was no motion or action on this item.

Report from audience on culverts, road issues and/or requests to have an item placed on the next Village Board Meeting agenda

There were no comments on this agenda item.

The next Board of Trustees Meeting will be Monday, June 11, 2018

Adjournment

President Hoenisch asked for a motion to adjourn.

Trustee Graveen made a motion to adjourn at 9:31 p.m., seconded by Trustee Schoepke. Motion carried.

Respectfully submitted and approved June 11, 2018.

Cindy Bailey

Village of Maine Clerk