



Village of Maine Minutes

Monday, July 15, 2019
Village of Maine Board Meeting

Maine Municipal Center
6111 N. 44th Avenue
Wausau, WI 54401

OFFICIAL NOTICE AND AGENDA

The Board of Trustees of the Village of Maine will hold their regular monthly meeting at the Maine Municipal Center on Monday, July 15, 2019 at 3:30 p.m. Accounts Payable will be reviewed at 6:30 p.m. and General Business will commence at 7:00 p.m.

AGENDA

1. Call meeting to order at 3:30 p.m. – Betty Hoenisch, Village President
2. Demonstration of Land Pride Mower by Public Works employees
3. Travel to Grove Drive to view options for cul-de-sac
4. Travel back to Maine Municipal Center
5. Discussion and possible action on Land Pride Mower
6. Discussion and possible action on Grove Drive cul-de-sac option
7. President will entertain a motion to convene into Closed Session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance data of any public employee over which the governmental body has jurisdiction or exercises responsibility in connection with Maine's Fire Department
8. Adjourn the Closed Session and reconvene the Board Meeting
9. Review bills - motion to approve the payment of timeslips, invoices & statements
10. Pledge of Allegiance to the Flag
11. Motion to dispense of the reading and approval of the minutes from the June 10, 2019 Board Meeting and the January 30th, May 29th, June 19th, June 24th and July 10th, 2019 Special Meetings and the June 25, 2019 Board of Review

12. President's Report
13. Administrator's Report
14. Treasurer's Report
15. Comments from the audience on Other Business items A - K below
16. Other Business:
 - A. Discussion and possible action on Fire Department Assistant Chief Position
 - B. Discussion and possible action to approve EMR Lieutenant position and adding that position to the FD By Laws
 - C. Discussion and possible action on Wausau Area Tanker being housed at Maine FD
 - D. Discussion and possible action on a Picnic License for the August 4, 2019 Maine FD 40th Anniversary fund raiser
 - E. Discussion and possible action to approve the creation of an animal ordinance
 - F. Discussion and possible action on request to have solar speed limit signs installed on the section of N. 32nd Avenue between County Road K and County Road WW
 - G. Discussion and possible action on an Engine (Jake) Braking Ordinance
 - H. Discussion and possible action on plow truck quotes
 - I. Discussion and possible action on the Offer of Purchase for 29 Lots in Brokaw
 - J. Discussion and possible action to authorize Vierbicher to commence with the bidding process for the new water system improvement project
 - K. Discussion and possible action regarding payment to Mr. Ohrmundt for Mag Drill
17. Report from audience on culverts, road issues and/or requests to have an item placed on the next Village Board Meeting agenda
18. Schedule a meeting with Town of Texas and Melody Hamlin from Funktion Design

19. The next Board of Trustees Meeting will be Monday, August 12, 2019

20. Adjournment

I certify that this agenda was posted at the Brokaw Post Office, Brokaw Village Hall, Red Granite Bar & Grill, Richard's Restaurant & Bar, Schmidt's Bar and the Maine Municipal Center, 6111 N. 44th Avenue, Wausau, WI on July 13, 2019.

Betty Hoenisch,

Village of Maine President

Village of Maine Board of Trustees Meeting Minutes – Monday, July 15, 2019

The Board of Trustees of the Village of Maine held a regular monthly meeting at the Maine Municipal Center on Monday, July 15, 2019 at 3:30 p.m. Accounts Payable will be reviewed at 6:30 p.m. and General Business will commence at 7:00 p.m.

Call meeting to order

President Hoenisch called the meeting to order at 3:30 p.m.

Present at the meeting:

President Betty Hoenisch, Administrator Keith Rusch, Clerk Cindy Bailey, Treasurer Patti Behrendt, Trustee Tad Schult, Trustee Wes Schoepke, Trustee Tom Mullaley, Trustee Jon Graveen and Attorney Randy Frokjer.

Demonstration of Land Pride Mower by Public Works employees

The demonstration was not held due to inclement weather.

Travel to Grove Drive to view options for cul-de-sac

Travel back to Maine Municipal Center

Discussion and possible action on Land Pride Mower

The Board discussed with the Public Works employees the concerns of the operation of the Land Pride Mower. The Board authorized Trustee Schoepke to go to Service Motors and meet with the General Manager to resolve the issues.

Village of Maine Board of Trustees Meeting Minutes – Monday, July 15, 2019

Trustee Mullaley made a motion to authorize Trustee Schoepke to meet with Service Motors and if the issues are not resolved after that meeting, Attorney Frokjer will be brought in. Trustee Schult seconded the motion. Motion carried

Discussion and possible action on Grove Drive cul-de-sac option

Discussion noted:

Trustee Schoepke authorized President Hoenisch to meet with Bayba's and if an agreement cannot be reached, Attorney Frokjer will prepare condemnation documents.

Attorney Frokjer instructed President Hoenisch to include in the Certified Survey Map the vacating of the remaining road right of way west of the cul-de-sac.

Discussion followed authorizing President Hoenisch to improve Bayba's driveway to include paving, if necessary.

Trustee Schoepke made a motion to approve construction of a hammerhead turn around on Bayba's land on Grove Drive. Trustee Graveen seconded the motion. Motion carried.

President will entertain a motion to convene into Closed Session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance data of any public employee over which the governmental body has jurisdiction or exercises responsibility in connection with Maine's Fire Department

President Hoenisch asked for a motion to go into closed session.

Trustee Mullaley made a motion to go into closed session and invited Administrator Rusch, Clerk Bailey, Treasurer Behrendt and Attorney Frokjer in. Trustee Graveen seconded the motion. The motion was carried by a unanimous roll call vote.

Adjourn the Closed Session and reconvene the Special Board Meeting

Trustee Mullaley made a motion at 6:15 p.m. to adjourn the closed session and reconvene the Board Meeting. Trustee Graveen seconded the motion. Motion carried.

Review bills - motion to approve the payment of timeslips, invoices & statements

President Hoenisch asked for a motion to approve the bills and time sheets.

Trustee Mullaley made a motion to approve the bills and time sheets as submitted. Trustee Graveen seconded the motion. Motion carried.

Village of Maine Board of Trustees Meeting Minutes – Monday, July 15, 2019

Pledge of Allegiance to the Flag

Motion to dispense of the reading and approval of the minutes from the June 10, 2019 Board Meeting and the January 30th, May 29th, June 19th, June 24th and July 10th, 2019 Special Meetings and the June 25, 2019 Board of Review

President Hoenisch asked for corrections or a motion on the minutes from the June 10, 2019 Board Meeting, the May 29th, June 19th, and July 10th, 2019 Special Meetings and the June 25, 2019 Board of Review minutes. The January 30th and June 24th Special meeting minutes have been tabled.

Attorney Frokjer asked the Clerk to make a correction on the May 29th Special Meeting minutes. The Clerk stated that she would make the correction before publishing the minutes.

Trustee Mullaley made a motion to approve the June 10, 2019 Board Meeting minutes, the June 19th, and July 10th, 2019 Special Meetings minutes and the June 25, 2019 Board of Review minutes and the May 29th Special Meeting minutes with the correction. Trustee Graveen seconded the motion. Motion carried.

President's Report

- ❖ President Hoenisch stated that she has been working with Public Works on summer projects and plan for road paving.
- ❖ She also stated that she has been working on the ongoing problems with the Land Pride mower.
- ❖ President Hoenisch said that considering the fire this evening in the Public Works department, she will be busy working on the issues that have developed.
- ❖ She stated that everyone has been working very diligently to get ready for the PSC hearing in August and would like to thank all involved.

Administrator's Report

Below are the highlights:

- I was contacted by Mathy Construction regarding form 8283, which is a document they need to report the charitable contribution of the boat landing property. I believe it is complete and only needs our signature, which can be done by Cindy or Betty.

The Iron Bull organization contacted me on a couple of items, one being a race they are holding on October 19th. The "Red Granite Grinder" is a 78.2 mile or 141.2-mile race. Both loops will

Village of Maine Board of Trustees Meeting Minutes – Monday, July 15, 2019

- pass through Maine (WW through Billy Goat Hills). They would like to know if permits are required and what areas/intersections need to be marked. The second item of concern was for another race that would include kayaking down the river and over the old dam. They wanted to know if we could remove debris and/or mark a safe route over the structure. I don't believe we have any authority to do either and left a message with the DNR regarding options. Fortunately, the contact is the same person (Keith Patrick) as the person I am scheduling an on-site review of the dry hydrant locations (the only permit left to get approved for the new water utility). I will get detailed information from the DNR prior to making any suggestions.
- I have been attempting, with little success, to get the final paperwork from TerX for the new easement needed to re-route a water line by the Brokaw Village Hall, per the new infrastructure design. After another request I did receive a response today from the TerX Attorney that he will be talking to the owner. This is something we had a verbal approval to proceed and I provided the necessary documentation for their review.
- The WW bridge re-decking project raised the travel surface 3". We are responsible to make sure our utilities meet the correct grade. Risers have been added and meet the new elevation for the approaches. 2 Manholes required raising for this part of the project.
- Clayton had Staab Construction look at the blower that was giving him problems in the sewer house. A redundant system is required and the 2 blowers in the utility are no longer models that are available. One blower is operating fine, but the suspicion was that we would have to replace the malfunctioning blower. The initial assessment from Staab was that they thought they could make repairs to keep it functioning. They will be in early next week to verify that assessment, and possibly fix the issues.
- The application for the USDA sewer utility upgrade grant will be submitted next week to meet their review requirements. Vierbicher will be doing the heavy lifting for the application but I assume Cindy, Betty and I will be asked to provide assistance to meet that deadline.
- We will need to schedule a meeting with Texas re: distribution of the expenditure restraint monies, per our agreement with them. I will work with Betty to prepare a draft proposal for that distribution prior to the meeting being held.
- 2nd quarter water billing is due on the 20th. Currently 32 of the 72 customers have not paid. I suspect we will see most of the outstanding bills by the end of this week.

Treasurer's Report

The Treasurer's Report is as follows:

Village of Maine Checking Account

Beginning balance – 5/31/19 - \$6,946.11

Deposits and Interest - \$390,393.15

Disbursements - \$354,841.21

Balance as of 6/30/19 - \$42,498.05

Village of Maine Board of Trustees Meeting Minutes – Monday, July 15, 2019

Maine Municipal Savings Account

Beginning balance on - 5/31/19 - \$119,453.42

Deposits and Interest - \$156,316.88

Disbursements - \$171,685.14

Balance as of 6/30/19 - \$104,085.16

Maine Municipal Savings Account (Shared Revenue)

Beginning balance on 5/31/19 - \$233,027.98

Deposits and Interest - \$23.17

Disbursements - \$218,895.00

Balance as of 6/30/19 - \$14,156.15

Village of Maine Fire Department Accounts:

Checking Account

Balance as of 6/30/19 - \$316.72

Memorials & Special Donations Account

Balance as of 6/30/19 - \$46,742.80

Equipment Outlay Account

Balance as of 6/30/19 - \$5,709.10

President Hoenisch asked for a motion on the Treasurer's Report.

Trustee Mullaley made a motion to approve the Treasurer's Report as submitted. Trustee Schult seconded the motion. Motion carried.

Comments from the audience on Other Business items A - I below

There were no comments.

Other Business:

Discussion and possible action on Fire Department Assistant Chief Position

The Board discussed the various positions on the Fire Department.

Trustee Mullaley made a motion to promote Jeremy Bozinski to the Assistant Chief position. Trustee Schoepke seconded the motion. Motion carried.

Village of Maine Board of Trustees Meeting Minutes – Monday, July 15, 2019

Discussion and possible action to approve EMR Lieutenant position and adding that position to the FD By Laws

This item was tabled.

Discussion and possible action on Wausau Area Tanker being housed at Maine FD

The Board discussed this item at length. There is concern regarding the fact that the tanker association does not have enough funds to place full coverage on the tanker.

President Hoenisch asked for a motion regarding the tanker.

Trustee Schoepke made a motion to approve the tanker being kept at the Maine Fire Department building with the stipulation that the tanker association covers all costs including full coverage insurance. Trustee Mullaley seconded the motion. Motion carried.

Discussion and possible action on a Picnic License for the August 4, 2019 Maine FD 40th Anniversary fund raiser

Clerk Bailey discussed the picnic license for the Fire Department Anniversary and Fundraiser.

Trustee Graveen made a motion to approve the picnic license for the event with the stipulation that a certificate of liability insurance is provided. Trustee Schoepke seconded the motion. Motion carried.

Discussion and possible action to approve the creation of an animal ordinance

This item was tabled.

Discussion and possible action on request to have solar speed limit signs installed on the section of N. 32nd Avenue between County Road K and County Road WW

The Board discussed this item and the consensus was found to be that the municipality is unable to stop people from ignoring the speed limit signs and the Sherriff's Department will need to handle that. No action was taken.

Discussion and possible action on an Engine (Jake) Braking Ordinance

No action was taken on this item.

Discussion and possible action on plow truck quotes

The Board discussed the plow truck quotes that Trustee Schoepke had obtained. President Hoenisch asked for a motion.

Trustee Schoepke made a motion to approve the purchase of the new 2020 Freightliner plow truck at a cost of \$154,739.00 before trade-in. Trustee Graveen seconded the motion. Motion carried.

Village of Maine Board of Trustees Meeting Minutes – Monday, July 15, 2019

Discussion and possible action on the Offer of Purchase for 29 Lots in Brokaw

Administrator Rusch explained that the vacant lots in Brokaw would need to be restructured to meet the Village of Maine setbacks and ordinances and have curb stops installed. He stated that he was able to negotiate the price of the lots at a price of \$80,000.00. Purchasing the lots will allow the Village of Maine to use some of the lots as needed and restructure and sell the remaining lots at a later date. This purchase will help to keep land conforming to our ordinances.

President Hoenisch asked for a motion to approve the purchase of the lots.

Trustee Schoepke made a motion to approve the purchase the vacant lots in the former Village of Brokaw for \$80,000.00. Trustee Graveen seconded the motion. Motion carried.

Discussion and possible action to authorize Vierbicher to commence with the bidding process for the new water system improvement project

The Board discussed the necessity of starting the bid process for the new water project for the former Village of Brokaw. The Board stated that it is important not to lose another construction year and the PSC has said that they have no problem with the bid process starting contingent on permit approval.

Trustee Schoepke made a motion to approve the authorization of Vierbicher Associates to begin the bidding process for the new water system project. Trustee Graveen seconded the motion. Motion carried.

Discussion and possible action regarding payment to Mr. Ohrmundt for Mag Drill

There was discussion but no action taken on this item.

Schedule a meeting with Town of Texas and Melody Hamlin from Funktion Design

President Hoenisch stated that she would work on scheduling a meeting with the Town of Texas and another with Funktion Design. The Board members suggested July 22nd or July 24th.

Report from audience on culverts, road issues and/or requests to have an item placed on the next Village Board Meeting agenda

Bob Pound thanked Trustee Schult for responding to his call regarding the culvert problem on North 60th Avenue. He also thanked Betty and the Public Works employees for temporarily fixing the issue until it can be taken care of correctly.

Village of Maine Board of Trustees Meeting Minutes – Monday, July 15, 2019

The next Board of Trustees Meeting will be Monday, August 12, 2019

Adjournment

President Hoenisch asked for a motion to adjourn.

Trustee Mullaley made a motion to adjourn at 8:28 p.m. Trustee Graveen seconded the motion. Motion carried.

Respectfully submitted and approved September 9, 2019.

Cindy Bailey

Village of Maine Clerk