



Village of Maine Minutes

Monday, December 10, 2018
Village of Maine Board Meeting

Maine Municipal Center
6111 N. 44th Avenue
Wausau, WI 54401

OFFICIAL NOTICE AND AGENDA

The Board of Trustees of the Village of Maine will hold a regular monthly meeting at the Maine Municipal Center on Monday, December 10, 2018 at 5:30 p.m. Accounts Payable will be reviewed at 6:30 p.m. and General Business will commence at 7:00 p.m.

AGENDA

1. Call meeting to order at 5:30 p.m. – Betty Hoenisch, Village President
2. President will entertain a motion to convene into Closed Session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance data of any public employee over which the governmental body has jurisdiction or exercises responsibility in connection with Maine's building/zoning and utility departments.
3. Adjourn the Closed Session and reconvene the Special Board Meeting
4. Discussion and possible action on matters discussed in item two above
5. Review bills - motion to approve the payment of timeslips, invoices and statements
6. Pledge of Allegiance to the Flag
7. Motion to dispense of the reading and approval of the minutes from the October 1, 2018 Closed Session/Special Board Meeting and November 12, 2018 Board Meeting.
8. President's Report and Administrator's Report
9. Treasurer's Report
10. Comments from the audience on Other Business items A - C below
11. Other Business:

- A. Presentation of 2019 Insurance Proposals by Jesse Furrer of the Spectrum Insurance Group and Nathan Pezewski of the Horton Group
 - B. Discussion and possible action on the Building Inspector/Zoning Administrator's Agreement for 2019
 - C. Discussion and possible action on Seidler Family's Certified Survey Map for lots on N. 44th Avenue and County Road U
- 12. Report from audience on culverts, road issues and/or requests to have an item placed on the next Village Board Meeting agenda
 - 13. The next Board of Trustees Meeting will be Monday, January 14, 2019
 - 14. Adjournment

I certify this agenda was posted at the Red Granite Bar & Grill, Richard's Restaurant & Bar, Schmidt's Bar, the Village of Brokaw Hall, the Brokaw Post Office and the Maine Municipal Center, 6111 N. 44th Avenue, Wausau, WI on December 9, 2018.

Betty Hoenisch,

Village of Maine President

Village of Maine Board of Trustees Meeting Minutes - Monday, December 10, 2018

The Board of Trustees of the Village of Maine held a regular monthly meeting at the Maine Municipal Center on Monday, December 10, 2018 at 5:30 p.m. Accounts Payable was reviewed and General Business commenced at 7:00 p.m.

Call meeting to order

President Hoenisch called the meeting to order at 5:30 p.m.

Present at the meeting:

President, Betty Hoenisch, Clerk, Cindy Bailey, Administrator, Keith Rusch, Trustee, Tad Schult, Trustee, Wes Schoepke, Trustee, Tom Mullaley, Trustee, Jon Graveen and Attorney, Randy Frokjer.

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President will entertain a motion to convene into Closed Session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance data of any public employee over which the governmental body has jurisdiction or exercises responsibility in connection with Maine's building/zoning and utility departments.

President Hoenisch stated that she would entertain a motion to go into closed session.

Trustee Mullaley made a motion to go into closed session and invited Administrator Rusch and Clerk Bailey to attend. Trustee Graveen seconded the motion. Motion carried.

President Hoenisch took a roll call vote to go into closed session and the vote was unanimous.

Adjourn the Closed Session and reconvene the Board of Trustees Meeting

President Hoenisch stated that she would entertain a motion to adjourn the closed session and reconvene the Board of Trustees Meeting.

Trustee Mullaley made a motion to adjourn the closed session and reconvene the Board of Trustees Meeting. Trustee Graveen seconded the motion. Motion carried.

Discussion and possible action on matters discussed in item two above

President Hoenisch asked if any of the Trustees would like to make a motion regarding the matters discussed in the closed session?

Trustee Mullaley made a motion to authorize Attorney Frokier to send a letter of reprimand to Rich Grefe. Trustee Schoepke seconded the motion. Motion carried.

Review bills payable and approve

Clerk Bailey distributed the bills and timesheets to the Trustees and asked that they review and approve them.

President Hoenisch asked for a motion to approve the bills and time sheets as presented.

Trustee Schult made a motion to approve the bills and time sheets. Trustee Mullaley seconded the motion. Motion carried.

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Pledge of Allegiance to the Flag

President Hoenisch asked everyone present to stand for the Pledge of Allegiance to the Flag

Motion to dispense of the reading and approval of the minutes from the October 1, 2018 Closed Session/Special Board Meeting and November 12, 2018 Board Meeting.

President Hoensich asked if there were corrections to the minutes that had been presented. No corrections were given. President Hoenisch asked for a motion to approve the minutes as presented.

Trustee Mullaley made a motion to approve the minutes as submitted. Trustee Graveen seconded the motion. Motion carried.

President's Report

President Hoenisch stated that she has been busy working with the Public Works Department and Miller Excavating on the North 20th Avenue project.

She also stated that the budgeting process and tax levies have been stressful since the DOR is forcing Maine to create a budget and separate tax rate and filings for the Village of Brokaw, even though they no longer exist.

Administrator's Report

Items of note:

- Garbage and recycling schedules have been assigned. Harter's collection days for the entire Village of Maine will be Tuesday's (1st collection day is Wednesday Jan. 2nd due to holiday) with weekly garbage collection and every other week recycling collection. Fliers explaining implementation of the new Harter's plan and the Waste Management (WM) container collection plan will be attached to new carts, which are expected to be delivered the week of December 17th. WM will collect old containers between December 26-28. The last collection days will be Wednesday (December 26th) and Thursday (December 27th) on the day after your normal collection day due to the holiday. Residents should put containers out the night before the last collection day or prior to 6:00 a.m. the day of collection. WM containers should be left out until they are picked up by WM. WM will not service Harter's containers.
- Fleet cards from Riiser for fuel and gas for Public Works and the Fire Department have arrived. Maine now has accounts set-up with the WW Mobile station as well as at Riiser stations. State plans and applications required to move the existing fuel tank are on my "to do" list and will be worked on as time allows.

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- Vierbicher is expected to provide a proposal to assess the sewer utility which will be the first step in determining our direction moving forward as well as the initial stage of collecting data to apply for potential funding assistance in the next grant cycle.
- I have an approved list for street light replacement (replace older lighting with LED lighting) in the 2018 WPS cycle. All identified lights assigned for 2018 are along WW. A 2019 list was submitted to WPS for review, but we will wait to finalize that list until the new lights are in operation. If lighting is as expected, we may be able to reduce the remaining number of streetlights without sacrificing safety. I have identified another program that will take lighting offline at no cost to the Village if that is the direction we take. If we can identify an additional 6 lights to take off-line, we can have all lighting in the lower Village replaced by the end of 2019.
- Construction and Preliminary Engineering reports for the new wells have been submitted to the DNR, PSC and USDA for review. USDA has accepted the new plans as meeting their guidelines to continue to be eligible for the Federal Funding that we received. Details are being finalized to be able to send the plans out for bid to allow for construction this next season.
- Another water main leak has been detected. The volume is low, so it was possible that it was a leak in someone's house (toilet or sink). Clayton checked meters and does not believe that is the case. He will work on isolating a section where the leak may be but given the low volume, we will most likely not be able to correlate the location. We may have to wait until water surfaces to identify the exact spot. This could possibly be a lateral from one of the lots where houses were removed. The laterals were capped, and their locations are not exactly known. If curb stops would have been installed the lateral locations would be known and the likelihood of a leak would be very unlikely.

Treasurer's Report

President Hoenisch stated that the Treasurer's Report would be tabled for this evening because Treasurer Behrendt is in Michigan attending a funeral.

Comments from the audience on Other Business Items A - C below

There were no comments from the audience.

Other Business

A. Presentation of 2019 Insurance Proposals by Jesse Furrer of the Spectrum Insurance Group and Nathan Pezewski of the Horton Group

There were presentations given by the representatives of both companies, which included an explanation of benefits as well as a breakdown of costs for the Village of Maine liability and Worker's Comp insurance.

The Board discussed the proposals and decided to table a decision on insurance carriers until a later date.

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B. Discussion and possible action on the Building Inspector/Zoning Administrator's Agreement for 2019

After a brief discussion President Hoenisch asked for a motion.

Trustee Mullaley made a motion to approve the Building Inspector/Zoning Administrator's Agreement for 2019. Trustee Schoepke seconded the motion. Motion carried.

C. Discussion and possible action on Seidler Family's Certified Survey Map for lots on N. 44th Avenue and County Road U

The Board discussed the various options that had been presented to the Plan Commission by Zoning Administrator Rich Grefe and President Betty Hoenisch at the December Plan Commission Meeting. The Plan Commission gave the Seidler's the opportunity to choose which option would work for them. After the Board discussion, Trustee Schoepke stated that he was ready to make a motion.

Trustee Schoepke made a motion to approve option 1 or option 2. Option 1 is to decrease Lot 2 by 25 feet or more to keep 10 acres in Lot 4 and eliminate irregular jog in Lot 3. Option 2 is to create a diagonal lot line to eliminate the irregular jog in Lot 3. Trustee Mullaley seconded the motion. Motion carried.

The next Board of Trustees Meeting will be Monday, January 14, 2019

Adjournment

President Hoenisch asked for a motion to adjourn.

Trustee Mullaley made a motion to adjourn at 8:28 p.m., seconded by Trustee Schoepke and Trustee Graveen. Motion carried.

Respectfully submitted and approved January 14, 2019.

Cindy Bailey

Village of Maine Clerk