



Village of Maine Minutes

Monday, October 8, 2018
Village of Maine Board Meeting

Maine Municipal Center
6111 N. 44th Avenue
Wausau, WI 54401

OFFICIAL NOTICE AND AGENDA

The Board of Trustees of the Village of Maine will hold a regular monthly meeting at the Maine Municipal Center on Monday, October 8, 2018 at 5:00 p.m. Accounts Payable will be reviewed and General Business will commence at 7:00 p.m.

AGENDA

1. Call meeting to order at 5:00 p.m. – Betty Hoenisch, Village President
2. 5:00 p.m. - Interview public works candidate
3. 5:30 p.m. - Presentation of Waste Management Proposal
4. 5:45 p.m. - Presentation of Advance Disposal Proposal
5. 6:00 p.m. - Presentation of Harter's Fox Valley Disposal Proposal
6. Review bills - motion to approve the payment of time slips, invoices and statements
7. Pledge of Allegiance to the Flag
8. Motion to dispense of the reading and approval of the minutes from the August 13, 2018 and September 10, 2018 Board Meeting.
9. President's Report
10. Administrator's Report
11. Treasurer's Report
12. Comments from the audience on Other Business items A - D below
13. Other Business:
 - A. Discussion and possible action on Garbage/Recycling Contracts

- B. Discussion and possible action on Transportation Aides Resolution
 - C. Discussion and possible action on N. 20th Avenue culvert project and petition for Marathon County Culvert Aid
 - D. Discussion and possible action on public works employee
14. Report from audience on culverts, road issues and/or requests to have an item placed on the next Village Board Meeting agenda
 15. Schedule the 2019 Budget Workshop
 16. The next Board of Trustees Meeting will be Monday, November 12, 2018
 17. Adjournment

I certify this agenda was posted at the Red Granite Bar & Grill, Richard's Restaurant & Bar, Schmidt's Bar, the Village of Brokaw Hall, the Brokaw Post Office and the Maine Municipal Center, 6111 N. 44th Avenue, Wausau, WI on October 6, 2018.

Betty Hoenisch,

Village of Maine President

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The Board of Trustees of the Village of Maine held a regular monthly meeting at the Maine Municipal Center on Monday, October 8, 2018 at 5:00 p.m. Accounts Payable was reviewed and General Business commenced at 7:00 p.m.

Call meeting to order

President Hoenisch called the meeting to order at 5:00 p.m.

Present at the meeting:

President Betty Hoenisch, Clerk Cindy Bailey, Treasurer Patti Behrendt, Trustee Tad Schult, Trustee Wes Schoepke, Trustee Tom Mullaley, Trustee Jon Graveen and Administrator Keith Rusch.

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Interview public works candidate

The Board interviewed Cory Parsch as a possible employee for the Public Works Department. Mr. Parsch works full time for the Wausau Fire Department and has his schedule 12 months in advance and has several days in a row off in a row. Mr. Parsch would be available to work for the Public Works Department on an “as needed” basis.

Presentation of Waste Management Proposal

Waste Management presented a proposal of \$10.00 for weekly trash removal and \$2.87 for recycling removal per month for each resident.

Presentation of Advance Disposal Proposal

Advanced Disposal presented a proposal of \$9.00 for weekly trash removal and \$4.50 for recycling removal per month per resident.

Presentation of Harter's Fox Valley Disposal Proposal

Harter's presented a proposal of \$11.30 per resident per month for weekly trash removal and every other week recycling removal.

The Board discussed at length all three of the proposals and asked each presenter several questions.

Review bills payable and approve

Clerk Bailey distributed the bills and timesheets to the Trustees and asked that they review and approve them.

President Hoenisch asked for a motion to approve the bills and time sheets as presented.

Trustee Schult made a motion to approve the bills and time sheets. Trustee Graveen seconded the motion. Motion carried.

Pledge of Allegiance to the Flag

President Hoenisch asked everyone present to stand for the Pledge of Allegiance to the Flag

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Motion to dispense of the reading and approval of the minutes from the August 13, 2018 and September 10, 2018 Board Meeting.

Administrator Rusch gave Clerk Bailey the spelling corrections of the name “Schock” and acronym “SCBA” for her minutes.

Trustee Mullaley made a motion to approve the minutes with the above corrections. Trustee Graveen seconded the motion. Motion carried.

President's Report

President Hoenisch discussed the attachment of the Village of Brokaw, which happened officially on October 1, 2018. She also discussed the numerous projects that the Village of Maine is involved in as a result the attachment.

Administrator's Report

Items of note:

- The bearings on the motor for the replacement sewer commuter are failing. It is more cost efficient to replace the motor rather than repair the bearings on the existing one, so a new one has been purchased.
- Contact information listed on the Brokaw website has been amended to have only myself and Rich Grefe on the site. The site will expire mid-November.
- Last week saw some monumental achievements. Attachment was completed on October 1st, thank you to Cindy and Betty for getting the recording and notifications out in the proper timeframe.
- October 1st also marked the day we received documentation from the PSC that the Abandonment and Transfer of the Brokaw Water Utility, as well as the creation of the Maine Water Utility, were approved. There are some notification documents identified from that approval that need to be completed within 30 days. I have submitted some information to see if it meets the PSC requirements, but I have not heard back from them yet. This may or may not require additional action from the Maine Board. Since this has never occurred before getting confirmation from the PSC has not been very timely. I suspect they are trying to figure out what needs to be submitted as much as we are trying to figure out what to submit.
- Clayton has completed some lower Village fire flow testing and we are working on

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- information requests from Vierbicher that will better identify improvements to infrastructure that are needed. Once complete they will be included in the engineering report submitted to the PSC and USDA for approval.
- October 1st also marked the day Maine secured an approved offer to purchase for the well site transmission line and access road. We have now officially locked up the purchase of the new well site and transmission line properties. Surveying and wetland delineation began, and was completed, on those two properties over the course of last week. This allows us to proceed with well site design, permitting applications and completion of the purchasing documents.
- Cindy, Betty and I will meet soon to review requirements/responsibilities to devise a plan to cover all of the things that need to be done as we move forward. The idea is to identify tasks that I can assist in taking off their plates to better manage the Village and hopefully reduce some stress. Johnson Block (auditor handling Brokaw utility audits) has mentioned that we will be required to make significant changes to managing the finances of those utilities to be compliant with normal accounting and PSC accounting practices. We are waiting for those recommendations to see how those tasks will be handled in house.

Treasurer's Report

President Hoenisch asked Treasurer Behrendt to present the Treasurer's Report.

Village of Maine Checking Account

Beginning balance – 8/31/2018 - \$26,467.98

Deposits and Interest - \$370,532.26

Disbursements - \$378,903.20

Balance as of 9/30/2018 - \$18,097.04

Maine Municipal Savings Account

Beginning balance on 8/31/2018 - \$604,438.73

Deposits and Interest - \$3,565.86

Disbursements - \$70,496.90

Balance as of 9/30/2018 - \$537,507.69

Maine Municipal Savings Account (Shared Revenue)

Beginning balance on 8/31/2018 - \$583,690.41

Deposits and Interest - \$567.40

Disbursements - \$300,000.00

Balance as of 9/30/2018 - \$284,257.81

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Village of Maine Fire Department Accounts:

Checking Account

Beginning balance on 8/31/2018 - \$739.11
Deposits and Interest - \$.43
Disbursements - \$225.00
Balance as of 9/30/2018 - \$514.54

Memorials & Special Donations Account

Beginning balance on 8/31/2018 - \$39,075.20
Deposits and Interest - \$28.91
Disbursements - \$0.00
Balance as of 9/30/2018 - \$39,104.11

Equipment Outlay Account

Beginning balance on 8/31/2018 - \$55,597.94
Deposits and Interest - \$41.15
Disbursements - \$0.00
Balance as of 9/30/2018 - \$55,639.09

President Hoenisch asked for a motion to approve the Treasurer's report as submitted.

Trustee Mullaley made a motion to approve the Treasurer's report as submitted. Trustee Schult seconded that motion. Motion carried.

Comments from the audience on Other Business Items A - C below

There were no comments from the audience.

Other Business

Discussion and possible action on Garbage/Recycling Contracts

The Board tabled this item.

Discussion and possible action on Transportation Aides Resolution

The Board briefly discussed the Transportation Aides Resolution # 2018-07.

President Hoenisch stated that if there were no questions, she would like a motion.

Trustee Mullaley made a motion to adopt Resolution 2018-07 for Transportation Aids. Trustee Schoepke seconded the motion. Motion carried.

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Discussion and possible action on N. 20th Avenue culvert project and petition for Marathon County Culvert Aid

President Hoenisch stated that it is possible for her to petition for emergency aid for the culvert failure on North 20th Avenue. She and the Board discussed her meeting with County Officials she was pleased to hear that the emergency qualified for aid. She stated that she would like a motion to approve her to petition for this aid.

Trustee Schoepke made a motion to approve President Hoenisch to petition for culvert aid for North 20th Avenue from Marathon County. Trustee Mullaley seconded the motion. Motion carried.

Discussion and possible action on public works employee

The Board discussed the interview they held earlier with Corey Parsch. President Hoenisch stated that she would entertain a motion if the Board was ready to take action.

Trustee Mullaley made a motion to approve Corey Parsch as a Public Works employee on an "as needed" basis. Trustee Schult seconded the motion. Motion carried.

Schedule the 2019 Budget Workshop

The Board scheduled the 2019 Budget Workshop for October 29, 2018 at 10:00 a.m.

The next Board of Trustees Meeting will be Monday, November 12, 2018

Adjournment

President Hoenisch asked for a motion to adjourn.

Trustee Schoepke made a motion to adjourn at 7:58 p.m., seconded by Trustee Graven. Motion carried.

Respectfully submitted and approved November 12, 2018.

Cindy Bailey

Village of Maine Clerk