

PUBLIC GATHERING AND EVENT LICENSE APPLICATION

Instructions: To apply for a Public Gathering and Event License, please complete and submit this application to the Village of Maine Clerk. If an event is expected to attract more than 500 people, additional requirements must be met. A fee may be required. Applications should be submitted six weeks prior to the proposed scheduled event.

Date of application: _____ Name of applicant: _____

Address of applicant: _____ Phone: _____

EVENT DETAILS

Date of event: _____ Time of event: _____ Location of event: _____

Describe event: _____

Number of attendees expected to attend at any one time: _____

Will food/beverages be handled or dispensed at the event? If so, describe: Yes No

Will temporary structures, such as tents, booths, or bandstands be erected at the event site? If so, describe: Yes No

Attach additional pages if necessary.)

STATE OF WISCONSIN }
COUNTY OF MARATHON } ss.

_____ (SEAL)
Applicant

I certify under oath that all information and statements contained in this application, including all attachments, are true, that the event described in this application will neither violate any provision of the ordinances of the Village of Maine, nor will it constitute a public or private nuisance, nor would it in any way be harmful to the health, safety, or welfare of the general public.

Subscribed and sworn to me this
_____ Day of _____, 20 _____

Notary Public, State of Wisconsin

My commission expires: _____

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VILLAGE OF MAINE

FOR VILLAGE USE ONLY

Date Application Received: _____ Fee: _____ Date Paid _____ Cash Check No _____

Or Fee Waived by Village President: _____
Village President

Investigations Performed:

Village Constable

Approve Deny n/a

Comments: _____

Signature

Health Officer

Approve Deny n/a

Comments: _____

Signature

Building Inspector

Approve Deny n/a

Comments: _____

Signature

Public Hearing Required? Yes No

If Yes: Date of Public Hearing: _____ Date of Publication: _____

Date of Notice of Hearing & Copy of Ordinance to Applicant: _____

Special Requirements/Restrictions:

